

Application: KIPP Academy Charter School

Brian Choi - bchoi@kippnyc.org
2023-2024 Annual Report

Summary

ID: 0000000205
Status: Annual Report Submission
Last submitted: Jan 15 2025 09:01 AM (EST)

Entry 1 – School Information and Cover Page

Completed - Jul 31 2024

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2024**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

KIPP ACADEMY CHARTER SCHOOL 800000034168

b. Unofficial or Popular School Name

KIPP Academy School

c. CHARTER AUTHORIZER (As of June 30th, 2024)

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

Yes

c1. Name of Union

Select the name of the Union representing your school?

United Federation of Teachers

c2. Date Unionized

Aug 1 2000

d. District/CSD of Location

CSD # 7 - BRONX

e. Date of Approved Initial Charter

Mar 1 2000

f. Date School First Opened for Instruction

Aug 1 1995

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

As part of the national KIPP network of schools, our mission has always been to graduate students with the strength of character and academic abilities needed to succeed in life- and in so doing, to prove that urban schools can deliver an excellent educational experience. KIPP NYC schools follow the KIPP approach to school design, which focuses (i) high expectations, (ii) character development, (iii) teacher and school leader development and (iv) supporting students on the journey to and through college.

h. School Website Address

<https://www.kippnyc.org/schools/kipp-academy-middle-school/>

i. Total Approved Charter Enrollment for 2023-2024 School Year

1100

j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment

967

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8
9
10
11
12

I. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

Yes

I1. Charter Management Organization Name

Include contact information (name, email address, telephone number)

KIPP NYC, LLC

I2. Charter Management Organization Email Address

aljohnson@kippnyc.org

I3. Charter Management Organization Phone Number

212-991-2610

FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

	Yes, 3 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	250 E. 156th Street Bronx, NY 10451	718-665-3555	NYC CSD 7	5-8	5-8	

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Antoine Lewis	Principal	718-665-3555		ALewis@kipppny.org
Operational Leader	Monica Jones	Director of Operations	718-665-3555		MJones@kipppny.org
Compliance Contact	Alicia Johnson	Chief Executive Officer	212-991-2610		aljohnson@kipppnyc.org
Complaint Contact	Alicia Johnson	Chief Executive Officer	212-991-2610		aljohnson@kipppnyc.org
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m1b. Is site 1 in public space or in private space?

Public Space

m1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Co-Located with a District School

m1d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	No plan to leave	No		No		Yes

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	730 Concourse Village West Bronx, NY 10451	718-943-3737	NYC CSD 7	K-4	K-4	

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Anissa Jones	Principal	718-943-3737		anjones@kippony.c.org
Operational Leader	Ilka Brito Santana	Director of Operations	718-943-3737		ibritosantana@kipponyc.org
Compliance Contact	Alicia Johnson	Chief Executive Officer	212-991-2610		aljohnson@kipponyc.org
Complaint Contact	Alicia Johnson	Chief Executive Officer	212-991-2610		aljohnson@kipponyc.org
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m2b. Is site 2 in public space or in private space?

Public Space

m2c. Is site 2 in a co-located or not in a co-located facility?

Responses Selected:

Co-Located with a District School

m2d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	No plan to leave	No		No		Yes

School Site 3

m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	201 E. 144th St., Bronx, NY 10451	212-991-2626	NYC CSD 7	9-12	9-12	

m3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Monica Samuels	Principal	212-991-2626		msamuels@kippnyc.org
Operational Leader	Hugh Chen	Director of Operations	212-991-2626		hchen@kippnyc.org
Compliance Contact	Alicia Johnson	Chief Executive Officer	212-991-2610		aljohnson@kippnyc.org
Complaint Contact	Alicia Johnson	Chief Executive Officer	212-991-2610		aljohnson@kippnyc.org
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m3b. Is site 3 in public space or in private space?

Private Space

m3c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m3e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 3 Certificate of Occupancy (COO)

[COO.pdf](#)

Filename: COO.pdf **Size:** 1.6 MB

Site 3 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Fire Inspection.pdf](#)

Filename: Fire Inspection.pdf **Size:** 241.6 kB

School Site 5

m5. SCHOOL SITES

Please provide information on Site 5 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 5						

m5a. Please provide the contact information for Site 5.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader					
Operational Leader					
Compliance Contact					
Complaint Contact					
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m5b. Is site 5 in public space or in private space?

(No response)

m5c. Is site 5 in a co-located or not in a co-located facility?

No Responses Selected

m5d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 5						

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m5e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 5 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 5 Certificate of Occupancy (COO)

Site 5 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

NA

o1. Total Number of School Calendar Days

189

o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

January 2024	168
February 2024	120
March 2024	152
April 2024	120
May 2024	176
June 2024	136
July 2023	0
August 2023	32
September 2023	152
October 2023	168
November 2023	160
December 2023	128

CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR

p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school's board of trustees' bylaws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revisions approved or pending?

No

ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Brian Choi
Position	Associate Director of Compliance
Phone/Extension	212-991-2610
Email	bchoi@kippnyc.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 10 2024



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Jul 31 2024

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;[\[2\]](#) (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: KIPP Academy Charter School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	https://kippnyc.org/charter-information/
2. Board meeting notices, agendas and documents	https://kippnyc.org/charter-information/
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	https://data.nysed.gov/essa.php?year=2023&instid=8000000034168
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://kippnyc.org/charter-information/
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://kippnyc.org/charter-information/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://kippnyc.org/charter-information/
6. Authorizer-approved FOIL Policy	https://kippnyc.org/charter-information/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://kippnyc.org/charter-information/

Thank you.



Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2024

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[KIPP Academy Board of Trustees Disclosure of Financial Interest Form](#)

Filename: KIPP_Academy_Board_of_Trustees_Dis_ksHpYll.pdf Size: 3.7 MB

Entry 4 – Board of Trustees Membership Table

Completed - Jul 31 2024

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 4 – Board of Trustees Membership Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2023-2024 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2023- 2024
1	Rafael Mayer	rafael.mayer@gmail.com	Chair	Audit; Finance	Yes	11	7/1/2023	6/30/2024	10
2	Gwendolyn Brunson	gbrunson@probation.nyc.gov	Trustee/ Member	N/A	Yes	11	7/1/2023	6/30/2024	10
3	Kerry Mullins	kamullins828@gmail.com	Trustee/ Member	N/A	Yes	1	7/1/2023	6/30/2024	9
4	Richard M. Taft	rmtaft1@gmail.com	Trustee/ Member	Audit; Finance	Yes	8	7/1/2023	6/30/2024	5 or less
5	William Fogg	williamfogg@mac.me	Trustee/ Member	Audit; Finance	Yes	3	7/1/2023	6/30/2024	5 or less
6									
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

11

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	5
b. Total number of Voting Members added during the 2023-2024 school year	0
c. Total number of Voting Members who left the board during 2023-2024 school year	0
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	0

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2024	0
b. Total number of Non-Voting Members added during the 2023-2024 school year	0
c. Total number of Non-Voting Members who left the board during the 2023-2024 school year	0
d. Total Maximum Number of Non-Voting members in 2023-2024, as set by the board in bylaws, resolution, or minuteset by the board in bylaws, resolution, or minutes	0
e. Board members attending 8 or fewer meetings during 2023-2024	0

Thank you.

Entry 5 – Board Meeting Minutes

Completed - Jul 31 2024

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2023-June 2024), which should match the number of meetings held during the 2023-2024 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2024**.

2023-24 KIPP Academy Charter Board Minutes

Filename: 2023-24_KIPP_Academy_Charter_Board_Minutes.pdf Size: 5.1 MB

Entry 6 – Enrollment & Retention

Completed - Jul 31 2024

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	KIPP NYC actively wants to serve all students. Our schools are not designed to supports students in 12:1:1 settings, but we detail the services we can provide to families. Specifically, we have ICT and SETSS programs, certified Special Education teachers, KIPP NYC speech and language therapists providing response to intervention services, and contract with the DOE/CSE for additional mandated services.	KIPP NYC actively wants to serve all students. Our schools are not designed to supports students in 12:1:1 settings, but we detail the services we can provide to families. Specifically, we have ICT and SETSS programs, certified Special Education teachers, KIPP NYC speech and language therapists providing response to intervention services, and contract with the DOE/CSE for additional mandated services.
English Language Learners	To specifically target families with limited English proficiency we recruit using bilingual materials and bilingual staff members.	To specifically target families with limited English proficiency we recruit using bilingual materials and bilingual staff members.
Economically Disadvantaged	Our recruiting efforts specifically target students in high need communities in New York City, and employ efforts that we have found to be effective in enrolling students in these populations. Moreover, our lottery process gives a preference to students eligible for the free and reduced price lunch program.	Our recruiting efforts specifically target students in high need communities in New York City, and employ efforts that we have found to be effective in enrolling students in these populations. Moreover, our lottery process gives a preference to students eligible for the free and reduced price lunch program.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	Our efforts to retain students with disabilities are in line with our efforts to retain all students. As a results of our retention rates for students with disabilities is generally in line with students who have not been classified as having a disability.	Our efforts to retain students with disabilities are in line with our efforts to retain all students. As a results of our retention rates for students with disabilities is generally in line with students who have not been classified as having a disability.
English Language Learners	Our efforts to retain ELL students are in line with our efforts to retain all students. In addition, parents and families are kept informed of their child's performance and progress through periodic, bilingual communications. Our ELLS are placed in specialized, evidence based reading programs to ensure they make progress in literacy. ELL students work with trained speech and language therapists.	Our efforts to retain ELL students are in line with our efforts to retain all students. In addition, parents and families are kept informed of their child's performance and progress through periodic, bilingual communications. Our ELLS are placed in specialized, evidence based reading programs to ensure they make progress in literacy. ELL students work with trained speech and language therapists.
Economically Disadvantaged	KIPP is focused on retaining all students. We provide high quality and highly structured educational programming tailored to the needs of students. In addition we survey students, families, and teachers to gauge the health of our schools and to ensure that our educational programming is meeting and exceeding the needs of our students. Furthermore we leverage best practices from KIPP schools across the country to increase student retention.	KIPP is focused on retaining all students. We provide high quality and highly structured educational programming tailored to the needs of students. In addition we survey students, families, and teachers to gauge the health of our schools and to ensure that our educational programming is meeting and exceeding the needs of our students. Furthermore we leverage best practices from KIPP schools across the country to increase student retention.

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 31 2024

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Jul 31 2024

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2023-2024 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

KNYC K-12 Organizational Chart

Filename: KNYC_K-12_Organizational_Chart.pdf Size: 1.3 MB

Entry 9 – School Calendar

Completed - Jul 31 2024

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools “... unless the school's charter requires more instructional time than is required under the regulations.”

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

Sample Calendar:

12 Month Calendar 2021-2022 184 Instructional Days											
July						January (20)					
Mon	Tues	Wed	Thurs	Fri		Mon	Tues	Wed	Thurs	Fri	
			1	2		3	4	5	6	7	
5	6	7	8	9		10	11	12	13	14	
12	13	14	15	16		17	18	19	20	21	
19	20	21	22	23		24	25	26	27	28	
26	27	28	29	30		31					
August						February (15)					
Mon	Tues	Wed	Thurs	Fri		Mon	Tues	Wed	Thurs	Fri	
2	3	4	5	6			1	2	3	4	
9	10	11	12	13		7	8	9	10	11	
16	17	18	19	20		14	15	16	17	18	
23	24	25	26	27		21	22	23	24	25	
30	31					28					
September (18)						March (23)					
Mon	Tues	Wed	Thurs	Fri		Mon	Tues	Wed	Thurs	Fri	
		1	2	3			1	2	3	4	
6	7	8	9	10		7	8	9	10	11	
13	14	15	16	17		14	15	16	17	18	
20	21	22	23	24		21	22	23	24	25	
27	28	29	30			28	29	30	31		
October (20)						April (15)					
Mon	Tues	Wed	Thurs	Fri		Mon	Tues	Wed	Thurs	Fri	
				1						1	
4	5	6	7	8		4	5	6	7	8	
11	12	13	14	15		11	12	13	14	15	
18	19	20	21	22		18	19	20	21	22	
25	26	27	28	29		25	26	27	28	29	
November (18)						May (21)					
Mon	Tues	Wed	Thurs	Fri		Mon	Tues	Wed	Thurs	Fri	
1	2	3	4	5		2	3	4	5	6	
8	9	10	11	12		9	10	11	12	13	
15	16	17	18	19		16	17	18	19	20	
22	23	24	25	26		23	24	25	26	27	
29	30					30	31				
December (17)						June (17)					
Mon	Tues	Wed	Thurs	Fri		Mon	Tues	Wed	Thurs	Fri	
		1	2	3				1	2	3	
6	7	8	9	10		6	7	8	9	10	
13	14	15	16	17		13	14	15	16	17	
20	21	22	23	24		20	21	22	23	24	
27	28	29	30	31		27	28	29	30		

 Staff Report - August 23rd	 Early Dismissal Days	 Holiday/Recess (No Students or Staff)
 Superintendent's Conference Day (No School for Students)	 Regents and School-level Exams	
 September 8, 2021 All Grade Levels Report	 June 24, 2022 - Last Day of School	

2024-2025 School Calendar

Filename: 2024-2025_School_Calendar.pdf Size: 105.4 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Jul 31 2024

INSTRUCTIONS

Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[ACA - Faculty & Staff Roster Template](#)

Filename: ACA_-_Faculty__Staff_Roster_Template.xlsx Size: 26.0 kB

Entry 11 – Progress Toward Goals

Completed - Nov 18 2024

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024.**

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	By the end of the school year, we anticipate that 75 percent of K-4 students will achieve at or above grade level in English Language Arts, as measured by DIBELS assessments.	DIBELS 76% of students in grades K-4 achieved at or above grade level in English Language Arts, as measured by DIBELS assessments.	Met	
Academic Goal 2	Each year, at least 75 percent of students in the high school accountability cohort passing a math Regents exam will have a score of 70 or above by the end of their fourth year.(Relevant to school serving grades 9-12.)	NYS Regents Math Exam 100% of Students met goal. Note:Due to the pandemic many students were exempted from taking Math regents.	Met	
Academic Goal 3	Each year, 80% of the graduating cohort will have scored at least 75 on a New York State Regents examination in Science (Living Environment, Chemistry, or other).	100% of the 2020 Cohort scored at least 75 or higher on at least 1 NY State Regents exam in Science. Note: Due to the pandemic many students were exempted from	Met	

		taking Science regents.		
Academic Goal 4	Each year, 80% of the graduating cohort will have scored at least 75 on the New York State Regents examinations in History (Global Studies and U.S. History).	70% of the 2020 Cohort scored at least 75 or higher on at least 1 NY State Regents exam in History.	Not Met	If at least 74 would be 78% met. If at least 70 would be 87% met.
Academic Goal 5	Each year, 80% of the graduating cohort will have scored at least 75 on the New York State Regents examinations in Spanish.	NYS Regents Spanish Exams 54% of students were either exempted or scored at least 75 on the NYS Spanish Regents.	Not Met	If by only those that tested 74% earned a 75 or higher.
Academic Goal 6	Each year, 50 percent of students in the Graduation Cohort will successfully pass a high school AP exam.	AP exams 35% of the 2020 cohort (class of 2024) passed at least 1 AP exam.	Not Met	
Academic Goal 7	Each year, 95 percent of all students enrolled on the last day of the school year will return the following September.	Re-Enrollment 89% of students enrolled on the last day of school returned in September of 2024 (students graduating from 12th grade are not included).	Not Met	We fell short of our 95% student reenrollment goal by September, despite efforts to track attrition and backfill students from spring to summer. The primary challenge was that many rising 5th graders either moved over the summer or did not

				communicate their plans to enroll in other schools. While we gathered “intent to return” information and hosted open houses to assess backfill needs, we did not fully capture the extent of attrition. However, we successfully offered several spots to community students, and our current enrollment exceeds 100%. We are committed to retaining all students throughout the school year.
Academic Goal 8	For each year of the school's next charter term, each grade-level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade-level cohort	NYS Mathematics Exam 77% of students at Academy scored at or above proficiency (including 8th grade regents takers). This was higher than both the CSD (35%) and the city (53%).	Met	

	exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current year(relevant for schools serving grades 3-8).			
Academic Goal 9	Each year of the school's next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA examination(Relevant to schools serving grades 3-8.).	NYS ELA exam 61% of students at Academy scored at or above proficiency on the ELA exam. This was higher than both the CSD (33%) and the city (49%).	Met	
Academic Goal 10	Each year, the percent of students performing at or above Level 3 on	NYS Science Exam At KIPP Academy, 55% of 5th graders and 47% of 8th	Unable to Assess	

	the State Science exam in 4th and 8th grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located and the statewide proficiency average.	graders achieved scores of Level 3 or above. At the time of reporting, CSD and statewide data were not available.		
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2. Do have more academic goals to add?

Yes

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year, at least 75 percent of students in the high school accountability cohort passing an English Regents exam will have a score of 75 or above by the end of their fourth year.(Relevant to school serving grades 9-12.).	NYS Regents ELA Exam 92% of students scored either a 75 (75%).	Met	
Academic Goal 12	Each year, 75% of students enrolled in grades 9-11 will accumulate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another	HS Credit Accumulation 85% of students in grades 9-11 earned at least 10 DOE credits during the 23-24 school year.	Met	

	school, were incarcerated, left the country, or died during the school year. The school will report this each September by submitting a report of student credit accumulation from the previous school year for purposes of the NYC DOE School Quality Reports.			
Academic Goal 13	Each year, the percent of students in the high school accountability cohort scoring at or above the college ready benchmark on the Algebra Regents exam will meet or exceed that of the students in the same cohort across New York City.	NYS Regents Algebra Exam 100% of Students in the accountability cohort scored at or above the Math benchmark, exceeding the same cohort across NYC. Note: Due to the pandemic many students were exempted from taking Math regents.	Met	
Academic Goal 14	Each year, the percent of students in the high school accountability cohort scoring at or above the college ready benchmark on the relevant ELA Regents exam will meet or exceed that of students in the same cohort across New York.	NYS Regents ELA Exam 100% of Students in the accountability cohort scored at or above the ELA benchmark exceeding the same cohort across NYC. Note: 1 Waiver	Met	

Academic Goal 15	Each year, the average performance of students will exceed the citywide average on the SAT tests in Critical Reading and Mathematics. It is expected that the participation rate for this test will be 75% or greater.	SAT 93% of the 2020 Cohort took the SAT with an average Math score of 500 and EBRW score of 490. These results are lower than the statewide average of 512 for Math, and of 520 for EBRW.	Not Met	Participation - Met. Statewide Averages - Not Met.
Academic Goal 16	Each year, 85 percent of students in the Graduation Cohort will gain admission into a two and/or four year college.	College Admission 96% of the graduation cohort were accepted to either a 2 or 4 year college.	Met	
Academic Goal 17	Each year, 70 percent of students in the Graduation Cohort will enroll in a two and/or four year college.	College Enrollment 89% of the graduation cohort enrolled in a two or four year college.	Met	
Academic Goal 18	Each year, 85 percent of students in the high school Graduation Cohort will graduate after the completion of their fourth year in the cohort.	High School Graduation 100% of the 2020 graduation cohort graduated high school in 2024 (their 4th year in the cohort).	Met	
Academic Goal 19	95% of alumni will earn a high school diploma within 5 years of finishing 8th grade.	High School Graduation 100% of the 2020 graduation cohort graduated high school in 2024 (their	Met	

		5th year in the cohort).		
Academic Goal 20	For each year of the next charter term, the school will perform at the 60th percentile or above compared with citywide averages for its 4year graduation rate and in the 60th percentile or above compared with citywide averages for its 6year graduation rate.	High School Graduation 100% of the 2020 graduation cohort graduated high school in 2024. 100% of the 2018 graduation cohort graduated high school in 2024. Both rates exceed the 60thpercentile across the city.	Met	

3. Do have more academic goals to add?

Yes

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	50% of alumni will earn a bachelor's degree within 6 years of matriculation.	College Graduation 52% of alumni have earned a bachelor's degree within 6 years of matriculation.	Met	
Academic Goal 22	A staff member has been assigned to attendance issues. The parent of every student who is absent or late receives a phone call, and the principal sets up meetings with parents of students with excessive absences or tardies.	Daily Attendance In 2023-24, the average regular school year daily attendance rate was 92%.	Met	
Academic Goal 23	Each year, 90 percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.	Teacher Retention In 2023-24, 90% of teachers returned or were asked to return for the following school year.	Met	
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				

Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				
Academic Goal 42				
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Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	At least 80% of students will qualify for Free or Reduced Price Lunch	90% of students qualified for Free or Reduced priced lunch in 2023-24.	Met	
Org Goal 2	The percent of students in the 2022-23 SY classified as English Language Learners will be equivalent to or exceed that of the local CSD	10% of students were classified as ELL in 2023-2024 as compared to 15% of the local CSD	Not Met	KIPP NYC is committed to enrolling and retaining English Language Learners. Please see the Enrollment & Retention entry for details about our activities to enroll and retain this population of students.
Org Goal 3	The percent of students in the 2022-23 SY who will receive Special Education Services will be equivalent to or exceed that of the local CSD	18% of students had IEPs in 2023-24 as compared with 25% of the CSD	Not Met	KIPP NYC is committed to enrolling and retaining students who receive special education services. Please see the Enrollment & Retention entry for details about our activities to enroll and retain this population of students.
Org Goal 4	Each year, the school will comply	The school complied with all	Met	

	with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	relevant rules, regulations and contract terms.		
Org Goal 5	Each year, leadership will engage in strategic goal setting aligned to the organization's mission, beliefs, and long-term priorities.	Each of the schools engaged in academic goal setting this year	Met	
Org Goal 6	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of	This organization's goal cannot be effectively measured due to the limited participation from families.	Unable to Assess	

	parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more parents participate in the survey.			
Org Goal 7	The average percentage of parents responding agree or strongly agree to statements on the HSR survey will exceed 75% in the majority of survey categories. Categories include attainment, culture and climate, school leadership and organizational systems, school talent, and teaching and learning. Only relevant for ES and MS.	We do not have specific results that address this goal	Unable to Assess	
Org Goal 8	The average percentage of students responding agree or strongly agree to statements on the HSR survey will exceed 60% in the majority of survey categories. Categories include attainment, character, culture	We do not have specific results that address this goal	Unable to Assess	

	and climate, and teaching and learning. Only relevant for grades 3-8.			
Org Goal 9	75% of parents will agree or strongly agree with the statement: "I would recommend KIPP to other families"	We do not have specific results that address this goal.	Unable to Assess	
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of staff that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more staff participate in the survey	This organization's goal cannot be effectively measured due to the limited participation from families.	Unable to Assess	
Org Goal 11	75% of staff will agree or strongly agree with the statement "I would recommend KIPP to a friend as a	This organization's goal cannot be effectively measured due to the limited participation from families.	Unable to Assess	

	place of employment”			
Org Goal 12	The average percentage of teachers responding agree or strongly agree to statements on the TNTP survey will exceed 60% in the majority of survey categories. Categories include culture and climate, school leadership and organizational systems, school talent, and teaching and learning. Only relevant for ES and MS.	The average percentage of teachers responding agree or strongly agree exceeded 60% majority of survey categories	Met	
Org Goal 13	75% of students in grades 3 and above will agree or strongly agree with the statement “I would recommend KIPP to my family/friends”	We do not have specific results that address this goal.	Unable to Assess	
Org Goal 14	Schools Accountability Handbook, the school will have a percentage of students that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this	This organization's goal cannot be effectively measured due to the limited participation from families.	Unable to Assess	

	goal if 50% or more students participate in the survey. (For grades 6-12 only.)			
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Financial Audit The annual audit resulted in an unmodified opinion with no major findings.	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Budget The school has maintained a budget consistent with its financial goals	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 12 – Audited Financial Statements

Completed - Jan 6 2025

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM**

on **November 1, 2024**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.

[KIPP Academy Charter School FY2024 Uniform Guidance Financial Statements](#)

Filename: KIPP_Academy_Charter_School_FY2024_FKK6dax.pdf Size: 1.9 MB

Entry 12c – Additional Financial Documents

Completed - Jan 6 2025

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit **no later than 11:59 PM on November 1, 2024**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[KIPP Academy Charter School FY2024 Management Letter](#)

Filename: KIPP_Academy_Charter_School_FY2024_JvmspiB.pdf Size: 112.2 kB

[July 2024 x1733 Escrow Academy](#)

Filename: July_2024_x1733_Escrow_Academy.pdf Size: 68.8 kB

Entry 12d – Financial Contact Information

Completed - Jan 6 2025

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 1, 2024**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Suzanne DeYoung	SDeYoung@kippnyc.org	212-991-2610

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	John Buckley, Partner	jbuckley@aafcpa.com	774-512-4039	2

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Jan 15 2025

SUNY-authorized charter schools should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2024-2025-annual-report-budget-template ACA](#)

Filename: 2024-2025-annual-report-budget-te_htozfAW.xlsx Size: 47.2 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member
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Name:

Rafael Maye

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

KIPP Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair

2. Are you an employee of any school operated by the education corporation?
____ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes ____No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none	Please write “None” if applicable.	Do not leave this space blank.	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none				



Signature

6/6/2024

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

646361673

Business Address:

39 Bender Way, Pound Ridge, NY, 10

E-mail Address:

rafael.mayer@gmail.co

Home Telephone:

646361673

Home Address:

39 Bender Way, Pound Ridge, NY, 10

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Gwendolyn Brunson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

KIPP Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
____Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none	Please write "None" if applicable. Do not leave this space blank.		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

ROSA DE LA CRUZ

6/7/2024

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

7194103932

Business Address:

198 E 161 St

E-mail Address:

gbrunson@probation.nyc.gov

Home Telephone:

9178539040

Home Address:

890 Trinity Ave Apt 8C, Bronx, NY, 10450

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member
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Name:

Kerry Mullins

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

KIPP Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
____ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				



6/8/24

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

917592791

Business Address:

1000 Fifth Avenue, New York, NY, 100

E-mail Address:

Kamullins828@gmail.com

Home Telephone:

917592791

Home Address:

3998 44th Street, Sunnyside, NY, 11

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member
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Name:

Richard Taft

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

KIPP Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
____Yes ____No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes ____No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				



5/29/2024

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

9179029546

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rmtaft1@gmail.com

Home Telephone:

9179029546

Home Address:

6 Tara Way, Pennington, NJ, 08534

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member
--

Name:

William Fogge

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

KIPP Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?
____ Yes ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___Yes ☒___No

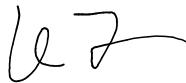
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank.				



7/1/24

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

(212) 474-113

Business Address:

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917696265

Home Address:

25 North Moore, NY, NY, 10019

last revised 06/8/2020

KIPP Academy Charter School
Meeting of the Board of Trustees
July 25, 2023

The KIPP Academy Charter School Board of Trustees (the “Board”) met on July 25, 2023 using the videoconference platform Zoom. In accordance with the Open Meeting Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafael Mayer, Gwendolyn Brunson, Richard Taft, Kerry Mullins, and William Fogg.

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

- Ms. Johnson provided an update on Antoine Lewis becoming the Principal of Academy Middle School and the Head of Schools for Academy Elementary.
- Ms. Johnson provided an update on the KIPP NYC senior leadership structure. Ms. Johnson shared that our new Chief People Officer (Lakeshia Highsmith) and new Chief Financial Officer (Suzanne DeYoung) started onboarding on July 17th, and a new President (Carolyn Hack) has a start date of September 5th.
- Ms. Webb provided an update on the new School Management structure and a reminder of the new Principals that are leading schools this year.

Board Votes:

The Board voted unanimously to:

- Approve the appointment of Antoine Lewis as Interim Principal of KIPP Academy Middle School

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
August 29, 2023

The KIPP Academy Charter School Board of Trustees (the “Board”) met on August 29, 2023 at KIPP NYC College Prep High School and used the videoconferencing platform Zoom. In accordance with the Open Meeting Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafael Mayer (virtual), Gwendolyn Brunson (in person), Richard Taft (virtual), Kerry Mullins (virtual) and William Fogg (virtual).

There were also five members of the public in attendance in person.

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. Members of the public asked questions as permitted by the Open Meetings Law and in accordance with Board procedures.

Board Business

Mr. Antione Lewis (in person), Head of School for KIPP Academy and Principal of KIPP Academy Middle, provided an update on summer staff professional development and described the first of week school for students at KIPP Academy Middle and Elementary Schools. Mr. Lewis and Ms. Natalie Webb (virtual) answered questions from the Board.

Board Votes:

The Board voted unanimously to:

- Adopt a resolution and written procedures to allow for video conferencing pursuant to section 103-a of the Open Meetings Law.

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
October 26, 2023

The KIPP Academy Charter School Board of Trustees (the “Board”) met on October 26, 2023 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafael Mayer (in person), Gwendolyn Brunson (in person), Kerry Mullins (in person), Richard Taft (virtual), and William Fogg (virtual).

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

Mr. Antoine Lewis shared updates on KIPP Academy school culture. Ms. Natalie Webb shared updates on 2022-23 New York State test data and academic progress. The Board discussed and asked questions.

Board Votes:

The Board voted unanimously:

- To delegate to the Board Chair approval authority for the 22-23 KIPP Academy Charter School audit.

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
November 16, 2023

The KIPP Academy Charter School Board of Trustees (the “Board”) met on November 16, 2023 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafael Mayer (in person) and Gwendolyn Brunson (in person).

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

Mr. Antoine Lewis shared updates on KIPP Academy school culture. Ms. Natalie Webb shared updates on academic progress data. The Board discussed and asked questions.

Board Votes:

There were no Board votes.

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
December 14, 2023

The KIPP Academy Charter School Board of Trustees (the “Board”) met on December 14, 2023 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafael Mayer (in person) and Gwendolyn Brunson (in person).

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

Mr. Antoine Lewis shared updates on KIPP Academy school culture based on the Fall 2023 TNTP survey results. Mr. Antoine Lewis previewed his January – March 2024 school priorities for staff and students. The Board discussed and asked questions.

Board Votes:

The Board voted unanimously to:

- Approve the KIPP Academy Charter School Discipline Policy
- Name Natalie Webb (in her capacity as Chief Schools Officer) as an authorized signatory of KIPP Academy Charter School
- Appoint Natalie Webb as Chief Schools Officer of KIPP Academy Charter School

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
January 25, 2024

The KIPP Academy Charter School Board of Trustees (the “Board”) met on January 25, 2024 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The in-person, primary location as well as satellite locations for virtual board members were posted on KIPPNYC.org in advance of the meeting. The following Trustees were in attendance: Rafael Mayer (virtual – location posted) Gwendolyn Brunson (in person), Kerry Mullins (virtual – location posted), and William Fogg (virtual).

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

Ms. Natalie Webb shared student ELA and Math iReady data as well as Fall 2023 TNTP and Q14 Data updates for KIPP Academy Elementary and KIPP Academy Middle School. Mr. Antoine Lewis and Ms. Anissa Jones shared insights on the academic data and shared a staff culture update.

Board Votes:

The Board voted unanimously to:

- Approve the KIPP Academy Charter School Discipline Policy
- Name Natalie Webb (in her capacity as Chief Schools Officer) as an authorized signatory of KIPP Academy Charter School
- Appoint Natalie Webb as Chief Schools Officer of KIPP Academy Charter School
- Adopt a resolution and written procedures to allow for video conferencing

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
February 26, 2024

The KIPP Academy Charter School Board of Trustees (the “Board”) met on February 26, 2024 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafael Mayer (in person) Gwendolyn Brunson (in person), and Kerry Mullins (in person).

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

Ms. Natalie Webb and Mr. Antoine Lewis shared their plans for the upcoming performance training launch with staff and students.

Board Votes:

There were no Board votes.

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
March 21, 2024

The KIPP Academy Charter School Board of Trustees (the “Board”) met on March 21, 2024 using the videoconference platform Zoom. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Gwendolyn Brunson (virtual) and Kerry Mullins (virtual).

Opening of the Meeting

Ms. Mullins called the meeting to order and welcomed attendees.

Public Comments

Ms. Mullins asked for public comments. There were no public comments.

Board Business

Ms. Natalie Webb shared interim ELA and Math assessment data for students. Ms. Webb and Board members discussed the SY24-25 school staffing plan and the Board reviewed the proposed SY24-25 calendar.

Board Votes:

There were no Board votes.

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
April 18, 2024

The KIPP Academy Charter School Board of Trustees (the “Board”) met on April 18, 2024 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafa Mayer (in person), Gwendolyn Brunson (in person), Kerry Mullins (in person) and Rick Taft (virtual – location not posted).

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

The Board discussed options for the future relationship between KIPP Academy Schools and KIPP NYC regional team. Mr. Mayer described challenges to potentially operating KIPP Academy Schools without KIPP NYC regional support including:

- the need to search for an Executive Director to lead the management and operations functions of the schools including HR, finance and technology.
- the fact that KIPP Academy has a very tight budget and therefore is not financially able to offer their staff a Cost of Living Adjustment increase in SY24/25.
- timeline for reviewing impact to school-based technology

The Board also reviewed a draft of the 24-25 school year calendar.

Board Votes:

There were no Board votes.

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
May 23, 2024

The KIPP Academy Charter School Board of Trustees (the “Board”) met on May 23, 2024 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Gwendolyn Brunson (in person), and Kerry Mullins (virtual- location not posted).

Opening of the Meeting

Ms. Mullins called the meeting to order and welcomed attendees.

Public Comments

Ms. Mullins asked for public comments. There were no public comments.

Board Business

The Board discussed options for the future relationship between KIPP Academy Schools and the KIPP NYC regional team.

Board Votes:

There were no Board votes.

Adjournment

The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
June 24, 2024

The KIPP Academy Charter School Board of Trustees (the “Board”) met on June 24, 2024 at KIPP Academy Middle School. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org. The following Trustees were in attendance: Rafael Mayer (in person), Gwendolyn Brunson (in person), and Kerry Mullins (in person).

Opening of the Meeting

Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments

Mr. Mayer asked for public comments. There were no public comments.

Board Business

Mr. Mayer led the Board in a discussion of the Fiscal Year 2025 Academy budget.

Board Votes:

The Board voted unanimously:

1. To approve Fiscal Year 2025 Academy budget.
2. To re-elect for a term of two years the following individuals as members to the Board:
Gwendolyn Brunson and Richard Taft
3. To approve the re-appointment of Rafael Mayer as Chair of the KIPP Academy Charter School Board
4. To approve the re-appointment of Rafael Mayer and Richard Taft as members of the Audit Committee
5. To approve the re-appointment of Rafael Mayer and Richard Taft as members of the Finance Committee
6. To recommend Marva Smalls as KIPP School Director (as defined in the KIPP New York, Inc. bylaws) to represent KIPP Academy Charter School on the KIPP New York, Inc. Board.

Adjournment

The meeting was adjourned.

KIPP NYC Elementary School Organizational Chart

Operations
Director of Operations
School Operations Manager
School Operations Administrator
Data and Compliance Manager

Social Work Team
Social Worker
Social Worker

Support Services Team
Interventionist
Interventionist

Specials + Science
Enrichment Teacher
Enrichment Teacher
Enrichment Teacher
Enrichment Teacher
Science
Science

Principal
Principal

Leadership
AP
Dean
Dean
Dean
Director of Student Support Services/Dean

Kindergarten		
Class 1	Lead Teacher	Associate Teacher
Class 2	Lead Teacher	Lead Teacher
Class 3	Lead Teacher	Lead Teacher
Class 4	Lead Teacher	Lead Teacher

1st Grade		
Class 1	Lead Teacher	Lead Teacher
Class 2	Lead Teacher	Lead Teacher
Class 3	Lead Teacher	Associate Teacher
Class 4	Lead Teacher	Associate Teacher

2nd Grade (6 + Associate Teacher)		
Class 1	Lead Teacher	Lead Teacher
Class 2	Lead Teacher	Lead Teacher
Class 3	Lead Teacher	Associate Teacher
Class 4	Lead Teacher	

3rd Grade		
Class 1	Lead Teacher	Lead Teacher
Class 2	Lead Teacher	Lead Teacher
Class 3	Lead Teacher	Associate Teacher
Class 4	Lead Teacher	

4th Grade		
Class 1	Lead Teacher	Lead Teacher
Class 2	Lead Teacher	Lead Teacher
Class 3	Lead Teacher	Associate Teacher
Class 4	Lead Teacher	

KIPP NYC Middle School Organizational Chart

School Operations
Director of Operations
School Operations Manager
School Operations Administrator

Social Worker
Social Worker
Social Worker

Student Support Services
5th ELA SPED Learning Specialist
5th Math SPED Learning Specialist
6th ELA SPED Learning Specialist
6th Math SPED Learning Specialist
7th ELA SPED Learning Specialist
7th Math SPED Learning Specialist
8th ELA SPED Learning Specialist
8th Math SPED Learning Specialist

Specials/Enrichment
Enrichment Teacher
Enrichment Teacher
Enrichment Teacher
Enrichment Teacher

Principal
Principal

Deans/Directors/APs
AP
Dean
Dean
Dean or DS3

5th Grade	
ELA	Lead Teacher
Math	Lead Teacher
Science	Lead Teacher
Social Studies	Lead Teacher

6th Grade	
ELA	Lead Teacher
Math	Lead Teacher
Science	Lead Teacher
Social Studies	Lead Teacher

7th Grade	
ELA	Lead Teacher
Math	Lead Teacher
Science	Lead Teacher
Social Studies	Lead Teacher

8th Grade	
ELA	Lead Teacher
Math	Lead Teacher
Science	Lead Teacher
Social Studies	Lead Teacher

Afterschool Program
Program Director

Associate Teacher
Associate Teacher
Associate Teacher
Associate Teacher
Associate Teacher

KIPP NYC High School Organizational Chart

[illegible]

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2024

August 12-14	K-8 Teachers/Staff Return for School-Based PD
August 15-16	K-8 Regional PD Days
August 19-23	K-8 School Based PD
August 26	FIRST DAY OF SCHOOL – ALL GRADES (Full Days)

September 2024

September 2	NO SCHOOL – Labor Day
September 17	EARLY DISMISSAL (1:30PM) – Staff Development Day

October 2024

October 3	NO SCHOOL – Rosh Hashanah
October 14	NO SCHOOL – Indigenous People's Day
October 31	NO SCHOOL – Staff Development Day

November 2024

November 1	NO SCHOOL – Diwali
November 5	EARLY DISMISSAL (1:30PM) – Election Day (DOE closed)
November 22	End of Trimester 1
November 25-29	NO SCHOOL: Thanksgiving Break

December 2024

December 2	SCHOOL RESUMES - Trimester 2 Begins
December 10	EARLY DISMISSAL (1:30PM) – T1 Report Card Conferences
December 23 - 31	NO SCHOOL: Winter Break

January 2025

January 1-3	NO SCHOOL: Winter Break (continued)
January 6	SCHOOL RESUMES – Full Day, All Students
January 17	NO SCHOOL - Staff Development Day
January 20	NO SCHOOL: Martin Luther King Jr. Day
January 29	NO SCHOOL: Lunar New Year

February 2025

February 17-21	NO SCHOOL - Mid-Winter Break
February 28	NO SCHOOL - Staff Development Day

March 2025

March 14	End of Trimester 2
March 17	Trimester 3 Begins
March 25	EARLY DISMISSAL (1:30PM) – T2 Report Card Conferences
March 31	NO SCHOOL - Eid al-Fitr

April 2025

April 9-10	ELA State Test (Grades 3-8)
April 14-18	NO SCHOOL – Spring Break
April 21	SCHOOL RESUMES – Full Day, All Students

May 2025

May 7-8	Math State Test (Grades 3-8)
May 14-15	Science State Test (Grades 5 and 8)
May 26	NO SCHOOL - Memorial Day

June 2025

June 3	EARLY DISMISSAL (1:30PM) – Staff Development Day
June 19	NO SCHOOL - Juneteenth
June 20	End of Trimester 3
June 23	EARLY DISMISSAL (1:30PM)
June 24	EARLY DISMISSAL (1:30PM) - Last Day of School for Students and Staff!

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

LEGEND

Observed Holiday - No School for School Staff/Students	
School-Based PD Days	State Testing
Regional PD Days	Early Dismissal Day



KIPP ACADEMY CHARTER SCHOOL

**FINANCIAL STATEMENTS IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS AND
UNIFORM GUIDANCE
JUNE 30, 2024 AND 2023**

KIPP ACADEMY CHARTER SCHOOL

Contents
June 30, 2024 and 2023

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**Unmodified Opinion on Financial Statements Accompanied by Supplementary
Information – Not-For-Profit Entity**

Independent Auditor's Report

To the Board of Directors of
KIPP Academy Charter School:

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of KIPP Academy Charter School (a New York nonprofit corporation) (the School), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities and changes in net assets, cash flows, and functional expenses for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of KIPP Academy Charter School as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards for the year ended June 30, 2024, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 18, 2024, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

AAFCPA, Inc.

Westborough, Massachusetts
November 18, 2024

KIPP ACADEMY CHARTER SCHOOLStatements of Financial Position
June 30, 2024 and 2023

Assets	2024	2023
Current Assets:		
Cash and cash equivalents	\$ 4,799,616	\$ 847,911
Grants and contracts receivable	1,610,565	1,542,648
Prepaid expenses and other assets	90,836	77,589
Total current assets	6,501,017	2,468,148
Property and Equipment, net	366,747	411,174
Total assets	<u>\$ 6,867,764</u>	<u>\$ 2,879,322</u>
Liabilities and Net Assets		
Current Liabilities:		
Accounts payable and accrued expenses	\$ 1,192,163	\$ 981,982
Deferred revenue	-	41,368
Due to KIPP NYC Enterprise	1,296,802	679,921
Total current liabilities	2,488,965	1,703,271
Loan Payable	4,000,000	4,000,000
Total liabilities	6,488,965	5,703,271
Net Assets:		
Without donor restrictions	330,931	(2,870,329)
With donor restrictions	47,868	46,380
Total net assets	378,799	(2,823,949)
Total liabilities and net assets	<u>\$ 6,867,764</u>	<u>\$ 2,879,322</u>

KIPP ACADEMY CHARTER SCHOOL

Statements of Activities and Changes in Net Assets
For the Years Ended June 30, 2024 and 2023

	2024			2023		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
Operating Revenue:						
Per-pupil tuition	\$ 21,487,420	\$ -	\$ 21,487,420	\$ 20,503,810	\$ -	\$ 20,503,810
Government grants and contracts	4,218,888	-	4,218,888	4,307,285	-	4,307,285
Grants and contributions	143,925	6,026	149,951	24,583	31,785	56,368
Other	119,313	-	119,313	120,693	-	120,693
Net assets released from purpose restrictions	4,538	(4,538)	-	68,686	(68,686)	-
Total operating revenue	25,974,084	1,488	25,975,572	25,025,057	(36,901)	24,988,156
Operating Expenses:						
Program services	19,402,833	-	19,402,833	21,101,136	-	21,101,136
Supporting services	3,369,991	-	3,369,991	3,325,738	-	3,325,738
Total operating expenses	22,772,824	-	22,772,824	24,426,874	-	24,426,874
Changes in net assets	3,201,260	1,488	3,202,748	598,183	(36,901)	561,282
Net Assets:						
Beginning of year	(2,870,329)	46,380	(2,823,949)	(3,468,512)	83,281	(3,385,231)
End of year	\$ 330,931	\$ 47,868	\$ 378,799	\$ (2,870,329)	\$ 46,380	\$ (2,823,949)

The accompanying notes are an integral part of these statements.

KIPP ACADEMY CHARTER SCHOOL

Statements of Cash Flows

For the Years Ended June 30, 2024 and 2023

	<u>2024</u>	<u>2023</u>
Cash Flows from Operating Activities:		
Receipts from per-pupil tuition and government grants and contracts	\$ 25,623,692	\$ 23,776,615
Receipts from other sources	242,595	224,823
Payments for personnel and related	(15,087,027)	(16,525,350)
Payments for supplies and services	(6,732,365)	(7,973,956)
Payments for interest	(36,000)	(45,000)
	<u>4,010,895</u>	<u>(542,868)</u>
Net cash provided by (used in) operating activities	4,010,895	(542,868)
Cash Flows from Investing Activities:		
Acquisition of property and equipment	(59,190)	(171,694)
Cash Flows from Financing Activities:		
Repayments of capital lease obligation	-	(53,602)
Net Change in Cash and Cash Equivalents	3,951,705	(768,164)
Cash and Cash Equivalents:		
Beginning of year	847,911	1,616,075
End of year	<u>\$ 4,799,616</u>	<u>\$ 847,911</u>
Reconciliation of Changes in Net Assets to Net Cash Provided by (Used in) Operating Activities:		
Changes in net assets	\$ 3,202,748	\$ 561,282
Adjustments to reconcile changes in net assets to net cash provided by (used in) operating activities:		
Depreciation	103,617	153,274
Changes in operating assets and liabilities:		
Grants and contracts receivable	(67,917)	(780,404)
Prepaid expenses and other assets	(13,247)	317,764
Accounts payable and accrued expenses	210,181	(154,044)
Deferred revenue	(41,368)	(206,314)
Due to KIPP NYC Enterprise	616,881	(434,426)
	<u>\$ 4,010,895</u>	<u>\$ (542,868)</u>
Net cash provided by (used in) operating activities	<u>\$ 4,010,895</u>	<u>\$ (542,868)</u>

KIPP ACADEMY CHARTER SCHOOL

Statement of Functional Expenses
For the Year Ended June 30, 2024
(With Summarized Comparative Totals for the Year Ended June 30, 2023)

	2024			2023	
	Program Services			Supporting Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Personnel and Related:					
Employee wages	\$ 10,916,648	\$ 727,514	\$ 11,644,162	\$ -	\$ 11,644,162
Payroll taxes and employee benefits	2,925,176	179,639	3,104,815	-	3,283,095
Professional development	332,516	212	332,728	-	279,811
Total personnel and related	14,174,340	907,365	15,081,705	-	16,489,518
Occupancy and Related:					
Security and cleaning	730,839	-	730,839	-	824,883
Utilities	273,137	-	273,137	-	330,196
Insurance	-	-	-	154,206	202,965
Supplies and equipment	117,498	-	117,498	-	139,460
Contracted services	113,965	-	113,965	-	105,768
Repairs and maintenance	60,932	-	60,932	-	167,317
Depreciation	26,507	-	26,507	-	81,979
Total occupancy and related	1,322,878	-	1,322,878	154,206	1,852,568
Other:					
Management fee	-	-	-	3,048,037	3,048,702
Technology	740,483	-	740,483	-	862,912
Student supplies and materials	606,108	906	607,014	-	641,281
Student services	436,315	20	436,335	-	245,428
Office	435,533	-	435,533	-	317,262
Contracted services	364,325	6,617	370,942	-	265,683
Professional fees	231,640	-	231,640	132,918	320,799
Depreciation	77,110	-	77,110	-	71,295
Miscellaneous	20,089	-	20,089	34,830	37,654
Interest	36,000	-	36,000	-	39,000
Equipment and maintenance	32,002	94	32,096	-	199,614
Recruiting	11,008	-	11,008	-	35,158
Total other	2,990,613	7,637	2,998,250	3,215,785	6,084,788
Total expenses	\$ 18,487,831	\$ 915,002	\$ 19,402,833	\$ 3,369,991	\$ 24,426,874

The accompanying notes are an integral part of these statements.

KIPP ACADEMY CHARTER SCHOOL

 Statement of Functional Expenses
 For the Year Ended June 30, 2023

	Program Services			Supporting Services	Total Expenses
	Regular Education	Special Education	Total	Management and General	
Personnel and Related:					
Employee wages	\$ 12,144,551	\$ 782,061	\$ 12,926,612	\$ -	\$ 12,926,612
Payroll taxes and employee benefits	3,096,482	186,613	3,283,095	-	3,283,095
Professional development	279,811	-	279,811	-	279,811
Total personnel and related	15,520,844	968,674	16,489,518	-	16,489,518
Occupancy and Related:					
Security and cleaning	824,883	-	824,883	-	824,883
Utilities	330,196	-	330,196	-	330,196
Insurance	-	-	-	202,965	202,965
Supplies and equipment	139,460	-	139,460	-	139,460
Contracted services	105,768	-	105,768	-	105,768
Repairs and maintenance	167,317	-	167,317	-	167,317
Depreciation	81,979	-	81,979	-	81,979
Total occupancy and related	1,649,603	-	1,649,603	202,965	1,852,568
Other:					
Management fee	-	-	-	3,048,702	3,048,702
Technology	862,912	-	862,912	-	862,912
Student supplies and materials	638,040	3,241	641,281	-	641,281
Student services	245,428	-	245,428	-	245,428
Office	317,262	-	317,262	-	317,262
Contracted services	245,498	20,185	265,683	-	265,683
Professional fees	282,386	-	282,386	38,413	320,799
Depreciation	71,295	-	71,295	-	71,295
Miscellaneous	1,996	-	1,996	35,658	37,654
Interest	39,000	-	39,000	-	39,000
Equipment and maintenance	199,614	-	199,614	-	199,614
Recruiting	35,158	-	35,158	-	35,158
Total other	2,938,589	23,426	2,962,015	3,122,773	6,084,788
Total expenses	\$ 20,109,036	\$ 992,100	\$ 21,101,136	\$ 3,325,738	\$ 24,426,874

The accompanying notes are an integral part of these statements.

KIPP ACADEMY CHARTER SCHOOL

Notes to Financial Statements
June 30, 2024 and 2023

1. OPERATIONS AND NONPROFIT STATUS

KIPP Academy Charter School (the School) is an education corporation that operates as a charter school in the borough of the Bronx, New York City. On May 4, 2000, the Board of Regents of the City of New York, for and on behalf of the State Education Department, granted the School a provisional charter valid for a term of five years from the effective date of September 1, 2000, and renewable upon expiration. The charter was renewed again during fiscal year 2024 for a term of five years and runs through June 30, 2029.

The School's mission is to prepare students with the academic and character skills necessary to succeed in high school, college, and the competitive world beyond.

During fiscal years 2024 and 2023, the School enrolled 1,280 and 1,268 students in grades kindergarten through twelve, respectively. The major sources of revenue and support for the School are from state and local funding on a per-pupil basis.

The School is exempt from Federal income taxes as an organization (not a private foundation) formed for charitable purposes under Section 501(c)(3) of the Internal Revenue Code (IRC). The School is also exempt from state income taxes. Contributions made to the School are deductible by donors within the requirements of the IRC.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The School prepares its financial statements in accordance with generally accepted accounting standards and principles (U.S. GAAP) established by the Financial Accounting Standards Board (FASB). References to U.S. GAAP in these notes are to the FASB Accounting Standards Codification (ASC).

Estimates

The preparation of the financial statements in accordance with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

For the purposes of the statements of cash flows, management considers all highly liquid investments with an initial maturity of ninety days or less to be cash and cash equivalents. Cash and cash equivalents include an escrow account established by the School in accordance with the terms of its charter agreement, which was adequately funded as of June 30, 2024 and 2023. This account must be maintained and can only be used in the event the School closes. The balance of this account as of June 30, 2024 and 2023, was \$74,510 and \$75,000, respectively.

Grants and Contracts Receivable

Reserves for grants and contracts receivable are recorded based on management's analysis of specific grants and contracts receivable and their estimate of amounts that may become uncollectible, if any. Amounts are written off when they are determined to be uncollectible. There was no reserve deemed necessary at June 30, 2024 and 2023.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**Property and Equipment and Depreciation**

Property and equipment (see Note 5) are recorded at cost, if purchased, with a cost of \$2,500 or greater and a useful life of greater than one year, or at fair value at the date of donation. Repairs and maintenance costs are expensed when incurred. Depreciation of property and equipment is computed using the straight-line method over the following estimated useful lives:

Furniture and fixtures	3 - 7 years
Technology and equipment	3 - 15 years
Leasehold improvements	3 - 15 years

Improvements to the facility are amortized over the useful life as there is no set lease term for the school building.

The School accounts for the carrying value of its property and equipment in accordance with the requirements of the U.S. GAAP standard on the *Impairment or Disposal of Long-Lived Assets*. As of June 30, 2024, the School has not recognized any reduction in the carrying value of its property and equipment when considering this standard.

Net Assets Classification*Net Assets Without Donor Restrictions*

Net assets without donor restrictions are those net resources that bear no external restrictions and are generally available for use by the School.

Net Assets With Donor Restrictions

The School receives contributions and grants that are designated by donors for specific time periods or purposes. These contributions are recorded as net assets with donor restrictions until they have been expended for their designated purposes or as time restrictions expired. Net assets with donor restrictions are restricted for purpose at June 30, 2024 and 2023.

Revenue Recognition

The School's main sources of revenue are per-pupil tuition, government grants and contracts, and grants and contributions. These amounts have been recorded in accordance with FASB's Accounting Standards Update (ASU) 2018-08, Not-For-Profit Entities (Topic 958): *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions*. These conditional contributions are recognized as services are provided or as costs are incurred.

Other income is recorded as earned.

In accordance with Topic 958, the School must determine whether a contribution (or a promise) is conditional or unconditional for transactions deemed to be a contribution. A contribution is considered to be a conditional contribution if an agreement includes a barrier that must be overcome and either a right of return of assets or a right of release of a promise to transfer assets exists. Indicators of a barrier include a measurable performance-related barrier or another measurable barrier, a stipulation that limits discretion by the recipient on the conduct of an activity, and stipulations that are related to the purpose of the agreement. Topic 958 prescribes that the School should not consider probability of compliance with the barrier when determining if such awards are conditional and should be reported as conditional grant advance liabilities until such conditions are met. These amounts are reflected as deferred revenue in the accompanying financial statements.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition (Continued)

Unconditional contributions without donor restrictions are recorded as revenue and net assets without donor restrictions when unconditionally received or committed by the donor. Grants and contributions with donor restrictions are generally transferred to revenues and net assets without donor restrictions as services are performed, costs are incurred, or through the passage of time.

Fair Value Measurements

The School follows the accounting and disclosure standards pertaining to ASC Topic, *Fair Value Measurements*, for qualifying assets and liabilities. Fair value is defined as the price that the School would receive upon selling an asset or pay to settle a liability in an orderly transaction between market participants.

The School uses a framework for measuring fair value that includes a hierarchy that categorizes and prioritizes the sources used to measure and disclose fair value. This hierarchy is broken down into three levels based on inputs that market participants would use in valuing the financial instruments based on market data obtained from sources independent of the School. Inputs refer broadly to the assumptions that market participants would use in pricing the financial instrument, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the financial instrument developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset developed based on the best information available.

The three-tier hierarchy of inputs is summarized in the three broad levels as follows:

- Level 1: Inputs that reflect unadjusted quoted prices in active markets for identical assets at the measurement date.
- Level 2: Inputs other than quoted prices that are observable for the asset either directly or indirectly, including inputs in markets that are not considered to be active.
- Level 3: Inputs that are unobservable and which require significant judgment or estimation.

An asset or liability's level within the framework is based upon the lowest level of any input that is significant to the fair value measurement. All of the School's qualifying assets and liabilities are valued using Level 1 inputs.

Allocation of Functional Expenses

Certain categories of expenses are attributable to more than one program or supporting function and are allocated on a reasonable basis that is consistently applied. The expenses that are allocated are personnel and related costs, student supplies and materials, student services, contracted services, professional fees, miscellaneous, and equipment and maintenance, which are allocated on the basis of estimates of time and effort.

KIPP ACADEMY CHARTER SCHOOL

Notes to Financial Statements
June 30, 2024 and 2023

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Income Taxes

The School accounts for uncertainty in income taxes in accordance with ASC Topic, *Income Taxes*. This standard clarifies the accounting for uncertainty in tax positions and prescribes a recognition threshold and measurement attribute for the financial statements regarding a tax position taken or expected to be taken in a tax return. The School has determined that there are no uncertain tax positions which qualify for either recognition or disclosure in the financial statements at June 30, 2024 and 2023. The School's informational returns are subject to examination by the appropriate jurisdictions.

In-Kind Services

The School occupies four facilities, one of which through an agreement with the New York City Department of Education, at no charge (see Note 8). In addition, the New York City Department of Food Services provides free and reduced-price lunches, and the New York City Department of Transportation provides transportation vouchers directly to a majority of the School's students. The School was unable to determine a value for these services.

The School receives donated services from a variety of volunteers. No amounts have been recognized in the accompanying financial statements, since these services do not meet the criteria for recording in accordance with accounting principles generally accepted in the United States of America.

Subsequent Events

Subsequent events have been evaluated through November 18, 2024, which is the date the financial statements were available to be issued. There were no events that met the criteria for recognition or disclosure in the financial statements.

3. LIQUIDITY

The School regularly monitors liquidity required to meet its operating needs and commitments, while also striving to maximize the investment of available funds. For purposes of analyzing resources available to meet general expenditures over the next year, the School considers all expenditures related to its ongoing school activities of teaching, educating, and other activities. In addition to financial assets available to meet general expenditures over the next year, the School operates with a balanced budget and anticipates collecting sufficient revenue from state and local per-pupil subsidy, and Federal and state grants and contributions in the next fiscal year to cover general expenditures.

As of June 30, 2024 and 2023, the following financial assets could be readily made available within one year of the statements of financial position date to meet general expenditures:

	<u>2024</u>	<u>2023</u>
Cash and cash equivalents	\$ 4,799,616	\$ 847,911
Grants and contracts receivable	<u>1,610,565</u>	<u>1,542,648</u>
	6,410,181	2,390,559
Less - cash escrow	(74,510)	(75,000)
Less - donor-imposed restrictions	<u>(47,868)</u>	<u>(46,380)</u>
Total	<u>\$ 6,287,803</u>	<u>\$ 2,269,179</u>

KIPP ACADEMY CHARTER SCHOOL

Notes to Financial Statements
June 30, 2024 and 2023

4. KIPP NYC ENTERPRISE TRANSACTIONS

The School is associated to KIPP NYC Public Charter Schools through shared services. Although not formally related to any other organizations, the School's mission is aligned with a set of other tax-exempt organizations, all of which support education in New York City. The other mission-aligned tax-exempt organizations include KIPP New York, Inc. (including its wholly-owned subsidiary limited liability companies) and KIPP Facilities Holdings, Inc. (including its wholly-owned subsidiary limited liability companies), collectively referred to as KIPP NYC Enterprise. From time-to-time, these organizations support each other through access to capital in support of their missions. These amounts are reflected in the accompanying statements of financial position as due to KIPP NYC Enterprise.

Amounts due to and from the KIPP NYC Enterprise represent short-term timing differences of expenses incurred on behalf of the School that have not been paid or received as of the financial statements date.

In addition, KIPP New York, Inc. loaned the School \$5,500,000 (see Note 6), the School subleases spaces from a subsidiary of KIPP New York, Inc. and a subsidiary of KIPP Facilities Holdings, Inc. (see Note 8), and a subsidiary of KIPP New York, Inc. provides management services to the School (see Note 10).

5. PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30:

	<u>2024</u>	<u>2023</u>
Furniture and fixtures	\$ 60,904	\$ 101,140
Technology and equipment	629,960	2,576,463
Leasehold improvements	892,826	819,636
Work-in-progress	-	19,954
	<u>1,583,690</u>	<u>3,517,193</u>
Less - accumulated depreciation	<u>1,216,943</u>	<u>3,106,019</u>
Property and equipment, net	<u>\$ 366,747</u>	<u>\$ 411,174</u>

Work-in-progress at June 30, 2023, consisted of various projects that were underway at year-end. These projects were completed and placed in service during fiscal year 2024. There was no work-in-progress at June 30, 2024.

6. LOAN PAYABLE

The School has entered into a \$5,500,000 revolving loan agreement with KIPP New York, Inc. The purpose of the agreement is to provide cash flow relief to meet operational expenses. The agreement, as amended, bears interest at a rate of 0.9% per annum and was set to mature on May 30, 2023. The agreement was amended again during fiscal year 2023, extending the maturity date to May 30, 2026. As of June 30, 2024 and 2023, the total amount outstanding was \$4,000,000. Interest-only payments are due quarterly. Accrued interest on this loan was \$3,000 at June 30, 2024 and 2023, and is included in accounts payable and accrued expenses in the accompanying statements of financial position. This loan is unsecured and the entire outstanding balance and all accrued interest are due upon maturity.

7. PENSION PLANS

The School is part of the KIPP NYC 403(b) Retirement Plan, a multiemployer defined contribution plan, under Section 403(b) of the IRC, which employees of the School can elect to contribute. Employees, whom option for this plan, can contribute up to the level set by the Internal Revenue Service. The Employer match is a discretionary contribution. The employer contributions to this plan totaled \$140,828 and \$153,866 for the years ended June 30, 2024 and 2023, respectively, and are included in payroll taxes and employee benefits in the accompanying statements of functional expenses.

The School also contributes to the Teachers Retirement System of the City of New York, a multiemployer defined benefit pension plan (the Plan), on behalf of the eligible teachers. The Plan provides New York City educators with retirement, disability, and death benefit services. The School's participation in the Plan constitutes less than 1% of total Plan contributions. The funded status of the Plan was 83.8% and 80.4% at June 30, 2021 and 2020, respectively, the date of the most recent actuarial calculation as indicated in the June 30, 2023 and 2022 Plan audits, respectively. The amount charged to operations for contributions to this Plan totaled \$133,475 and \$152,775 for the years ended June 30, 2024 and 2023, respectively, and are included in payroll taxes and employee benefits in the accompanying statements of functional expenses.

8. SCHOOL FACILITIES

The School occupies four facilities to support its operations. Approximately 25,000 square feet of dedicated and shared space located at 250 East 156th Street in the South Bronx, New York is occupied through an agreement with the New York City Department of Education, which provides the space at no cost. The School is responsible for any overtime-related costs for services provided beyond regular opening hours. These costs have been included in occupancy in the accompanying statements of functional expenses.

The School and KIPP NYC Public Charter Schools have entered into a sublease agreement with a subsidiary of KIPP New York, Inc. to occupy approximately 132,500 square feet of space at 201 East 144th Street in the South Bronx, New York for a period of twenty years through September 11, 2033, with annual rental payments of \$1. The School and KIPP NYC Public Charter Schools use the space for a joint high school. The School must provide for continuing maintenance and operating expenses. These expenses are also included in occupancy in the accompanying statements of functional expenses.

The School has also entered into a sublease agreement with a subsidiary of KIPP Facilities Holdings, Inc. to occupy the Mott Haven Facility for a period of twenty years through September 1, 2030, with annual rental payments of \$1.

Effective July 1, 2023, the School occupies shared space located at 501 Gerard Avenue, Bronx, New York, provided by KIPP NYC Public Charter School free of charge.

9. TRADEMARK LICENSE AGREEMENT

The School has entered into a trademark license agreement with KIPP Foundation subject to a license fee of 1% per-pupil operating revenue not to exceed \$30,000 per elementary school, middle school, or high school. Schools that opened in year 2000 or earlier are not subject to this fee, and accordingly, the School's middle school is exempt from this fee. For the years ended June 30, 2024 and 2023, the School incurred licensing fees totaling \$34,830 and \$35,658, respectively, which are included in miscellaneous expenses and accounts payable and accrued expenses in the accompanying financial statements.

10. SHARED SERVICES AGREEMENT

The School is a party to a fee agreement with KIPP NYC, LLC, a wholly-owned disregarded entity of KIPP New York, Inc., for the back-office functions. The management fee is 12% of the revenue as defined in the shared services agreement. The School incurred a management fee to KIPP NYC, LLC in the amount of \$3,048,037 and \$3,048,702 for the years ended June 30, 2024 and 2023, respectively. The amount due to KIPP NYC, LLC for shared services was \$503,956 and \$325,588, respectively, and is included in accounts payable and accrued expenses as of June 30, 2024 and 2023.

11. FUNDING AND CONCENTRATIONS

The School receives significant funding from the State of New York for its per-pupil tuition revenue and grant support. This funding is subject to audit by the appropriate governmental agency. In the opinion of management, the results of such audits, if any, will not have a material effect on the statements of financial position of the School as of June 30, 2024 and 2023, or on the changes in net assets for the years then ended.

The School received approximately 97% and 99% of its revenue from the State of New York for the years ended June 30, 2024 and 2023, respectively. Approximately 98% and 99% of grants and contracts receivable are due from the State of New York at June 30, 2024 and 2023, respectively.

The School maintains its cash balances in a New York bank, which is insured within the limits of the Federal Deposit Insurance Corporation (FDIC). At certain times during the year, these cash balances exceeded the insured amount. The School has not experienced any losses in such accounts. The School's management believes the School is not exposed to any significant credit risk on cash and cash equivalents.

12. CONTINGENCIES

The School, from time-to-time, is the defendant in lawsuits. It is management's experience that the results of these infrequent actions will not have a material impact on the statements of activities and changes in net assets of the School. Accordingly, no amounts have been reflected in the accompanying financial statements.

KIPP ACADEMY CHARTER SCHOOLSchedule of Expenditures of Federal Awards
For the Year Ended June 30, 2024

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Assistance Listing (AL) Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Education:			
Passed-through New York State Education Department:			
COVID-19 - Education Stabilization Fund	84.425D	5891-21-4110	\$ 93,082
COVID-19 - Education Stabilization Fund	84.425U	5880-21-4110	<u>2,515,497</u>
Total AL No. 84.425			2,608,579
Title I Grants to Local Educational Agencies	84.010	0021-23-4110 0021-24-4110	715,465
Supporting Effective Instruction State Grants (Formerly, Improving Teacher Quality State Grants)	84.367	0147-23-4110 0147-24-4110	82,959
Student Support and Academic Enrichment Program	84.424	0204-23-4110 0204-24-4110	<u>57,728</u>
Total U.S. Department of Education			3,464,731
Federal Communications Commission:			
Passed-through KIPP New York LLC:			
COVID-19 - Emergency Connectivity Fund Program	32.009	N/A	9,680
U.S. Department of Health and Human Services:			
Passed-through New York State Office of Children and Family Services:			
Child Care and Development Block Grant (CCDF Cluster)	93.575	N/A	<u>41,369</u>
Total Expenditures of Federal Awards			<u><u>\$ 3,515,780</u></u>

Note 1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards includes the Federal assistance activity of the School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Note 2. Indirect Cost Rate

The School has elected not to use the 10% de minimis cost rate for its Federal programs.

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance
With Government Auditing Standards**

Independent Auditor's Report

To the Board of Directors of
KIPP Academy Charter School:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of KIPP Academy Charter School (the School), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities and changes in net assets, cash flows and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 18, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

AAFCPA, Inc.

Westborough, Massachusetts
November 18, 2024

**Report on Compliance for Each Major Federal Program and Report on Internal Control
Over Compliance Required by the Uniform Guidance**

Independent Auditor's Report

To the Board of Directors of
KIPP Academy Charter School:

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited KIPP Academy Charter School's (the School) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on the School's major Federal program for the year ended June 30, 2024. The School's major Federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major Federal program for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major Federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's Federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to on the previous page occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to on the previous page is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of the major Federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to on the previous page and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Report on Internal Control Over Compliance (Continued)

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

AAFCPA, Inc.

Westborough, Massachusetts
November 18, 2024

KIPP ACADEMY CHARTER SCHOOLSchedule of Findings and Questioned Costs
June 30, 2024

1. SUMMARY OF AUDITOR'S RESULTS**Financial Statements**

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with U.S. GAAP: Unmodified

Is a "going concern" emphasis-of-matter paragraph included in the auditor's report? ☐ Yes ☒ No

Internal control over financial reporting:

- Material weakness(es) disclosed? ☐ Yes ☒ No
- Significant deficiency(ies) disclosed? ☐ Yes ☒ No

Noncompliance material to financial statements disclosed? ☐ Yes ☒ No**Federal Awards**

Internal control over major Federal program:

- Material weakness(es) disclosed? ☐ Yes ☒ No
- Significant deficiency(ies) disclosed? ☐ Yes ☒ No

Type of auditor's report issued on compliance for major Federal program: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? ☐ Yes ☒ No

Identification of major Federal program:

<u>Name of Federal Program or Cluster</u>	<u>Assistance Listing Number</u>
COVID-19 - Education Stabilization Fund	84.425D 84.425U

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000.

Auditee qualified as low-risk auditee? ☐ Yes ☒ No**2. FINANCIAL STATEMENT FINDINGS**

None

3. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

KIPP ACADEMY CHARTER SCHOOL

Schedule of Prior Year Findings and Questioned Costs
June 30, 2024

STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

Financial Statement Findings – Material Weakness

Finding 2023-001

During fiscal years 2022 and 2023, the School had unreconciled per-pupil tuition billing discrepancies with the New York State Education Department (NYSED) for both general education and special education students. The discrepancies resulted primarily from three types of data: (a) misalignment of the level of service billed compared to the level approved in the Special Education Student Information System, (b) data for students who left the School and for whom residence data in the School system lagged NYSED data, and (c) a misalignment of final attendance information between the School and NYSED data. In fiscal year 2022, the total per-pupil revenue was \$19,755,812 and the amount unreconciled for general education students was \$180,045 and \$72,839 for special education students. In fiscal year 2023, the total per-pupil revenue was \$20,503,810 and the amount unreconciled for general education students was \$138,377 and \$39,786 for special education students.

Status

Corrective action has been taken during fiscal year 2024. Current management has developed the controls and procedures and put additional training in place to ensure adherence to updated procedures. Management has widely distributed the new procedures and has conducted trainings to ensure per-pupil tuition reconciliations are occurring on a timely basis. This finding was addressed in fiscal year 2024.



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To the Board of Directors and Management of
KIPP Academy Charter School:

In planning and performing our audit of the financial statements of KIPP Academy Charter School (the School) as of and for the year ended June 30, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Audit Committee, the Board of Directors, Federal awarding agencies and pass-through entities, and others within the School, and is not intended to be, and should not be, used by anyone other than these specified parties.

AAFCPA, Inc.

Westborough, Massachusetts
November 18, 2024



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

June 29, 2024 through July 31, 2024

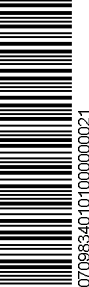
Account Number: **000000960181733**

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**
We accept operator relay calls

00709834 DRE 802 219 21424 NNNNNNNNNN 1 000000000 64 0000

KIPP ACADEMY CHARTER SCHOOL
1501 BORADWAY10TH FLOOR
NY NY 10036



07098340101000000021

CHECKING SUMMARY

Chase Analysis Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$74,510.12
Fees	1	-61.07
Ending Balance	1	\$74,449.05

FEES

DATE	DESCRIPTION	AMOUNT
07/15	Account Analysis Settlement Charge	\$61.07
Total Fees		\$61.07

Your service charges, fees and earnings credit have been calculated through account analysis.

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.

DAILY ENDING BALANCE

DATE	AMOUNT
07/15	\$74,449.05



June 29, 2024 through July 31, 2024

Account Number: **000000960181733**

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, see your deposit account agreement or other applicable agreements that govern your account for details.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your deposit account agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC

PSPDFKit for Web Evaluation

Certificate of Occupancy

CO Number: 220414157F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02335	Certificate Type: Final
	Address: 201 EAST 144TH STREET	Lot Number(s): 6	Effective Date: 06/19/2015
	Building Identification Number (BIN): 2118418	Building Type: Altered	
This building is subject to this Building Code: 2008 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification:	1-B	(2008 Code)
	Building Occupancy Group classification:	E	(2008 Code)
	Multiple Dwelling Law Classification:	None	
	No. of stories: 6	Height in feet: 70	No. of dwelling units: 0
C.	Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

CO Number:

220414157F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	3	OG	E F-2		3	SERVERY/KITCHEN
CEL	49	OG	E		3	ELECTRICAL ROOMS, GAS METER ROOM, WATER ROOMS, GREEN ROOM, DIMMING ROOM, MDFROOM, FIRE PUMP ROOM, ATS ROOM, TRASH ROOM, LOCKER ROOMS, ACCESSORY OFFICES
CEL		OG	S-2		3	STORAGE ROOMS
BAS	1240	100	A-3		3	CAFETORIUM AND STAGE (ALTERNATE LAYOUT A-3, 740 PEOPLE)
001 001 120	60		A-3		3	MUSIC ROOM
001 001 90	40		E		3	CLASSROOMS (2)
001 001		100	S-2		3	STORAGE ROOMS
001 001 65	100		E		3	TELECOMMUNICATION ROOM, RECORDING ROOM, ACCESSORY ADMINISTRATIVE OFFICES, MAIN LOBBY
001 001 64	60		E		3	LIBRARY
002 002 217	40		E		3	CLASSROOMS (6)
002 002 868	100		A-4		3	GYMNASIUM
002 002 77	60		E		3	LOCKER ROOMS, TELECOMMUNICATION ROOM, ELECTRICAL ROOM, ACCESSORY ADMINISTRATIVE OFFICES, SGI ROOM, GYM OFFICE



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

CO Number:

220414157F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002		60	S-2		3	STORAGE ROOMS
003 003	86	60	E		3	TELECOMMUNICATION ROOM, ACCESSORY ADMINISTRATIVE OFFICES, SGI ROOM, ELECTRICAL ROOM, FITNESS ROOM
003 003	298	40	E		3	CLASSROOMS(7), ART STUDIO
003 003		60	S-2		3	STORAGE ROOMS
004 004		60	S-2		3	STORAGE ROOMS
004 004	657	40	E		3	CLASSROOMS (12), SCIENCE LABS(5)
004 004	63	60	E		3	TELECOMMUNICATION ROOMS, ELECTRICAL ROOM, SGI ROOM, ACCESSORY ADMINISTRATIVE OFFICES, FACULTY LOUNGE, TECH OFFICE
005 005	283	40	E		3	CLASSROOMS (8)
005 005	48	60	E		3	TELECOMMUNICATION ROOM, SGI ROOM, ELECTRICAL ROOM, ACCESSORY ADMINISTRATIVE OFFICES, AV/IT ROOM
005 005		60	S-2		3	STORAGE ROOMS
RO F		20	E		3	MECHANICAL ROOMS
ZONING EXHIBIT I CRFN# 2011000277775. ZONING EXHIBIT III CRFN: 201100027773 5						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

220414157/000 6/19/2015 1:53:42 PM

INSPECTION AND TESTING FORM

DATE: 2023-07-14

TIME: 2:45 PM

SERVICE ORGANIZATION

Name: Sirina Protection Systems

Address: 450 7th Avenue Suite 506

Representative: A T J M . M H. M L

License No.: 12000264674

Telephone: 212-929-6800

MONITORING ENTITY

Contact: STATEWIDE

Telephone: 718-494-6698

Monitoring Account Ref. No.: 714725

TYPE TRANSMISSION

- ☐ GSM
☐ Multiplex
☒ Digital
☐ CELLULAR
☐ RF
☐ Other (Specify) _____

Control Unit Manufacturer: GAMEWELL

Circuit Styles: 4

Number of Circuits: 4

Software Rev.: V 1

Last Date System Had Any Service Performed: 2/18/2021

Last Date that Any Software or Configuration Was Revised: _____

PROPERTY NAME (USER)

Name: THE KIPP SCHOOL 201 E 144th St.

Address: 201 EAST 144TH STREET BRONX NY

Owner Contact: _____

Telephone: 646-628-1602

APPROVING AGENCY

Contact: ekamkhin@kippnyc.org

Telephone: _____

SERVICE

- ☐ Weekly
☐ Monthly
☐ Quarterly
☒ Semiannually
☐ Annually
☐ Other (Specify) _____

Model No.: E3 Series

ALARM-INITIATING DEVICES AND CIRCUIT INFORMATION

Quantity	Circuit Style
29	4 ☒ 6 ☐
	4 ☐ 6 ☐
80	4 ☒ 6 ☐
181	4 ☒ 6 ☐
	4 ☐ 6 ☐
8	4 ☒ 6 ☐
13	4 ☒ 6 ☐
	4 ☐ 6 ☐

Manual Fire Alarm Boxes

Ion Detectors

Photo Detectors

Duct Detectors

Heat Detectors

Waterflow Switches

Supervisory Switches

Other (Specify): _____

Alarm verification feature is disabled ☐ enabled ☐

ALARM NOTIFICATION APPLIANCES AND CIRCUIT INFORMATION

Quantity	Circuit Style		
	4 ☐	6 ☐	Bells
	4 ☐	6 ☐	Horns
	4 ☐	6 ☐	Chimes
90	4 ☒	6 ☐	Strobes
	4 ☐	6 ☐	Speakers
203	4 ☒	6 ☐	Other (Specify): COMBO HORN STROBES

No. of alarm notification appliance circuits: _____

Are circuits monitored for integrity? ☒ Yes ☐ No

SUPERVISORY SIGNAL-INITIATING DEVICES AND CIRCUIT INFORMATION

Quantity	Circuit Style		
	4 ☐	6 ☐	
	4 ☐	6 ☐	
1	4 ☒	6 ☐	Fire Pump Power
1	4 ☒	6 ☐	Fire Pump Running
1	4 ☒	6 ☐	Fire Pump Auto Position
1	4 ☒	6 ☐	Fire Pump or Pump Controller Trouble
1	4 ☒	6 ☐	Tamper Switch
1	4 ☒	6 ☐	Generator In Auto Position
1	4 ☒	6 ☐	Generator or Controller Trouble
	4 ☐	6 ☐	Switch Transfer
	4 ☐	6 ☐	Generator Engine Running
	4 ☐	6 ☐	Other: _____

SIGNALING LINE CIRCUITS

Quantity and style of signaling line circuits connected to system (see NFPA 72, Table 6.6.1):

Quantity 18 Style(s) 4 ☒ 6 ☐ A ☐ B ☐

SYSTEM POWER SUPPLIES

(a) Primary (Main): Nominal Voltage 120 V AC Amps 20 AMPOvercurrent Protection: Type FUSE CUTOFF Amps 30 AMP

Location (of Primary Supply Panelboard): _____

Disconnecting Means Location: FUSE ☐ BREAKER ☐

(b) Secondary (Standby):

12V DC 12AMP / 12V DC 18 AMP Storage Battery: Amp-Hr. Rating 12V DC 12 AHX / 12V DC 18 AMPCalculated capacity to operate system, in hours: 12hr 24 60

_____ Engine-driven generator dedicated to fire alarm system:

Location of fuel storage: _____

TYPE BATTERY

- ☐ Dry Cell
☐ Nickel-Cadmium
☒ Sealed Lead-Acid
☐ Lead-Acid
☐ Other (Specify): _____

(c) Emergency or standby system used as a backup to primary power supply, instead of using a secondary power supply:

- ☒ Emergency system described in NFPA 70, Article 700
☐ Legally required standby described in NFPA 70, Article 701
☐ Optional standby system described in NFPA 70, Article 702, which also meets the performance requirements of Article 700 or 701.

(NFPA Inspection and Testing, 2 of 4)

FIGURE 10.6.2.3 Continued

PRIOR TO ANY TESTING				
NOTIFICATIONS ARE MADE	Yes	No	Who	Time
Monitoring Entity	☒	☐	FSD	8:00 AM
Building Occupants	☒	☐	FSD	
Building Management	☒	☐	FSD	
Other (Specify)	☐	☐		
AHJ Notified of Any Impairments	☐	☐		

SYSTEM TESTS AND INSPECTIONS			
TYPE	Visual	Functional	Comments
Control Unit	☒	☒	
Interface Equipment	☒	☒	
Lamps/LEDS	☒	☒	
Fuses	☒	☒	
Primary Power Supply	☒	☒	
Trouble Signals	☒	☒	
Disconnect Switches	☒	☒	
Ground-Fault Monitoring	☒	☒	

SECONDARY POWER			
TYPE	Visual	Functional	Comments
Battery Condition	☒		
Load Voltage		☒	
Discharge Test		☐	
Charger Test		☐	
Specific Gravity		☒	
TRANSIENT SUPPRESSORS	☐		
REMOTE ANNUNCIATORS	☒	☒	

NOTIFICATION APPLIANCES			
	Visual	Functional	Comments
Audible	☒	☒	COMBO HORN STROBES
Visible	☒	☒	
Speakers	☐	☐	
Voice Clarity		☐	

INITIATING AND SUPERVISORY DEVICE TESTS AND INSPECTIONS					
MANUFACTURER	Device Type	Visual Check	Functional Test	Pass	Fail
FCI	smoke / heat	☒	☒	☒	☐
FCI	Duct det	☒	☒	☒	☐
FCI	pull stations	☒	☒	☒	☐
FCI	c.o detector	☒	☒	☒	☐
system sensor	waterflow	☒	☒	☒	☐
system sensor	tamper switch	☒	☒	☒	☐

Comments:

Note There are DGP ON 2ND FLOOR AND 4TH FLOOR Each DGP have 6 battery 12amp and 18 amp batteries

FIGURE 10.6.2.3 Continued

EMERGENCY COMMUNICATIONS EQUIPMENT		Visual	Functional	Comments
Phone Set		☐	☐	
Phone Jacks		☐	☐	
Off-Hook Indicator		☐	☐	
Amplifier(s)		☐	☐	
Tone Generator(s)		☐	☐	
Call-in Signal		☐	☐	
System Performance		☐	☐	

INTERFACE EQUIPMENT		Visual	Device Operation	Simulated Operation
(Specify) 4TH FLOOR DGP		☒	☒	☐
(Specify) 2nd FLOOR DGP		☒	☒	☐
(Specify) N/A		☐	☐	☐

SPECIAL HAZARD SYSTEMS		Visual	Device Operation	Simulated Operation
(Specify) N/A		☐	☐	☐
(Specify) N/A		☐	☐	☐
(Specify) N/A		☐	☐	☐

Special Procedures:

Comments:

SUPERVISING STATION MONITORING	Yes	No	Time	Comments
Alarm Signal	☒	☐		
Alarm Restoration	☒	☐		
Trouble Signal	☒	☐		
Supervisory Signal	☒	☐		
Supervisory Restoration	☒	☐		

NOTIFICATIONS THAT TESTING IS COMPLETE	Yes	No	Who	Time
Building Management	☒	☐	FSD	
Monitoring Agency	☒	☐	FSD	
Building Occupants	☒	☐	FSD	
Other (Specify)	☐	☐		

The following did not operate correctly:

System restored to normal operation: Date: 2023-07-14 Time: 3:08 PM

THIS TESTING WAS PERFORMED IN ACCORDANCE WITH APPLICABLE NFPA STANDARDS.

Name of Inspector: A, T / M H / J, M . M L Date: 2023-07-14 Time: 3:08 PM

Signature: J M, M H, H Z

Name of Owner or Representative: _____

Date: 2023-07-14 Time: 3:08 PM

Signature: _____