Application: KIPP Academy Charter School

Janessa Hernaez - jhernaez@kippnyc.org
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

KIPP ACADEMY CHARTER SCHOOL 800000034168

a1. Popular School Name

KIPP Academy School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD # 7 - BRONX

e. DATE OF INITIAL CHARTER

3/2000

f. DATE FIRST OPENED FOR INSTRUCTION

8/1995

c. School Unionized

Is your charter school unionized?

Yes

c. Name of Union

Provide the name of the union:

United Federation of Teachers, Local 2, American Federation of Teachers, NYSUT, AFL-CIO

c. Date Unionized

Provide the date of unionization:

8/2000

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

As part of the national KIPP network of schools, our mission has always been to graduate students with the strength of character and academic abilities needed to succeed in life- and in so doing, to prove that urban schools can deliver an excellent educational experience. KIPP NYC schools follow the KIPP approach to school design, which focuses (i) high expectations, (ii) character development, (iii) teacher and school leader development and (iv) supporting students on the journey to and through college.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	We Believe: We believe in the infinite potential of all people. Our hope, faith, and optimism fuel our daily work and drive us toward achieving a more equitable and just world, starting with our KIPPsters.

KDE 2	All of Us Will Learn: We know excellent instruction means teaching the whole child and the whole class. We believe student achievement is the product of adult learning and development. Together all KIPPsters – big and small – intellectually prepare, practice, teach, and assess in order to maximize our individual and collective potential.
KDE 3	Commitment to Excellence: We believe excellence is a sustained pursuit, not an endpoint. We own the results we achieve. We assert that excellence is often the 1/12th between good and great. We strive for excellence in all things.
KDE 4	Teach Like Harriett: KIPP was founded on the inspiration of Harriett Ball, and the understanding that great teaching is fundamental to great schools. Like Harriett, we cultivate joy and love of learning with high expectations for academic work. We believe Math is Life, Reading is Freedom, and Knowledge is Power. We measure our success by student mastery and alumni outcomes.
KDE 5	Team & Family: We work in schools and communities, not classrooms. We believe team always beats individual. We contribute to and are responsible for group success. Like a family, we act with empathy and support one another to build strong relationships. We never give up on our Team & Family.
KDE 6	Find a Way or Make One: We persist in the face of challenges and creatively seek solutions. We cultivate critical and divergent thinking in ourselves and others to achieve our goals. We work to achieve transformational outcomes through enduring alliances and a humble commitment to find, learn, and share what is best for students and alumni.
KDE 7	Revolutionary Love: We believe extraordinary school communities are built from love. The love we have for ourselves, our teammates, and our communities drives the courageous change we need to leave the world better than we found it.

KDE 8	Build a Better Tomorrow: We know our KIPPsters, past, present, and future, are the leaders of a better tomorrow, so we work to empower, prepare, and embolden them to lead choice-filled lives. We take action to dismantle systems of oppression and construct a society that is defined by equity and restorative justice.
KDE 9	We Remember. We Appreciate: We remember and appreciate where we have come from in order to know where we are going. We look honestly at our past and present to plan our future. We believe our staff, our families, and our students are our greatest strength.
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

https://www.kippnyc.org/schools/kipp-academy-middle-school/

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

2126

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

2042

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	KIPP NYC, LLC
PHYSICAL STREET ADDRESS	1501 Broadway Suite 1000
CITY	New York
STATE	Nn
ZIP CODE	10036
EMAIL ADDRESS	MSridharan@kippnyc.org
CONTACT PERSON NAME	Malini Sridharan

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	Yes, 3 sites

KIPP ACADEMY CHARTER SCHOOL 800000034168

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	250 E. 156th Street Bronx, NY 10451	718-665-3555	NYC CSD 7	5-8	

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Tristan Fields	Principal	718-665-3555		tfields@kippnyc.org
Operational Leader	Yasmin Castro	Director of Operations	718-665-3555		ycastro@kippnyc.org
Compliance Contact	Malini Sridharan	Chief Operating Officer	212-991-2610		MSridharan@kippnyc.org
Complaint Contact	Malini Sridharan	Chief Operating Officer	212-991-2610		MSridharan@kippnyc.org
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	No Plan to Leave	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

KIPP Academy School

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	730 Concourse Village West Bronx, NY 10451	718-943-3737	NYC CSD 7	K-4	

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Anissa Jones	Principal	718-943-3737		anjones@kippnyc.org
Operational Leader	Ilka Brito Santana	Director of Operations	718-943-3737		ibritosantana@kippnyc.org
Compliance Contact	Malini Sridharan	Chief Operating Officer	212-991-2610		MSridharan@kippnyc.org
Complaint Contact	Malini Sridharan	Chief Operating Officer	212-991-2610		MSridharan@kippnyc.org
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m2b. Is site 2 in public (co-located) space or in private space?

Co-located Space

m2c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	No Plan to Leave	No		No		Yes

KIPP ACADEMY CHARTER SCHOOL 800000034168

School Site 3

m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	201 E. 144th St., Bronx, NY 10451	212-991-2626	NYC CSD 7	9-12	

m3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Monica Samuels	Principal	212-991-2626		msamuels@kippnyc.org
Operational Leader	Hugh Chen	Director of Operations	212-991-2626		hchen@kippnyc.ogr
Compliance Contact	Malini Sridharan	Chief Operating Officer	212-991-2610		MSridharan@kippnyc.org
Complaint Contact	Malini Sridharan	Chief Operating Officer	212-991-2610		MSridharan@kippnyc.org
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m3b. Is site 3 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

COO-HS.PDF

Filename: COO-HS.PDF **Size:** 37.9 kB

Site 3 Fire Inspection Report

Kipp High School 201 East 144th Street Bronx 6-28-2022.pdf

Filename: Kipp High School 201 East 144th Street Bronx 6-28-2022.pdf **Size:** 727.4 kB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Janessa C. Hernaez
Position	Associate Director of Compliance
Phone/Extension	917-270-0708
Email	jhernaez@kippnyc.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

Responses Selected:

Yes

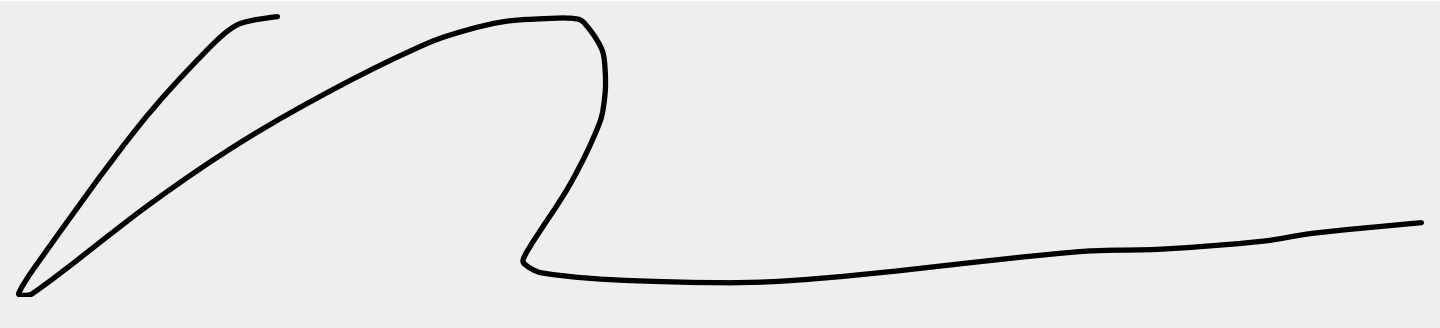
q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees



Date

Aug 1 2022

Thank you.

Entry 3 Progress Toward Goals

Completed - Nov 15 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

KIPP ACADEMY CHARTER SCHOOL 800000034168

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022.**

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
				To ensure students are able to meet our academic goals, our approach will be to provide more opportunities for teacher development and to consistently use student data to diagnose and address lagging skills. We will address these areas by ensuring: • All teachers complete three units of the LETERs program to improve their understanding of

				how students learn to read. • All teachers participate in guided reading professional developments that address, o text selection: teacher have the skill set to select appropriate text to that allow them to tend to the demands of the level and the needs of students o data analysis: sessions will support teachers with unpacking the data and developing smart goals for students o Conferring: plan and practice for data driven conferences based on lagging skills/gap. • All teachers have trackers that track students' strengths and areas of growth. These trackers are utilize during guided reading, SFA, threshold, and other core content blocks allow teachers to provide additional at bats and track student progress.
	Each year, 75 percent of K-2nd graders who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above grade level in English Language Arts as measured by STEP.	STEP 34% of students in grades K-2 met		

Academic Goal 1	For Kindergarteners this equates in a level 2 by the end of the year, a level 5 for 1st grade students and level 8 for 2ndgraders. STEP will assess students' vocabulary, comprehension and phonics skills in order to appropriately determine a reading level.	their STEP goals. Performance was highest in Kindergarten, where 85% of students achieved a STEP 2 or higher.	Not Met	• At risk teachers, or teachers that were unable to move more than 50% of their students this past STEP round, will engage in practice clinics based on the gap in their internalization and facilitation. The goal is to provide teachers with a differentiated approach to support them in their development and in turn improve student achievement. • We have improved our observation feedback cycle. Teachers will be observed bi-weekly with a focus on their specific goal. Allowing us to hone in on that area, allowing for mastery prior to moving on. With consistent observations, we will be able to see evidence of the areas being targeted in practice clinics and O3s • Students in third and four grade

				that are four or more levels below grade level benchmark and those that present challenges with reading accuracy, spelling or word solving will have SFA instruction twice a week for 25-30 minutes. They will also use Lexia as a digital component. Every 6-8 weeks, progress checks are used to assess the effectiveness of GR and SFA determine if students are making adequate progress or if there is a need to course correct.
Academic Goal 2	Each year, at least 75 percent of students in the high school accountability cohort passing a math Regents exam will have a score of 70 or above by the end of their fourth year.(Relevant to school serving grades 9-12.)	NYS Regents Math Exam 91% of Students met goal	Met	
		NYS Regents Science exams		

Academic Goal 3	Each year, 80% of the graduating cohort will have scored at least 75 on a New York State Regents examination in Science (Living Environment, Chemistry, or other).	83% of the 2017 Cohort scored at least 75 or higher on at least 1 NY State Regents exam in Science. Note: Due to the pandemic many students were exempted from taking Science regents, so may have only sat for one exam.	Met	
Academic Goal 4	Each year, 80% of the graduating cohort will have scored at least 75 on the New York State Regents examinations in History (Global Studies and U.S. History)	NYS Regents History Exams Members of the 2018 Cohort were generally exempted from both the US and Global history exams. 86% of the cohort received an exemption in US History while 90% received it for Global. 79% received an exemption for both	Not Met	Last June, the US Regents was canceled and all students that passed the course received the waiver. On June 1st, our students will take the new US Regents for the first time. We are offering prep sessions to prepare our students for this new exam. In May, all juniors will take a 3 hour mock in preparation of the new US exam. For Global, we are currently preparing our students for the Global Regents in June. Last year, after returning from remote instruction, our students struggled with this exam. We

		exams.		are offering daily tutoring, prep sessions, additional support in class (we have additional teachers pushing in to support), and we are reviewing data with teachers to best prepare our students for the regents in June.
Academic Goal 5	Each year, 80% of the graduating cohort will have scored at least 75 on the New York State Regents examinations in Spanish	NYS Regents Spanish Exams 83% of students were either exempted or scored at least 75 on the NYS Spanish Regents	Met	
				At CPHS, we have always had an open enrollment polict into our AP Classes. Last year, even as we returned from the pandemic, we kept this same practice. Students that wanted the opportunity to take an AP were given that opportunity even though they had not covered as much content during remote learning. We were not sure how this

Academic Goal 6	Each year, 50 percent of students in the Graduation Cohort will successfully pass a high school AP exam.	AP exams 41% of the 2018 cohort (class of 2022) passed at least 1 AP exam.	Not Met	would impact our results but unfortunately it did have a huge impact. Teachers struggled to cover the new AP content and fill the content gaps from the year before. Additionally, for ¾ of our students, this was the first full AP exam that they were taking. The exams had been modified during the pandemic. This year, the students enrolled in our AP courses covered all the pre-requisite skills needed to be in their particular AP. Teachers will have the time to cover their entire curriculum in addition to be able to offer tutoring and weekend support. We will offer full mocks in March and April, and we are partnering with Bespoke to offer AP Prep sessions starting in the Spring. We anticipate higher passage rates this spring.

				We did not hit our goal of 95 percent student re-enrollment by September despite several efforts to track attrition and backfill students in the spring. This was mainly due students in our rising 5th grade coming from the elementary either moving in the summer, or not communicating with us and our feeding school that they were planning to enroll in other schools. Though we attempt to determine our backfill needs during lottery season based on “intent to return” information sent to families, holding open houses for rising classes and offering school tours, we did not capture the full scope of our attrition. Despite this we were able to offer several spots to students in our community, and hit 91% re-enrollment in the new school year.
Academic Goal 7	Each year, 95 percent of all students enrolled on the last day of the school year will return the following September.	Re-Enrollment 91% of students enrolled on the last day of school returned in September of 2022 (students graduating from 12th grade are not included).	Not Met	

Academic Goal 8	For each year of the school's next charter term, each grade-level cohort will demonstrate growth with a reduction by a half the gap between the percent at or above Level 3 on the previous year's NYS math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current year's State math exam. For schools in which the number of students scoring above proficiency in a grade-level cohort exceeded the CSD or citywide percent proficient (whichever is higher) on the previous year's math exam, the school is expected to demonstrate growth comparable to the CSD in the current year(relevant for schools serving grades 3-8).	NYS Mathematics Exam 56% of students at Academy scored at or above proficiency (including 8th grade regents takers). This was higher than both the CSD (16%) and the city (40%). Due to the pandemic there is limited data from the previous school year.	Met	
	Each year of the			

Academic Goal 9	school’s next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State ELA examination(Relevant to schools serving grades 3-8.)	NYS ELA exam 54% of students at Academy scored at or above proficiency on the ELA exam. This was higher than both the CSD (39%) and the city (49%)	Met	
Academic Goal 10	Each year of the school’s next charter term, the school will show academic performance with a percent of students proficient at or above Level 3 that meets or exceeds the percent proficient of the Community School District (CSD) of location and also meets or exceeds the citywide percent proficient on the New York State	NYS Math Exam 56% of students at Academy scored at or above proficiency (including 8th grade regents takers). This was higher than both the CSD (16%) and the city (40%)	Met	

	Math examination(Relevant to schools serving grades 3-8.)			

2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year, the percent of students performing at or above Level 3 on the State Science exam in 4th and 8th grade will exceed the average performance of students tested in the same grades of the Community School District in which the school is located and the statewide proficiency average	NYS Science Exam KIPP Academy Results were not published in the 2022 Report Card Database	Unable to Assess	

Academic Goal 12	Each year, at least 75 percent of students in the high school accountability cohort passing an English Regents exam will have a score of 75 or above by the end of their fourth year.(Relevant to school serving grades 9-12.)	NYS Regents ELA Exam 79% of students scored either a 75 (75%) or were exempted from the exam (4%)	Met	
Academic Goal 13	"Each year, 75% of students enrolled in grades 9-11 will accumulate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another school, were incarcerated, left the country, or died during the	HS Credit Accumulation 78% of students in grades 9-11 earned at least 10 credits during the 20-21 school year.	Met	

	school year. The school will report this each September by submitting a report of student credit accumulation from the previous school year for purposes of the NYC DOE School Quality Reports."			
Academic Goal 14	Each year, the percent of students in the high school accountability cohort scoring at or above the college ready benchmark on the Algebra Regents exam will meet or exceed that of the students in the same cohort across New York City.	NYS Regents Algebra Exam 91% of Students in the accountability cohort scored at or above the Math benchmark, exceeding the same cohort across NYC	Met	
Academic Goal 15	Each year, the percent of students in the high school accountability cohort scoring at or above the college ready benchmark on the relevant ELA Regents exam will meet or exceed that of students in the same cohort across New York	NYS Regents ELA Exam 79% of Students in the accountability cohort scored at or above the ELA benchmark exceeding the same cohort across NYC	Met	

	City.			
Academic Goal 16	Each year, the average performance of students will exceed the citywide average on the SAT tests in Critical Reading and Mathematics. It is expected that the participation rate for this test will be 75% or greater.	SAT 95% of the 2018 Cohort took the SAT with an average Math score of 480 and critical reading score of 460. These results are lower than the citywide averages of 490 for Math and 483 for ELA.	Not Met	All our juniors are in a College and Career Readiness Course. Part of this course preps our students to take the SAT. Students will come in on Saturdays to take mock SATs. Additionally, Apple Routh is partnering with us in the Spring, afterschool and on Saturdays to offer SAT prep to our students. The 2018 cohort took the SAT after returning from the pandemic. We expect results to improve this year.
Academic Goal 17	Each year, 85 percent of students in the Graduation Cohort will gain admission into a two and/or four year college.	College Admission 91% of the graduation cohort were accepted to either a 2 or 4 year college	Met	
Academic Goal 18	Each year, 70 percent of students in the Graduation Cohort will enroll in a two and/or four year college.	College Enrollment 90% of the graduation cohort enrolled in a two or four year college.	Met	
	Each year, 85 percent of students in the high school	High School Graduation 91% of the 2018		

Academic Goal 19	Graduation Cohort will graduate after the completion of their fourth year in the cohort.	graduation cohort graduated high school in 2022 (their 4th year in the cohort).	Met	
Academic Goal 20	95% of alumni will earn a high school diploma within 5 years of finishing 8th grade.	High School Graduation	Not Met	The pandemic was challenging for all students. Unfortunately, some students disengaged completely from school. Many of those students started attending school again last year but were challenged by the gaps created during remote learning. Additionally, many students struggled with attendance last year because of COVID. Attendance is must stronger this year and we anticipate stronger results moving forward. We were not able to bring in parents last year, or offer tutoring all the time. This year we are fully open and hosting parent meetings and daily tutoring. Upper school staff members, including the Director of Upper

				School, will meet with students regularly to review progress and talk through available supports. We believe that all of this will support in helping us meet our goals.

3. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21	For each year of the next charter term, the school will perform at the 60thpercentile or above compared with citywide averages for its 4-year graduation rate and in the 60thpercentile or above compared with citywide averages for its 6-year graduation	High School Graduation 91% of the 2018 graduation cohort graduated high school in 2021. 96% of the 2016 graduation cohort graduated high school in 2022. Both rates exceed the 60thpercentile across the city.	Met	

	rate.			
Academic Goal 22	50% of alumni will earn a bachelor’s degree within 6 years of matriculation	College Graduation 53% of alumni have earned a bachelor's degree within 6 years of matriculation	Met	
Academic Goal 23	"A staff member has been assigned to attendance issues. The parent of every student who is absent or late receives a phone call, and the principal sets up meetings with parents of students with excessive absences or tardies.	Daily Attendance In 2021-22, the average regular school year daily attendance rate was 90%.	Met	
Academic Goal 24	Each year, 90 percent of all instructional staff employed during the prior school year will return and/or be asked to return the following school year.	Teacher Retention In 2021-22, over 90% of teachers returned or were asked to return for the following school year	Met	
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				

Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				
Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
Academic Goal 45				
Academic Goal 46				
Academic Goal 47				
Academic Goal 48				
Academic Goal 49				
Academic Goal 50				
Academic Goal 51				
Academic Goal 52				
Academic Goal 53				
Academic Goal 54				
Academic Goal 55				

Academic Goal 56				
Academic Goal 57				
Academic Goal 58				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take

				to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	At least 80% of students will qualify for Free or Reduced Price Lunch	Free or Reduced Price Lunch 90% of students qualified for Free or Reduced priced lunch in 2021-22	Met	
Org Goal 2	The percent of students in the incoming class classified as English Language Learners will be equivalent to or exceed that of the local CSD	English Language Learners 15% of students were classified as ELL in 2021-2022 as compared to 13% of the local CSD	Not Met	KIPP NYC is committed to enrolling and retaining students who receive special education services. Please see the entry 9 for details about our activities to enroll and retain this population of students.
Org Goal 3	The percent of students in the incoming class who will receive Special Education Services will be equivalent to or exceed that of the local CSD	Special Education Services 17% of students had IEPs in 2021-22 as compared with 24% of the CSD	Not Met	KIPP NYC is committed to enrolling and retaining students who receive special education services. Please see the entry 9 for details about our activities to enroll and retain this population of students.
	Each year, the school will comply with all applicable			

Org Goal 4	laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Compliance The school complied with all relevant rules, regulations and contract terms.	Met	
Org Goal 5	Each year, leadership will engage in strategic goal setting aligned to the organization's mission, beliefs, and long-term priorities.	Strategic Goal Setting Each of the schools engaged in academic goal setting this year	Met	
Org Goal 6	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of	NYC DOE Learning Environment Survey The average percentage of parents responding agree or strongly agree exceeded	Met	

	parents that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more parents participate in the survey.	60% majority of survey categories		
Org Goal 7	The average percentage of parents responding agree or strongly agree to statements on the HSR survey will exceed 75% in the majority of survey categories. Categories include attainment, culture and climate, school leadership and organizational systems, school talent, and teaching and learning. Only relevant for ES and MS.	Internal KIPP NYC Survey The average percentage of parents responding agree or strongly agree exceeded 60% majority of survey categories	Met	
Org Goal 8	The average percentage of students responding agree or strongly agree to statements on the HSR survey will exceed 60% in the majority of survey categories. Categories include attainment,	Internal KIPP NYC Survey 80% of students responding agree or strongly agree and exceed 60% in	Met	

	character, culture and climate, and teaching and learning. Only relevant for grades 3-8.	the majority of survey categories		
Org Goal 9	75% of parents will agree or strongly agree with the statement: “I would recommend KIPP to other families”	We do not have specific results that address this goal.	Unable to Assess	
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school’s program, based on the NYC DOE School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of staff that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more staff participate in the survey	NYC DOE Learning Environment Survey The average percentage of teachers responding agree or strongly agree exceeded 60% majority of survey categories The average percentage of teachers responding agree or strongly agree exceeded 60% majority of survey categories	Met	
	75% of staff will agree or strongly agree with the	Internal KIPP NYC Survey		

Org Goal 11	statement “I would recommend KIPP to a friend as a place of employment”	80% of staff agreed or strongly agreed.	Met	
Org Goal 12	The average percentage of teachers responding agree or strongly agree to statements on the TNTP survey will exceed 60% in the majority of survey categories. Categories include culture and climate, school leadership and organizational systems, school talent, and teaching and learning. Only relevant for ES and MS.	TNTP The average percentage of teachers responding agree or strongly agree exceeded 60% majority of survey categories	Met	
Org Goal 13	75% of students in grades 3 and above will agree or strongly agree with the statement “I would recommend KIPP to my family/friends”	TNTP We do not have specific results that address this goal.	Unable to Assess	
	In each year of the charter term, students will express satisfaction with the school’s program, based on the NYC DOE			

Org Goal 14	School Survey. On key questions as identified in the NYC DOE Charter Schools Accountability Handbook, the school will have a percentage of students that agree or strongly agree that meets or exceeds citywide averages. The school will only have met this goal if 50% or more students participate in the survey. (For grades 6-12 only.)	NYC DOE Learning Environment Survey 80% of students responding agree or strongly agree and exceed 60% in the majority of survey categories	Met	
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Financial Audit The annual audit resulted in an unmodified opinion with no major findings.	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Budget The school has maintained a budget consistent with its financial goals	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022.** SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

KIPP ACA Financial Statements Upload Version

Filename: KIPP_ACA_Financial_Statements_Uplo_0Eu0ExY.pdf **Size:** 1.2 MB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited

Financial Report Template" from the online portal or the 2021-2022 Annual Reports webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Audited Annual Financial Report Template - FINAL ACA 110122

Filename: Audited_Annual_Financial_Report_T_ofON5x2.XLSX **Size:** 68.3 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

---

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is $100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

KIPP ACA Mgmt Letter

Filename: KIPP_ACA_Mgmt_Letter.pdf **Size:** 272.1 kB

KIPP ACA Governance Letter

Filename: KIPP_ACA_Governance_Letter.pdf **Size:** 261.2 kB

Entry 4d - Financial Services Contact Information

Completed - Oct 11 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	David Rose	drose@kippnyc.org	212-991-2610

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	David Sekarak	david.sekerak@CLAconnect.com	267-419-1635	14

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CliftonLarson Allen LLP					

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Oct 11 2022

SUNY-authorized charter schools should download the 2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the 2022-2023 Budget Template in the portal or from the Annual Report website. **Due November 1, 2022**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

FY23 Approved Budget

Filename: FY23_Approved_Budget_F3ap4xF.xlsx **Size:** 96.5 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a Trustee Disclosure of Financial Interest Form. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Tilson_KIPP_NYC_Disclosure (1)

Filename: Tilson_KIPP_NYC_Disclosure_1.pdf **Size:** 1.0 MB

Mayer_KIPP_NYC_Disclosure (1)

Filename: Mayer_KIPP_NYC_Disclosure_1.pdf **Size:** 1.1 MB

Brunson_KIPP_NYC_Disclosure (1)

Filename: Brunson_KIPP_NYC_Disclosure_1.pdf **Size:** 1.1 MB

Taft_KIPP_NYC_Disclosure (1)

Filename: Taft_KIPP_NYC_Disclosure_1.pdf **Size:** 1.1 MB

Fogg_KIPP_NYC_Disclosure

Filename: Fogg_KIPP_NYC_Disclosure.pdf **Size:** 1.0 MB

Entry 7 BOT Membership Table

Completed - Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

KIPP ACADEMY CHARTER SCHOOL 800000034168

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Rafael Mayer	rafael.mayer@gmail.com	Chair	Audit; Finance	Yes	9	07/01/2022	06/30/2023	12
2	Richard Taft	rmtaft1@gmail.com	Treasurer	Audit; Finance	Yes	6	07/01/2022	06/30/2023	10
3	Gwendolyn Brunson	gbrunson@probation.nyc.gov	Trustee/ Member	None	Yes	9	07/01/2022	06/30/2023	12
4	WIlliam Fogg	williamfogg@mac.com	Trustee/ Member	None	Yes	1	04/01/2022	06/30/2023	5 or less
5	Whitney Tilson	wtilson@kaselearning.com	Trustee/ Member	Audit; Finance	Yes	18	07/01/2022	06/30/2023	9
6									
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	5
b.Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

5

Total number of Voting Members added during the 2021-2022 school year:

1

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

5

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

1

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

FINAL - KIPP Academy Board Minutes 2

Filename: FINAL_-_KIPP_Academy_Board_Minutes_2.15.22.pdf **Size:** 308.1 kB

FINAL - KIPP Academy Board Minutes 1

Filename: FINAL_-_KIPP_Academy_Board_Minutes_1.25.22.pdf **Size:** 480.1 kB

FINAL - KIPP Academy Board Minutes 3

Filename: FINAL_-_KIPP_Academy_Board_Minutes_3.15.22.pdf **Size:** 257.8 kB

FINAL - KIPP Academy Board Minutes 10

Filename: FINAL_-_KIPP_Academy_Board_Minutes_WvGSp2L.pdf **Size:** 243.1 kB

FINAL - KIPP Academy Board Minutes 11

Filename: FINAL_-_KIPP_Academy_Board_Minutes_Mxx9tls.pdf **Size:** 376.1 kB

FINAL - KIPP Academy Board Minutes 9

Filename: FINAL_-_KIPP_Academy_Board_Minutes_9.21.21.pdf **Size:** 305.0 kB

FINAL - KIPP Academy Board Minutes 7

Filename: FINAL_-_KIPP_Academy_Board_Minutes_7.27.21.pdf **Size:** 238.8 kB

FINAL - KIPP Academy Board Minutes 12

Filename: FINAL_-_KIPP_Academy_Board_Minutes_7bjrBvw.pdf **Size:** 306.0 kB

FINAL - KIPP Academy Board Minutes 8

Filename: FINAL_-_KIPP_Academy_Board_Minutes_8.24.21.pdf **Size:** 304.4 kB

FINAL- KIPP Academy Board Minutes 4

Filename: FINAL-_KIPP_Academy_Board_Minutes_4.26.22.pdf **Size:** 481.4 kB

FINAL KIPP Academy Board Minutes 6

Filename: FINAL_KIPP_Academy_Board_Minutes_6.14.22.pdf **Size:** 485.4 kB

FINAL - KIPP Academy Board Minutes 5

Filename: FINAL_-_KIPP_Academy_Board_Minutes_f0xhZGb.pdf **Size:** 258.0 kB

Entry 9 Enrollment & Retention

Completed - Aug 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	Our recruiting efforts specifically target students in high need communities in New York City, and employ efforts that we have found to be effective in enrolling students in these populations. Moreover, our lottery process gives a preference to students eligible for the free and reduced price lunch program.	Our recruiting efforts specifically target students in high need communities in New York City, and employ efforts that we have found to be effective in enrolling students in these populations. Moreover, our lottery process gives a preference to students eligible for the free and reduced price lunch program.
English Language Learners	To specifically target families with limited English proficiency we recruit using bilingual materials and bilingual staff members.	To specifically target families with limited English proficiency we recruit using bilingual materials and bilingual staff members.
Students with Disabilities	KIPP NYC actively wants to serve all students. Our schools are not designed to supports students in 12:1:1 settings, but we details the services we can provide to families. Specifically, we have ICT and SETSS programs, certified Special Education teachers, KIPP NYC speech and language therapists providing response to intervention services, and contract with the DOE/CSE for additional mandated services.	KIPP NYC actively wants to serve all students. Our schools are not designed to supports students in 12:1:1 settings, but we details the services we can provide to families. Specifically, we have ICT and SETSS programs, certified Special Education teachers, KIPP NYC speech and language therapists providing response to intervention services, and contract with the DOE/CSE for additional mandated services.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	KIPP is focused on retaining all students. We provide high quality and highly structured educational programming tailored to the needs of students. In addition we survey students, families, and teachers to gauge the health of our schools and to ensure that our educational programming is meeting and exceeding the needs of our students. Furthermore we leverage best practices from KIPP schools across the country to increase student retention.	KIPP is focused on retaining all students. We provide high quality and highly structured educational programming tailored to the needs of students. In addition we survey students, families, and teachers to gauge the health of our schools and to ensure that our educational programming is meeting and exceeding the needs of our students. Furthermore we leverage best practices from KIPP schools across the country to increase student retention.
English Language Learners	Our efforts to retain ELL students are in line with our efforts to retain all students. In addition, parents and families are kept informed of their child's performance and progress through periodic, bilingual communications. Our ELLS are placed in specialized, evidence based reading programs to ensure they make progress in literacy. ELL students work with trained speech and language therapists.	Our efforts to retain ELL students are in line with our efforts to retain all students. In addition, parents and families are kept informed of their child's performance and progress through periodic, bilingual communications. Our ELLS are placed in specialized, evidence based reading programs to ensure they make progress in literacy. ELL students work with trained speech and language therapists.
Students with Disabilities	Our efforts to retain students with disabilities are in line with our efforts to retain all students. As a results of our retention rates for students with disabilities is generally in line with students who have not been classified as having a disability.	Our efforts to retain students with disabilities are in line with our efforts to retain all students. As a results of our retention rates for students with disabilities is generally in line with students who have not been classified as having a disability.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf or visit the NYSED website at: http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	5
ii. Science	
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	15

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	8

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	69

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	92

Thank you.

Entry 12 Organization Chart

Completed - Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

SST Org Charts for 2021-22, April 2022

Filename: SST_Org_Charts_for_2021-22_April_2_edRTt0C.pdf **Size:** 190.2 kB

Entry 13 School Calendar

Completed - Aug 1 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the minimum instructional requirements as required of other public schools *"… unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2022-2023 K-8 School Calendar for Staff and Families_English_FINAL

Filename: 2022-2023_K-8_School_Calendar_for__q4cXQuP.pdf **Size:** 803.1 kB

Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo;
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: KIPP Academy Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.kippnyc.org/charter-documentation
2. Board meeting notices, agendas and documents	https://www.kippnyc.org/charter-documentation
3. New York State School Report Card	https://data.nysed.gov/essa.php?year=2021&instid=800000034168
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.kippnyc.org/charter-documentation
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.kippnyc.org/charter-documentation
6. Authorizer-approved FOIL Policy	https://www.kippnyc.org/charter-documentation
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.kippnyc.org/charter-documentation

Thank you.

Entry 15 Staff Roster

Completed - Aug 1 2022

INSTRUCTIONS

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel Faculty/Staff Roster Template and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options,

when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

faculty-staff-roster-template-2022_KIPP NYC ACA Charter School

Filename: faculty-staff-roster-template-202_Mp8toOo.xlsx **Size:** 50.6 kB

Optional Additional Documents to Upload (BOR)

Incomplete

KIPP ACADEMY CHARTER SCHOOL

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

YEARS ENDED JUNE 30, 2022 AND 2021

CPAs | CONSULTANTS | WEALTH ADVISORS

CLAconnect.com

KIPP ACADEMY CHARTER SCHOOL
TABLE OF CONTENTS
YEARS ENDED JUNE 30, 2022 AND 2021

INDEPENDENT AUDITORS' REPORT	**1**
FINANCIAL STATEMENTS	
STATEMENTS OF FINANCIAL POSITION	**4**
STATEMENTS OF ACTIVITIES	**5**
STATEMENTS OF FUNCTIONAL EXPENSES	**6**
STATEMENTS OF CASH FLOWS	**8**
NOTES TO FINANCIAL STATEMENTS	**9**
SINGLE AUDIT REQUIREMENTS	
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	**17**
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	**18**
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*	**19**
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE	**21**
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	**24**

CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT

Board of Directors
KIPP Academy Charter School
Bronx, New York

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of KIPP Academy Charter School (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of KIPP Academy Charter School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of KIPP Academy Charter School and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about KIPP Academy Charter School's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of KIPP Academy Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about KIPP Academy Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Board of Directors
KIPP Academy Charter School

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2022 on our consideration of KIPP Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on the effectiveness of KIPP Academy Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering KIPP Academy Charter School's internal control over financial reporting and compliance.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2022

KIPP ACADEMY CHARTER SCHOOL
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2022 AND 2021

	2022	2021
ASSETS		
Cash and Cash Equivalents	$ 1,565,935	$ 2,832,390
Grants and Contracts Receivable	762,244	390,668
Prepaid Expenses and Other Assets	395,353	1,480,557
Equipment and Improvements	392,754	223,291
Total Assets	$ 3,116,286	$ 4,926,906
LIABILITIES AND NET ASSETS (DEFICIT)		
LIABILITIES		
Accounts Payable and Accrued Expenses	$ 833,002	$ 660,684
Deferred Revenue	247,682	-
Loans Payable	4,000,000	4,000,000
Capital Lease Obligation	53,602	107,203
Due to KIPP NYC Enterprise	1,133,046	2,062,579
Total Liabilities	6,267,332	6,830,466
NET ASSETS (DEFICIT)		
Without Donor Restrictions	(3,234,327)	(1,950,169)
With Donor Restrictions	83,281	46,609
Total Net Assets (Deficit)	(3,151,046)	(1,903,560)
Total Liabilities and Net Assets (Deficit)	$ 3,116,286	$ 4,926,906

See accompanying Notes to Financial Statements.

KIPP ACADEMY CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
YEARS ENDED JUNE 30, 2022 AND 2021

	2022			2021		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
OPERATING REVENUE						
State and Local Per Pupil Operating Revenue	$ 20,008,696	$ -	$ 20,008,696	$ 19,375,079	$ -	$ 19,375,079
Federal Government Grants and Contracts	3,104,693	-	3,104,693	2,104,985	-	2,104,985
Nonfederal Grants and Contracts	444,020	-	444,020	289,976	-	289,976
Total Operating Revenue	23,557,409	-	23,557,409	21,770,040	-	21,770,040
OPERATING EXPENSES						
Program Services	21,923,680	-	21,923,680	18,905,946	-	18,905,946
Supporting Services	2,982,420	-	2,982,420	2,701,452	-	2,701,452
Total Operating Expenses	24,906,100	-	24,906,100	21,607,398	-	21,607,398
SCHOOL OPERATING REVENUE (DEFICIT)	(1,348,691)	-	(1,348,691)	162,642	-	162,642
OTHER REVENUE AND EXPENSES						
Contributions and Other Grants	5,901	36,901	42,802	18,095	87,533	105,628
Interest and Other Income	58,403	-	58,403	24,640	-	24,640
Gain on Extinguishment of Paycheck Protection Program Loan	-	-	-	1,893,667	-	1,893,667
Total Other Revenue and Expenses, Net	64,304	36,901	101,205	1,936,402	87,533	2,023,935
NET ASSETS RELEASED FROM RESTRICTIONS	229	(229)	-	90,769	(90,769)	-
CHANGE IN NET ASSETS	(1,284,158)	36,672	(1,247,486)	2,189,813	(3,236)	2,186,577
Net Assets (Deficit) – Beginning of Year	(1,950,169)	46,609	(1,903,560)	(4,139,982)	49,845	(4,090,137)
NET ASSETS (DEFICIT) – END OF YEAR	$ (3,234,327)	$ 83,281	$ (3,151,046)	$ (1,950,169)	$ 46,609	$ (1,903,560)

See accompanying Notes to Financial Statements.

KIPP ACADEMY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2022

	Program Services			Support Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Employee Wages	$ 11,913,203	$ 749,861	$ 12,663,064	$ -	$ 12,663,064
Payroll Taxes and Employee Benefits	3,268,967	162,630	3,431,597	-	3,431,597
Licensing and Management Fee	35,998	-	35,998	2,772,941	2,808,939
Occupancy	1,392,238	-	1,392,238	-	1,392,238
Litigation and Legal Services Fees	811,023	-	811,023	-	811,023
Equipment and Maintenance	791,844	-	791,844	-	791,844
Supplies and Materials	636,458	-	636,458	-	636,458
Technology Equipment and Materials	612,364	-	612,364	-	612,364
Academic Programming	330,650	1,077	331,727	-	331,727
Telephone and Internet	250,524	-	250,524	-	250,524
Other Professional Fees	210,762	21,098	231,860	-	231,860
Miscellaneous	207,567	-	207,567	-	207,567
Insurance	-	-	-	186,465	186,465
Professional Development	186,428	-	186,428	-	186,428
Depreciation and Amortization	117,718	-	117,718	-	117,718
Field Lessons	56,716	-	56,716	-	56,716
Events	50,506	-	50,506	-	50,506
Interest Expense	36,415	-	36,415	-	36,415
Printing and Publications	25,001	-	25,001	-	25,001
Accounting and Audit Services Fees	-	-	-	23,014	23,014
Uncollectible Receivables	20,338	-	20,338	-	20,338
Memberships and Subscriptions	14,449	-	14,449	-	14,449
Postage and Shipping	10,230	-	10,230	-	10,230
Student Transportation and Other Fees	6,649	-	6,649	-	6,649
Bank and Other Fees	1,682	-	1,682	-	1,682
Candidate Recruiting	1,284	-	1,284	-	1,284
Total Expenditures	$ 20,989,014	$ 934,666	$ 21,923,680	$ 2,982,420	$ 24,906,100

See accompanying Notes to Financial Statements.

KIPP ACADEMY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2021

	Program Services			Support Services	
	Regular Education	Special Education	Total	Management and General	Total Expenses
Employee Wages	$ 11,159,868	$ 1,007,243	$ 12,167,111	$ -	$ 12,167,111
Payroll Taxes and Employee Benefits	3,310,987	152,793	3,463,780	-	3,463,780
Licensing and Management Fee	36,586	-	36,586	2,515,219	2,551,805
Supplies and Materials	734,547	-	734,547	-	734,547
Occupancy	533,343	-	533,343	-	533,343
Technology Equipment and Materials	521,392	-	521,392	-	521,392
Equipment and Maintenance	249,068	-	249,068	-	249,068
Litigation and Legal Services Fees	212,571	-	212,571	-	212,571
Academic Programming	187,789	458	188,247	-	188,247
Depreciation and Amortization	171,141	-	171,141	-	171,141
Insurance	-	-	-	164,367	164,367
Telephone and Internet	146,796	-	146,796	-	146,796
Professional Development	145,542	758	146,300	-	146,300
Other Professional Fees	105,595	21,474	127,069	-	127,069
Interest Expense	61,100	-	61,100	-	61,100
Printing and Publications	37,942	-	37,942	-	37,942
Events	32,965	15	32,980	-	32,980
Memberships and Subscriptions	30,697	-	30,697	-	30,697
Accounting and Audit Services Fees	-	-	-	21,866	21,866
Miscellaneous	15,222	-	15,222	-	15,222
Use of Donated Materials and Services	10,986	-	10,986	-	10,986
Postage and Shipping	8,263	-	8,263	-	8,263
Bank and Other Fees	5,674	-	5,674	-	5,674
Uncollectible Receivables	2,196	-	2,196	-	2,196
Student Transportation and Other Fees	1,586	-	1,586	-	1,586
Candidate Recruiting	1,349	-	1,349	-	1,349
Total Expenditures	$ 17,723,205	$ 1,182,741	$ 18,905,946	$ 2,701,452	$ 21,607,398

See accompanying Notes to Financial Statements.

KIPP ACADEMY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2022 AND 2021

	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from Local, State, and Federal Sources	$ 23,433,515	$ 21,905,037
Receipts from Others	101,205	2,023,935
Payments to Suppliers and Vendors	(11,797,329)	(8,468,443)
Payments to Employees	(12,663,064)	(12,167,111)
Net Cash Provided (Used) by Operating Activities	(925,673)	3,293,418
CASH FLOWS FROM INVESTING ACTIVITIES		
Acquisition of Capital Assets	(287,181)	-
Net Cash Used By Investing Activities	(287,181)	-
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayments of Loans Payable	-	(1,000,000)
Gain on Extinguishment of Paycheck Protection Program Loan	-	(1,893,667)
Repayments of Capital Lease Obligation	(53,601)	(53,602)
Net Cash Used By Financing Activities	(53,601)	(2,947,269)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(1,266,455)	346,149
Cash and Cash Equivalents – Beginning of Year	2,832,390	2,486,241
CASH AND CASH EQUIVALENTS – END OF YEAR	$ 1,565,935	$ 2,832,390
RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Change in Net Assets	$ (1,247,486)	$ 2,186,577
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities:		
Depreciation and Amortization	117,718	171,141
Change in Assets and Liabilities:		
Grants and Contracts Receivable	(371,576)	134,997
Prepaid Expenses and Other Assets	1,085,204	(392,693)
Accounts Payable and Accrued Expenses	172,318	475,544
Deferred Revenue	247,682	-
Due to KIPP NYC Enterprise	(929,533)	717,852
Total Adjustments	321,813	1,106,841
Net Cash Provided (Used) by Operating Activities	$ (925,673)	$ 3,293,418
SUPPLEMENTAL DISCLOSURE OF NONCASH OPERATING AND FINANCING ACTIVITIES		
Gain on Extinguishment of Paycheck Protection Program Loan	$ -	$ 1,893,667

See accompanying Notes to Financial Statements.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

KIPP Academy Charter School (the School) is an education corporation that operates as a charter school in the borough of the Bronx, New York City. On May 4, 2000, the board of regents of the city of New York for and on behalf of the State Education Department, granted the School a provisional charter valid for a term of five years from the effective date of September 1, 2000 and renewable upon expiration. The provisional charter was renewed on April 14, 2015 and is effective through June 30, 2019. In June 2019, an additional five-year renewal was granted for the School's charter through June 30, 2024.

The School's mission is to prepare students with the academic and character skills necessary to succeed in high school, college, and the competitive world beyond.

In fiscal years 2022 and 2021, the School served classes for students in grades kindergarten through twelve.

The major source of revenue and support for the School is from state and local funding on a per pupil basis. The New York City Department of Food Services provides free and reduced-price lunches and the New York City Department of Transportation provides transportation vouchers directly to a majority of the School's students. Amounts with respect to these items are not included in these financial statements.

Financial Statement Presentation

The financial statements of the School have been prepared on the accrual basis of accounting in accordance with established accounting standards for nonprofit entities. The financial statements have been prepared to focus on the School as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

Net Assets With Donor Restrictions – Net assets subject to donor-imposed stipulations will be met either by actions of the School or by the passage of time.

Net Assets Without Donor Restrictions – Net assets not subject to donor-imposed stipulations.

Revenue is reported as an increase in net assets without donor restrictions unless their use is restricted by explicit donor-imposed stipulation or by law. Expenses are reported as decreases in net assets without donor restrictions. Expiration of restrictions on net assets are reported as net assets released from restrictions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Cash and Cash Equivalents

Cash and cash equivalents consist of demand deposits.

Grants and Contract Receivables

Grants and contract receivables primarily consist of amounts due from the New York Department of Education for federal and state subsidy programs and private grants. Grants and contract receivables are stated at the amount management expects to collect from outstanding balances. As of June 30, 2022 and 2021, no allowance was warranted.

Governmental Funding

Revenue from the state and local governments resulting from the School's charter status is based on the number of students enrolled. The revenue is recorded when services are performed in accordance with the charter agreement. Federal and state funds are recognized by the School when the conditions are met.

Revenue from other government grants to which the School is entitled is recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when conditions are met by the grant agreement and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with specific contract or grant provisions.

Federal and state funds received prior to the services provided or the related expenditures being incurred are deferred and recorded as refundable advances in the statement of financial position. The School received cost reimbursable grants of $247,682 and $0 that have not been recognized at June 30, 2022 and 2021, respectively, because qualifying expenditures have not yet been incurred.

Contributions

The School reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without restrictions and reported in the statements of activities as net assets released from restrictions. A contribution is conditional if a right of return or right of release exists as well as a barrier. The conditional contribution is recognized once the conditions have been met.

Donated Goods and Services

Donated goods and services are recorded at their fair value when such services are rendered or goods are donated. Contributed services are recognized as contributions if the services: (a) create or enhance nonfinancial assets or (b) required specialized skills and are performed by people with those skills and would otherwise be purchased by the School and (c) are measurable.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Equipment, Improvements, Depreciation, and Amortization

Equipment is recorded at cost. The School capitalizes purchases of equipment in excess of $2,500. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets. Equipment acquired with certain government contract funds are recorded as expenses when the grantor retains title.

Improvements to the facility are amortized over the useful life as there is no set lease term for the school building.

Allocation of Functional Expenses

The costs of providing services have been summarized on a functional basis in the statements of activities and in the statements of functional expenses. Allocation of expenses to program services and supporting services is completed by direct expenses related to each function.

Concentration of Credit Risk

The School maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits.

Income Taxes

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC) and applicable income tax regulations of the state of New York. No provision for income taxes has been established, as the School has no unrelated business activity.

Uncertain Tax Positions

The School recognizes and measures its unrecognized tax benefits in accordance with Financial Accounting Standards Board (FASB) *Accounting Standards Codification* (ASC) 740, *Income Taxes*. Using that guidance, tax positions initially need to be recognized in the financial statements when it is more likely than not that the positions will be sustained upon examination by the taxing authorities. It also provides guidance for derecognition, classification, interest and penalties, accounting in interim periods, disclosure, and transition.

As of June 30, 2022, the School had no uncertain tax positions that qualified for either recognition or disclosure in the financial statements. Additionally, the School had no interest or penalties related to income taxes.

Subsequent Events

In preparing these financial statements, the School has evaluated events and transactions for potential recognition or disclosure through October 28, 2022, the date the financial statements were available to be issued.

NOTE 2 LIQUIDITY

The School regularly monitors liquidity required to meet its operating needs and commitments, while also striving to maximize the investment of available funds. For purposes of analyzing resources available to meet general expenditures over the next year, the School considers all expenditures related to its ongoing school activities of teaching, educating, and other school activities. In addition to financial assets available to meet general expenditures over the next year, the School operates with a balanced budget and anticipates collecting sufficient revenue from state and local per pupil subsidy, federal and state grants and contributions in the next fiscal year to cover general expenditures.

As of June 30, 2022 and 2021, the following financial assets could be readily made available within one year of the statement of financial position date to meet general expenditures:

	2022	2021
Cash and Cash Equivalents	$ 1,565,935	$ 2,832,390
Grants and Contracts Receivable	762,244	390,668
Total	$ 2,328,179	$ 3,223,058

NOTE 3 KIPP NYC ENTERPRISE TRANSACTIONS

The School is related to KIPP NYC Public Charter Schools through overlapping governance. Although not formally related to any other organizations, the School's mission is aligned with a set of other tax exempt organizations, all of which support education in New York City. The other mission-aligned tax exempt organizations include KIPP New York, Inc. (including its wholly owned subsidiary limited liability companies) and KIPP Facilities Holdings, Inc. (including its wholly owned subsidiary limited liability companies), collectively referred to as the KIPP NYC Enterprise. From time to time, these organizations support each other through access to capital in support of their missions. Amounts due between these entities are reflected on the balance sheet as Due to KIPP NYC Enterprise.

Amounts due to and from the KIPP NYC Enterprise represent short-term timing differences of expenses incurred on behalf of the School that have not been paid or received as of the financial statement date. As of June 30, 2022 and 2021, the School owed the KIPP NYC Enterprise a total of $1,133,046 and $2,062,579, respectively.

NOTE 4 EQUIPMENT AND IMPROVEMENTS

Equipment and improvements consist of the following:

	2022	2021
Furniture and Fixtures	$ 98,020	$ 98,020
Technology	2,037,166	1,953,823
Leasehold Improvements	744,635	744,635
Equipment	465,678	260,678
Total	3,345,499	3,057,156
Less: Accumulated Depreciation and Amortization	(2,952,745)	(2,833,865)
Total Equipment and Improvements	$ 392,754	$ 223,291

NOTE 5 LOANS PAYABLE

In July 2019, the School entered into a $5,500,000 Revolver Agreement with KIPP New York, Inc. The purpose of the Agreement is to provide cash flow relief to meet operational expenses. The interest rate on funds borrowed under the Agreement was 2.12% and it expired May 31, 2020. During May 2020, an amendment to the agreement was completed with an updated interest rate of 0.9% and a maturity date as of May 30, 2023. As of June 30, 2022 and 2021, the total amount outstanding was $4,000,000. Subsequent to June 30, 2022, the School and KIPP New York, Inc. amended the terms of the agreement to extend the maturity date to May 30, 2026.

In May 2020, the School received a loan in the amount of $1,877,567 to fund payroll through the Paycheck Protection Program (the PPP Loan). The School recorded the loan as long-term debt under FASB ASC 470 as of June 30, 2020. The PPP Loan bears interest at 1% per annum. During the year ended June 30, 2021, the Small Business Administration formally forgave the loan in full along with interest of $16,100, therefore, the School recorded a gain on extinguishment of debt on the accompanying statement of activities.

Minimum loan payments for each year subsequent to June 30, 2022 are as follows:

Year Ending June 30,	Amount
2023	$ -
2024	-
2025	-
2026	4,000,000
Total	$ 4,000,000

NOTE 6 RESTRICTIONS ON NET ASSET BALANCES

Net assets with donor restrictions were available for the following purposes at June 30:

	2022	2021
Purpose Restrictions:		
Arts and Music Programs	$ 2,365	$ 2,365
Academic Programs	80,881	44,156
Athletic Programs	-	53
Emergency Assistance Fund	35	35
Total	$ 83,281	$ 46,609

NOTE 7 RESTRICTION RELEASES ON NET BALANCES

Net assets with donor restrictions were released for the following purposes at June 30:

	2022	2021
Purpose Restrictions:		
Academic Programs	$ 177	$ 4,566
Student Food	52	-
Emergency Assistance Fund	-	13,230
Opportunity Fund	-	72,973
Total	$ 229	$ 90,769

NOTE 8 PENSION PLAN

The School is part of the KIPP NYC 403(b) Retirement Plan, a multiemployer defined contribution plan, under Section 403(b) of the IRC which employees of the School can elect to contribute. Employees, whom option for this plan, can contribute up to the level set by the Internal Revenue Service. The Employer match is a discretionary contribution. The employer contributions to this plan amounted $167,543 and $163,683 for the years ended June 30, 2022 and 2021, respectively.

The School also contributes to the Teachers Retirement System of the City of New York, a multiemployer defined benefit pension plan (the Plan), on behalf of the eligible teachers. The Plan provides New York City educators with retirement, disability, and death benefit services. The School's participation in the Plan constitutes less than 1% of total Plan contributions. The funded status of the Plan was 78.4% at June 30, 2019, the date of the most recent actuarial calculation as indicated in the June 30, 2021 Plan audit. The amount charged to operations for contributions to this Plan amounted to $341,872 and $523,166 for the years ended June 30, 2022 and 2021, respectively.

NOTE 9 CAPITAL LEASE OBLIGATIONS

In September 2018, the School and KIPP NYC Public Charter School entered into a lease for computer equipment under a capital lease that expires in 2023. As of June 30, 2022 and 2021, the leased equipment is reflected at a cost of $317,586 and related accumulated depreciation of $263,984 and $210,382, respectively. The lease requires annual payments of principal of $53,602. The capital lease agreement states the total annual payments are equal to the cost value of the leased equipment and no interest is included in the payments.

Future minimum payments under the capital lease as of June 30, 2022 are as follows:

Year Ending June 30,	Amount
2023	$ 53,602
Total Capital Lease Payments	$ 53,602

NOTE 10 SCHOOL FACILITY

The School occupies three facilities to support its operations. Approximately 25,000 square feet of dedicated and shared space located at 250 East 156th St. in the South Bronx, New York is occupied through an agreement with the New York City Department of Education, which provides the space at no cost. The School is responsible for any overtime-related costs for services provided beyond regular opening hours. These costs have been included in building costs in the accompanying statements of functional expenses.

The School also jointly occupies approximately 132,500 square feet of space at 201 East 144th St. in the South Bronx where the joint high school for KIPP Academy Charter School and KIPP NYC Public Charter Schools resides. The facility was provided to the School at no cost, but the School must provide for continuing maintenance and operating expenses. The expenses are also included in building costs in the accompanying statements of functional expenses. The School also occupies the Mott Haven Facility.

NOTE 11 TRADEMARK LICENSE AGREEMENT

The School has entered into a trademark license agreement with KIPP Foundation subject to a license fee of 1% per pupil operating revenue not to exceed $30,000 per elementary school, middle school, or high school. For the years ended June 30, 2022 and 2021, the School incurred licensing fees amounting to $35,998 and $36,586, respectively.

NOTE 12 SHARED SERVICES AGREEMENT

The School is party to a fee agreement with KIPP NYC, LLC, a wholly owned disregarded entity of KIPP New York, Inc., for the back-office functions. The management fee is 12% of the revenue as defined in the shared services agreement. The School incurred a management fee to KIPP NYC, LLC in the amount of $2,772,941 and $2,515,219 for the years ended June 30, 2022 and 2021, respectively. The amount due to KIPP NYC, LLC for shared services was $89,090 and $170,697, respectively, and the totals are include in accounts payable as of June 30, 2022 and 2021.

NOTE 13 OPERATING EXPENSES

Operating expenses are presented in the statements of functional expenses, classified according to the significant program activity related to the purpose for which the school exists or supporting service.

The significant activities are:

Program Services – Regular Education and Special Education

Represents work (time and materials) that is specifically related to or necessary for the programming aspects of the School under the regular education and special education areas. The activities and related costs directly affecting students or parents fall under these program areas.

Support Services

Management and General

Time and materials relating to operating the nonprogrammatic/back-end operational functions of the School are reflected as management and general expenses. These expenses include, but are not limited to, human resources, finance, and technology activities.

NOTE 14 CONTINGENCY

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements for such potential claims. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

KIPP ACADEMY CHARTER SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2022

Federal Grantor/ Pass-Through Grantor/ Program Title	Source Code	Assistance Listing Numbers	Pass-Through Grantor's Number	Grant/ Contract Period	Grant Amount	Federal Disbursements/ Expenditures
U.S. Department of Education:						
Pass-through New York Department of Education:						
Title I Grant - Improving Academic Achievement	I	84.010A	0021-214110	9/1/20-8/31/21	$ 674,719	$ 110,806
Title I Grant - Improving Academic Achievement	I	84.010A	0021-224110	9/1/21-8/31/22	678,842	564,367
Total Title I Grant - Improving Academic Achievement						675,173
Title II Grant - Teaching, Principal Training, Recruitment	I	84.367A	0147-214110	9/1/20-8/31/21	81,630	14,851
Title II Grant - Teaching, Principal Training, Recruitment	I	84.367A	0147-224110	9/1/21-8/31/22	82,271	81,507
Total Title II Grant - Teaching, Principal Training, Recruitment						96,358
Title IV Grant - SSAE Allocation	I	84.424A	0204-214110	9/1/20-8/31/21	52,356	8,726
Title IV Grant - SSAE Allocation	I	84.424A	0204-224110	9/1/21-8/31/22	49,814	41,511
Total Title IV Grant - SSAE Allocation						50,237
Cares Act - Elementary and Secondary School:						
COVID-19, Emergency and Secondary School Relief Fund (ESSER I)	I	84.425D	5890-214110	3/13/20-9/30/22	631,582	19,437
COVID-19, Emergency and Secondary School Relief Fund (ESSER II)	I	84.425D	5891-214110	3/13/20-9/30/23	2,214,917	1,232,514
Total COVID-19, Emergency and Secondary School Relief Fund						1,251,951
American Rescue Plan Fund (ARP)	I	84.425U	5880-214110	3/13/20-9/30/24	4,977,987	646,185
Supporting Effective Educator Development (SEED)	I	84.423A	29246977	7/1/21-6/30/22		20,327
CSP	I	84.282A	NYSED	7/1/20-9/30/20		49,950
Total U.S. Department of Education						2,790,181
Federal Communications Commission:						
Pass-through New York Department of Education:						
Emergency Connectivity Fund (ECF)	I	32.009	N/A	N/A		66,321
Total Federal Expenditures						$ 2,856,502

I – Indirect Funding
D – Direct Funding

Note: There were no awards passed through to subrecipients

See accompanying Notes to Schedule of Expenditures of Federal Awards.

KIPP ACADEMY CHARTER SCHOOL
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2022

NOTE 1 GENERAL INFORMATION

The accompanying schedule of expenditures of federal awards presents the activities of the federal financial assistance programs of KIPP Academy Charter School (the School). Financial awards received directly from federal agencies, as well as financial assistance passed through other governmental agencies or nonprofit organizations, are included in the schedule.

NOTE 2 BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

NOTE 3 RELATIONSHIP TO FINANCIAL STATEMENTS

The schedule of expenditures of federal awards presents only a selected portion of the activities of the School. It is not intended to, nor does it, present either the balance sheet, revenue, expenditures, or changes in net assets. The financial activity for the aforementioned awards is reported in the School's statements of activities.

NOTE 4 INDIRECT COST RATE

KIPP Academy Charter School has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors
KIPP Academy Charter School
Bronx, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of KIPP Academy Charter School, which comprise the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered KIPP Academy Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of KIPP Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of KIPP Academy Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether KIPP Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2022

CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
KIPP Academy Charter School
Bronx, New York

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited KIPP Academy Charter School's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of KIPP Academy Charter School's major federal programs for the year ended June 30, 2022. KIPP Academy Charter School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, KIPP Academy Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative* Requirements*, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of KIPP Academy Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of KIPP Academy Charter School's compliance with the compliance requirements referred to above.

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on KIPP Academy Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about KIPP Academy Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.

- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding KIPP Academy Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- obtain an understanding of KIPP Academy Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of KIPP Academy Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2022

KIPP ACADEMY CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2022

Section I – Summary of Auditors' Results

Financial Statements

1. Type of auditors' report issued: Unmodified

2. Internal control over financial reporting:

   - Material weakness(es) identified? _____ yes ____X____ no

   - Significant deficiency(ies) identified that are not considered to be material weakness(es)? _____ yes ____X____ none reported

3. Noncompliance material to financial statements noted? _____ yes ____X____ no

Federal Awards

1. Internal control over major federal programs:

   Material weakness(es) identified? _____ yes ____X____ no

   - Significant deficiency(ies) identified that are not considered to be material weakness(es)? _____ yes ____X____ none reported

2. Type of auditors' report issued on compliance for major federal programs: Unmodified

3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes ____X____ no

Identification of Major Federal Programs

Assistance Listing Numbers	Name of Federal Program or Cluster
84.425D	U.S. Department of Education – Elementary and Secondary School Emergency Relief Fund (ESSER I and II)
84.425U	U.S. Department of Education – American Rescue Plan Fund (ARP)

Section I – Summary of Auditors' Results (Continued)

Dollar threshold used to distinguish between Type A or Type B programs was:	$ 750,000
Auditee qualified as low-risk auditee?	X yes _____ no

Section II – Financial Statement Findings

Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

Section III – Findings and Questioned Costs – Major Federal Programs

Our audit did not disclose any matters required to be reported in accordance with the Federal Single Audit Act.

Section IV – Prior Audit Findings

There were no prior year findings required to be reported under the Federal Single Audit Act.

CliftonLarsonAllen LLP
CLAconnect.com

Board of Directors and Management
KIPP Academy Charter School
Bronx, New York

In planning and performing our audit of the financial statements of KIPP Academy Charter School as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the entity's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control.

However, during our audit we became aware of one matter that is opportunity to strengthen your internal control and improve the efficiency of your operations. Our comments and suggestions regarding this matter is summarized below. This letter does not affect our report on the financial statements dated October 28, 2022.

Adjustments and Year-End Closing

During the performance of our audit engagement procedures, client proposed adjustments were provided to adjust the initial trial balance that was provided. Proposed adjustments were subsequently provided by management relating to due to/due from accounts, receivables, revenue, and expenses. Timely and accurate account reconciliations are a necessary step in ensuring that financial statements are fairly stated.

Management is responsible for the accuracy and completeness of all financial records and related information. Their responsibilities include adjusting the financial statements to correct material misstatements. We recommend that management work to adjust all general ledger account balances to reflect appropriate interim and year-end balances.

Management's Response

Current management has reviewed the controls and procedures and believes that certain procedures in place require additional training for adherence. Management is working with staff to conduct trainings throughout staff levels to ensure that all entries are made on a timely basis, and to confirm new standards with accounting consultants prior to recording. Additionally, current management is implementing a new system of review of entries to ensure they are accurate and reflect the appropriate accounting guidance. Management will also conduct additional reviews of financials before providing to auditors for the year-end audit process to prevent client proposed adjustments.

Management's response

Organization's written response to the matter identified in our audit was not subjected to the audit procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer.

We will review the status of this comment during our next audit engagement. We have already discussed this comment and suggestions with various entity personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of management, board of directors, and others within the entity, and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2022

CliftonLarsonAllen LLP
CLAconnect.com

Board of Directors
KIPP Academy Charter School
Bronx, New York

We have audited the financial statements of KIPP Academy Charter School as of and for the year ended June 30, 2022, and have issued our report thereon dated October 28, 2022. We have previously communicated to you information about our responsibilities under auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as well as certain information related to the planned scope and timing of our audit in our engagement agreement dated June 1, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant audit findings or issues

Qualitative aspects of accounting practices

Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by KIPP Academy Charter School are described in Note 1 to the financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during 2022.

We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Management's estimate of the due from New York State Education Department is based on amounts anticipated to be received from the state for various aid entitlements for fiscal 2021-2022. Due to the timing of the review and approval of the reimbursements, the actual reimbursement may differ from the estimate. Management expects any differences between estimated and actual amounts will be insignificant.

- Management's estimate of depreciation is based on the estimated useful lives of the buildings, leasehold improvements, equipment, and furniture. We evaluated the key factors and assumptions used to develop depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclaimer.

- Management's estimate of the functional allocation of expenses shared between programs, management and general, and fundraising is based on a reasonable and consistent basis using factors such as direct payroll allocation, square footage, full time equivalents within each department, and total direct expenses. We evaluated the key factors and assumptions used to develop the allocation in determining that it is reasonable in relation to the financial statements taken as a whole.

Financial statement disclosures

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties encountered in performing the audit

The completion of the audit was delayed for matters with the timing of the finance department's completion of certain reconciliations and audit information.

Uncorrected misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements.

Corrected misstatements

None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with management

For purposes of this communication, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. No such disagreements arose during our audit

Management representations

We have requested certain representations from management that are included in the management representation letter dated October 28, 2022.

Management consultations with other independent accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Significant issues discussed with management prior to engagement

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

Supplementary information in relation to the financial statements as a whole

With respect to the schedule of expenditures of federal awards (SEFA) accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the SEFA to determine that the SEFA complies with the requirements of the Uniform Guidance, the method of preparing it has not changed from the prior period or the reasons for such changes, and the SEFA is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the SEFA to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated October 28, 2022.

* * *

This communication is intended solely for the information and use of the board of directors and management of KIPP Academy Charter School and is not intended to be, and should not be, used by anyone other than these specified parties.

CliftonLarsonAllen LLP

CliftonLarsonAllen LLP

Plymouth Meeting, Pennsylvania
October 28, 2022

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

Conflicts of Interest Policy

KIPP NYC Public Charter Schools & KIPP Academy Charter School

Purpose:

KIPP NYC Public Charter Schools and KIPP Academy Charter School (collectively, "KIPP NYC") has adopted a Code of Ethics setting forth for the guidance of trustees, officers and employees the standards of conduct expected of them, including standards with respect to disclosure of conflicts of interest regarding any matter brought or required to be brought before their respective Boards. The Conflict of Interest Policy is part of the Codes of Ethics adopted by each of the Corporations. It provides procedures for addressing, disclosing, and documenting conflicts of interest as such term in used in §§ 800 through 806 of the New York State General Municipal Law (hereafter "the Municipal Law") and in § 715-a of the Not-for-Profit Corporation Law. It also includes procedures for addressing Related Party Transactions, as such term is defined in § 102 (24) of the Not-for-Profit Corporation Law. The Policy supplements, and does not replace any applicable provisions of the General Municipal Law and other state and federal laws governing conflicts of interest. It applies to all Trustees, Officers and Key Employees of each of the Corporations. The Schools will be referred to herein, individually, as "the Corporation."

Definitions:

"Affiliate" means an entity controlled by, in control of, or under common control with the Corporation.

"Audit Committee" means the Audit Committee of the Corporation, as described in the By-laws of the Corporation. The Audit Committee is comprised of at least three Trustees who are Independent Directors as defined in § 102 (21) of the Not-for-Profit Corporation Law and in this Policy.

"Board" means the Board of Trustees.

"Compensation" means direct or indirect remuneration, as well as gifts or favors. A gift or favor that is valued at $75 or more is expressly prohibited by the Municipal Law when offered to a Trustee, Officer or Key Employee in connection with official duties, but gifts of lesser value may also be subject to this policy.

"Corporation" refers to each of the KIPP NYC Public Charter Schools which have adopted this policy and which are Education Corporations and, as such, subject to provisions of the Not-for-Profit Corporation Law made applicable to education corporations by § 216-a of the Education Law. Each Corporation, as a chartered entity, is also subject to the Conflict of Interest Provisions of §§ 800 through 806 of the General Municipal Law,

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

"Financial Interest": A person has a "Financial Interest" in a transaction if such person would receive an economic benefit, directly or indirectly, from such transaction or compensation agreement.

"Independent Director" means a Trustee who (i) is not, and has not been within the last three years, an employee of the Corporation or an Affiliate and does not have a Relative who is, or has been within the last three years, a Key Employee of the Corporation or of an Affiliate; (ii) has not received, and does not have a Relative who has received, in any of the last three fiscal years, more than $10,000 in direct compensation from the Corporation or from an Affiliate (other than reimbursement for expenses reasonably incurred as a Trustee, Officer or Key Employee); and (iii) is not a current employee of, or does not have a substantial financial interest in, and does not have a Relative who is a current officer of or who has a substantial financial interest in, any entity that has made payments to, or received payments from the Corporation or from an Affiliate for property or services in an amount which, in any of the last three fiscal years, exceeds the lesser of $25,000 or 2 % of such entity's consolidated gross revenues. For these purposes, "payment" does not include charitable contributions.

"Key Employee" includes but is not limited to any person who is in a position to exercise substantial influence over the Corporation, as defined from time to time by the Corporation, or who has or shares authority to control or determine a substantial portion of the operating budgets of the Corporation or the schools or compensation for employees.

"Related Party" means: (1) any Trustee, Officer, or Key Employee of the Corporation or an Affiliate; (2) A Relative of any Trustee, Officer, or Key Employee of the Corporation or an Affiliate or (3) any entity in which any individual described in clause (1) or (2) of this definition has a 35% or greater ownership or beneficial interest, except that in the case of a partnership or professional corporation, a Related Party will include an entity in which any individual described in clause (1) or (2) above has a direct or indirect ownership interest in excess of 5%.

"Related Party Transaction" means any transaction or agreement or other kind of arrangement between the Corporation and a Related Party or an entity in which the Related Party has an interest. Related Party Transactions are subject to special provisions for disclosure, evaluation and documentation. In addition, certain Related Party Transactions are subject to limitations described in the Municipal Law. These special provisions and limitations are summarized in this Policy.

"Relative" means an individual's spouse or domestic partner, as defined in Public Health Law §2994-a, ancestors, siblings (whether whole or half-blood), children (whether natural or adopted), grandchildren, great grandchildren and spouses or domestic partners of ancestors, siblings, children, grandchildren, and great-grandchildren. Children of siblings and their spouses and partners will also be considered Relatives under this Policy.

"School" any school managed by the Corporation.

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

"Trustees" and "Officers" are the elected individuals responsible for managing the affairs of the Corporation as described in the By-laws.

What is a Conflict of Interest?

For purposes of this Policy, a "Conflict of Interest" arises when the personal, professional or financial interests of a Trustee, Officer or Key Employee diverge or may potentially diverge from the interests of the Corporation. A conflict of interest will arise when a transaction involving the Corporation could financially harm or benefit a person covered by this Policy, but a conflict of interest does not always involve financial interests. A conflict may also involve the use of the services or facilities of the Corporation or may involve the use of staff assistance for purposes other than carrying out professional or fiduciary duties.

Conflicts may also arise if a Trustee, Officer or Key Employee is asked to communicate on behalf of a person or firm with the Corporation. Accordingly, a Trustee, Officer or Key Employee may not communicate with the Board or a School on behalf of a person or a firm, unless requested to do so by the Corporation, and shall avoid engaging in activities that would appear to be unduly influenced by other persons who have a special interest in matters under consideration by the Trustee of the Corporation or employees of one of the Schools. If a Trustee, Officer or Key Employee inadvertently engages in such activities, he/she shall promptly notify the Board in writing of such activities and shall disclose all known facts prior to participating in a Board discussion of these matters.

Disclosure of Conflicts of Interest:

Written disclosure of all potential Conflicts of Interest is required of Trustees, Officers and Key Employees prior to election or appointment and annually thereafter. However, Conflicts of Interest may arise between annual updates and, accordingly, an individual with a duality of interest shall disclose the potential Conflict (a) prior to voting on or otherwise discharging his or her duties with respect to any matter involving the potential Conflict; (b) prior to entering into any contract or transaction involving the Corporation; and (c) as soon as possible after he or she learns of an actual or potential Conflict of Interest. Disclosure of the material facts surrounding the Conflict of Interest shall be made to the Chairperson of the Board and the Chairperson of the Audit Committee. The interested Trustee or Officer shall thereafter refrain from participating in deliberations and decisions relating to the matter unless he or she is asked for information by the Chairperson of the Board or the Audit Committee.

The existence and resolution (as applicable) of any reported Conflict of Interest shall be documented in the appropriate records of the Corporation, including in the minutes of any meeting at which the Conflict of Interest was discussed and voted upon.

A Key Employee who wishes to use staff assistance, services or facilities for purposes other than carrying out professional responsibilities will disclose the Conflict to the Principal of the School who will exercise discretion in allowing or disallowing the proposed use in accordance with this Policy.

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

Annual Statements:

Without limiting the general and continuing disclosure obligation set forth in the preceding section, the Chairperson of the Audit Committee shall distribute annually to all Trustees, Officers and Key Employees, a form soliciting the disclosure of all potential Conflicts of Interests, including specific information concerning the terms of any contract or transaction with the Corporation and whether the applicable processes set forth in this Policy were used. Each Trustee, Officer and Key Employee shall also annually sign a statement included with the form distributed by the Corporation which affirms such person:

a. has received a copy of this Policy;

b. has read and understands this Policy, and

c. has agreed to comply with this Policy.

Written disclosures shall be submitted to and reviewed by the Chairperson of the Board and the Chairperson of the Audit Committee.

Related Party Transactions:

A Related Party Transaction is a transaction in which the Corporation is a party and a Related Party (as defined above) has a financial interest or another material interest. All rules and principles related to disclosure of Conflicts of Interest apply to Related Party Transactions, but in addition, the Trustees must initiate a formal Audit Committee review or a review by a quorum of the Board consisting of Independent Trustees.

Any Trustee, Officer or Key Employee with an interest in a Related Party Transaction shall make a good faith disclosure of all material facts related to such interest to the Audit Committee. The Audit Committee shall review all the material facts related to the proposed Related Party Transaction and request any additional information that it deems necessary to complete such review.

The Municipal Law prohibits transactions between Charter Schools and for-profit business entities in which a member of the Board of Trustees or a Key Employee has an interest if such Trustee or Key Employee has certain enumerated responsibilities. Accordingly, the Audit Committee will first determine whether or not the Trustee, Officer or Key Employee who has an interest in any proposed contract with a for-profit entity, has the power or duty, individually or as a member of the Board, to (1) negotiate, prepare, authorize or approve the contract or authorize payment thereunder; (2) audit bills or claims under the contract; or (3) appoint an officer or employee who has any of these powers or duties. If the interested Trustee, Officer or Key Employee does not have any of the enumerated responsibilities or if the proposed contract is with a not-for-profit entity, or is otherwise authorized by § 802 of the Municipal Law, the Committee may continue its review.

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

If a Related Party Transaction is otherwise authorized and the Related Party has a "substantial" financial interest or other material interest in such transaction, as assessed by the Audit Committee, the Audit Committee shall consider alternative transactions to the proposed transaction and the Chairperson of the Committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives. The Committee, after reviewing any such alternatives, shall determine whether the Corporation can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

The Audit Committee shall after considering alternative transactions and/or comparability data, determine whether the transaction or arrangement is fair, reasonable, and in the best interest of the Corporation at the time of its decision.

Following its review the Audit Committee may approve the transaction, or may refer the matter to the Board of Trustees for approval by the Board.

Upon receiving a recommendation from the Audit Committee, the Board may accept the recommendation or make an independent determination as to whether the proposed transaction is fair, reasonable and in the best interests of the Corporation. Upon the affirmative vote of not less than a majority of independent Trustees present, the Trustees may authorize the transaction.

At the time of any deliberation or decision by the Audit Committee or the Board concerning the authorization of a proposed Related Party Transaction, the interested Trustee, Officer or Key Employee shall not be present and shall not attempt to improperly influence any deliberations or voting, provided that the Board, or Audit Committee, may request such individual to provide information regarding the Related Party Transaction prior to the commencement of deliberations or voting.

The minutes of the meeting of the Board and the Audit Committee that conducted the initial review shall provide contemporaneous documentation of the basis for approval, including the Board's consideration of any alternative transactions. The minutes shall also contain the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, and a record of any votes taken in connection with the proceedings.

The Corporation shall not enter into a Related Party Transaction unless it is approved in accordance with this Policy. **Any Related Party Transaction that is approved without complying with the procedure set forth in this section shall be void.**

Periodic Reviews

To ensure that the KIPP NYC Public Charter Schools operate in a manner consistent with charitable purposes and do not engage in activities that could jeopardize tax-exempt status, periodic reviews shall be conducted by the Audit Committee of each Corporation. The Audit

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

Committee shall report to the Board of Trustees. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are fair and reasonable, based on competent survey information, and in the best interests of the Corporation.

b. Whether any related party transactions or arrangements with or on behalf of the Corporation are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Violations of the Conflicts of Interest Policy:

If the Board has reasonable cause to believe that a Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall inform the individual of the basis for such belief and afford that person an opportunity to explain the alleged failure to disclose. If, after hearing the response and after making further investigation as warranted by the circumstances, the Board determines that the Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall take appropriate disciplinary and corrective action.

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

KIPP NYC PUBLIC SCHOOLS

KIPP NYC Conflict of Interest Policy 2021-22
Acknowledgement of Receipt

1. Name of Board Member: Whitney Tilson
2. Board(s) on Which Member Serves: KIPP Academy Charter School
3. Office(s) Held by Board Member:
4. By my signature below, I certify that I have:
   a. Received a copy of KIPP NYC's Conflict of Interest Policy;
   b. Read and understood this Policy; and,
   c. Agreed to comply with this Policy.

Signature of Board Member: DocuSigned by: Whitney Tilson F1BF9AC680214D2...

Date: 6/21/2022

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Whitney Tilson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

KIPP Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

None

2. Are you an employee of any school operated by the education corporation? ____**Yes** ____**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** ____**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
None *Please write "None" if applicable. Do not leave this space blank.*			

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

DocuSigned by:
Whitney Tilson
F1BF9AC680214D2...

6/21/2022

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 646-258-0687

DocuSign Envelope ID: EF6E73EA-457D-41B0-9EEB-D8A8AD9D35DF

Business Address: 1165 Fifth Avenue, Apt. 4C, NY, NY 10029

E-mail Address: wtilson@kasecapital.com

Home Telephone: 646-258-0687

Home Address: 1165 Fifth Avenue, Apt. 4C, NY, NY 10029

last revised 06/8/2020

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

Conflicts of Interest Policy

KIPP NYC Public Charter Schools & KIPP Academy Charter School

Purpose:

KIPP NYC Public Charter Schools and KIPP Academy Charter School (collectively, "KIPP NYC") has adopted a Code of Ethics setting forth for the guidance of trustees, officers and employees the standards of conduct expected of them, including standards with respect to disclosure of conflicts of interest regarding any matter brought or required to be brought before their respective Boards. The Conflict of Interest Policy is part of the Codes of Ethics adopted by each of the Corporations. It provides procedures for addressing, disclosing, and documenting conflicts of interest as such term in used in §§ 800 through 806 of the New York State General Municipal Law (hereafter "the Municipal Law") and in § 715-a of the Not-for-Profit Corporation Law. It also includes procedures for addressing Related Party Transactions, as such term is defined in § 102 (24) of the Not-for-Profit Corporation Law. The Policy supplements, and does not replace any applicable provisions of the General Municipal Law and other state and federal laws governing conflicts of interest. It applies to all Trustees, Officers and Key Employees of each of the Corporations. The Schools will be referred to herein, individually, as "the Corporation."

Definitions:

"Affiliate" means an entity controlled by, in control of, or under common control with the Corporation.

"Audit Committee" means the Audit Committee of the Corporation, as described in the By-laws of the Corporation. The Audit Committee is comprised of at least three Trustees who are Independent Directors as defined in § 102 (21) of the Not-for-Profit Corporation Law and in this Policy.

"Board" means the Board of Trustees.

"Compensation" means direct or indirect remuneration, as well as gifts or favors. A gift or favor that is valued at $75 or more is expressly prohibited by the Municipal Law when offered to a Trustee, Officer or Key Employee in connection with official duties, but gifts of lesser value may also be subject to this policy.

"Corporation" refers to each of the KIPP NYC Public Charter Schools which have adopted this policy and which are Education Corporations and, as such, subject to provisions of the Not-for-Profit Corporation Law made applicable to education corporations by § 216-a of the Education Law. Each Corporation, as a chartered entity, is also subject to the Conflict of Interest Provisions of §§ 800 through 806 of the General Municipal Law,

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

"Financial Interest": A person has a "Financial Interest" in a transaction if such person would receive an economic benefit, directly or indirectly, from such transaction or compensation agreement.

"Independent Director" means a Trustee who (i) is not, and has not been within the last three years, an employee of the Corporation or an Affiliate and does not have a Relative who is, or has been within the last three years, a Key Employee of the Corporation or of an Affiliate; (ii) has not received, and does not have a Relative who has received, in any of the last three fiscal years, more than $10,000 in direct compensation from the Corporation or from an Affiliate (other than reimbursement for expenses reasonably incurred as a Trustee, Officer or Key Employee); and (iii) is not a current employee of, or does not have a substantial financial interest in, and does not have a Relative who is a current officer of or who has a substantial financial interest in, any entity that has made payments to, or received payments from the Corporation or from an Affiliate for property or services in an amount which, in any of the last three fiscal years, exceeds the lesser of $25,000 or 2 % of such entity's consolidated gross revenues. For these purposes, "payment" does not include charitable contributions.

"Key Employee" includes but is not limited to any person who is in a position to exercise substantial influence over the Corporation, as defined from time to time by the Corporation, or who has or shares authority to control or determine a substantial portion of the operating budgets of the Corporation or the schools or compensation for employees.

"Related Party" means: (1) any Trustee, Officer, or Key Employee of the Corporation or an Affiliate; (2) A Relative of any Trustee, Officer, or Key Employee of the Corporation or an Affiliate or (3) any entity in which any individual described in clause (1) or (2) of this definition has a 35% or greater ownership or beneficial interest, except that in the case of a partnership or professional corporation, a Related Party will include an entity in which any individual described in clause (1) or (2) above has a direct or indirect ownership interest in excess of 5%.

"Related Party Transaction" means any transaction or agreement or other kind of arrangement between the Corporation and a Related Party or an entity in which the Related Party has an interest. Related Party Transactions are subject to special provisions for disclosure, evaluation and documentation. In addition, certain Related Party Transactions are subject to limitations described in the Municipal Law. These special provisions and limitations are summarized in this Policy.

"Relative" means an individual's spouse or domestic partner, as defined in Public Health Law §2994-a, ancestors, siblings (whether whole or half-blood), children (whether natural or adopted), grandchildren, great grandchildren and spouses or domestic partners of ancestors, siblings, children, grandchildren, and great-grandchildren. Children of siblings and their spouses and partners will also be considered Relatives under this Policy.

"School" any school managed by the Corporation.

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

"Trustees" and "Officers" are the elected individuals responsible for managing the affairs of the Corporation as described in the By-laws.

What is a Conflict of Interest?

For purposes of this Policy, a "Conflict of Interest" arises when the personal, professional or financial interests of a Trustee, Officer or Key Employee diverge or may potentially diverge from the interests of the Corporation. A conflict of interest will arise when a transaction involving the Corporation could financially harm or benefit a person covered by this Policy, but a conflict of interest does not always involve financial interests. A conflict may also involve the use of the services or facilities of the Corporation or may involve the use of staff assistance for purposes other than carrying out professional or fiduciary duties.

Conflicts may also arise if a Trustee, Officer or Key Employee is asked to communicate on behalf of a person or firm with the Corporation. Accordingly, a Trustee, Officer or Key Employee may not communicate with the Board or a School on behalf of a person or a firm, unless requested to do so by the Corporation, and shall avoid engaging in activities that would appear to be unduly influenced by other persons who have a special interest in matters under consideration by the Trustee of the Corporation or employees of one of the Schools. If a Trustee, Officer or Key Employee inadvertently engages in such activities, he/she shall promptly notify the Board in writing of such activities and shall disclose all known facts prior to participating in a Board discussion of these matters.

Disclosure of Conflicts of Interest:

Written disclosure of all potential Conflicts of Interest is required of Trustees, Officers and Key Employees prior to election or appointment and annually thereafter. However, Conflicts of Interest may arise between annual updates and, accordingly, an individual with a duality of interest shall disclose the potential Conflict (a) prior to voting on or otherwise discharging his or her duties with respect to any matter involving the potential Conflict; (b) prior to entering into any contract or transaction involving the Corporation; and (c) as soon as possible after he or she learns of an actual or potential Conflict of Interest. Disclosure of the material facts surrounding the Conflict of Interest shall be made to the Chairperson of the Board and the Chairperson of the Audit Committee. The interested Trustee or Officer shall thereafter refrain from participating in deliberations and decisions relating to the matter unless he or she is asked for information by the Chairperson of the Board or the Audit Committee.

The existence and resolution (as applicable) of any reported Conflict of Interest shall be documented in the appropriate records of the Corporation, including in the minutes of any meeting at which the Conflict of Interest was discussed and voted upon.

A Key Employee who wishes to use staff assistance, services or facilities for purposes other than carrying out professional responsibilities will disclose the Conflict to the Principal of the School who will exercise discretion in allowing or disallowing the proposed use in accordance with this Policy.

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

Annual Statements:

Without limiting the general and continuing disclosure obligation set forth in the preceding section, the Chairperson of the Audit Committee shall distribute annually to all Trustees, Officers and Key Employees, a form soliciting the disclosure of all potential Conflicts of Interests, including specific information concerning the terms of any contract or transaction with the Corporation and whether the applicable processes set forth in this Policy were used. Each Trustee, Officer and Key Employee shall also annually sign a statement included with the form distributed by the Corporation which affirms such person:

a. has received a copy of this Policy;

b. has read and understands this Policy, and

c. has agreed to comply with this Policy.

Written disclosures shall be submitted to and reviewed by the Chairperson of the Board and the Chairperson of the Audit Committee.

Related Party Transactions:

A Related Party Transaction is a transaction in which the Corporation is a party and a Related Party (as defined above) has a financial interest or another material interest. All rules and principles related to disclosure of Conflicts of Interest apply to Related Party Transactions, but in addition, the Trustees must initiate a formal Audit Committee review or a review by a quorum of the Board consisting of Independent Trustees.

Any Trustee, Officer or Key Employee with an interest in a Related Party Transaction shall make a good faith disclosure of all material facts related to such interest to the Audit Committee. The Audit Committee shall review all the material facts related to the proposed Related Party Transaction and request any additional information that it deems necessary to complete such review.

The Municipal Law prohibits transactions between Charter Schools and for-profit business entities in which a member of the Board of Trustees or a Key Employee has an interest if such Trustee or Key Employee has certain enumerated responsibilities. Accordingly, the Audit Committee will first determine whether or not the Trustee, Officer or Key Employee who has an interest in any proposed contract with a for-profit entity, has the power or duty, individually or as a member of the Board, to (1) negotiate, prepare, authorize or approve the contract or authorize payment thereunder; (2) audit bills or claims under the contract; or (3) appoint an officer or employee who has any of these powers or duties. If the interested Trustee, Officer or Key Employee does not have any of the enumerated responsibilities or if the proposed contract is with a not-for-profit entity, or is otherwise authorized by § 802 of the Municipal Law, the Committee may continue its review.

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

If a Related Party Transaction is otherwise authorized and the Related Party has a "substantial" financial interest or other material interest in such transaction, as assessed by the Audit Committee, the Audit Committee shall consider alternative transactions to the proposed transaction and the Chairperson of the Committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives. The Committee, after reviewing any such alternatives, shall determine whether the Corporation can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

The Audit Committee shall after considering alternative transactions and/or comparability data, determine whether the transaction or arrangement is fair, reasonable, and in the best interest of the Corporation at the time of its decision.

Following its review the Audit Committee may approve the transaction, or may refer the matter to the Board of Trustees for approval by the Board.

Upon receiving a recommendation from the Audit Committee, the Board may accept the recommendation or make an independent determination as to whether the proposed transaction is fair, reasonable and in the best interests of the Corporation. Upon the affirmative vote of not less than a majority of independent Trustees present, the Trustees may authorize the transaction.

At the time of any deliberation or decision by the Audit Committee or the Board concerning the authorization of a proposed Related Party Transaction, the interested Trustee, Officer or Key Employee shall not be present and shall not attempt to improperly influence any deliberations or voting, provided that the Board, or Audit Committee, may request such individual to provide information regarding the Related Party Transaction prior to the commencement of deliberations or voting.

The minutes of the meeting of the Board and the Audit Committee that conducted the initial review shall provide contemporaneous documentation of the basis for approval, including the Board's consideration of any alternative transactions. The minutes shall also contain the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, and a record of any votes taken in connection with the proceedings.

The Corporation shall not enter into a Related Party Transaction unless it is approved in accordance with this Policy. **Any Related Party Transaction that is approved without complying with the procedure set forth in this section shall be void.**

Periodic Reviews

To ensure that the KIPP NYC Public Charter Schools operate in a manner consistent with charitable purposes and do not engage in activities that could jeopardize tax-exempt status, periodic reviews shall be conducted by the Audit Committee of each Corporation. The Audit

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

Committee shall report to the Board of Trustees. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are fair and reasonable, based on competent survey information, and in the best interests of the Corporation.

b. Whether any related party transactions or arrangements with or on behalf of the Corporation are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Violations of the Conflicts of Interest Policy:

If the Board has reasonable cause to believe that a Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall inform the individual of the basis for such belief and afford that person an opportunity to explain the alleged failure to disclose. If, after hearing the response and after making further investigation as warranted by the circumstances, the Board determines that the Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall take appropriate disciplinary and corrective action.

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

KIPP NYC Conflict of Interest Policy 2021-22
Acknowledgement of Receipt

1. Name of Board Member: Rafael Mayer
2. Board(s) on Which Member Serves: KIPP Academy Charter School; KIPP NYC Public Charter Schools
3. Office(s) Held by Board Member: Chair, KIPP Academy Charter School
   Chair, KIPP NYC Public Charter
4. By my signature below, I certify that I have:
   a. Received a copy of KIPP NYC's Conflict of Interest Policy;
   b. Read and understood this Policy; and,
   c. Agreed to comply with this Policy.

Signature of Board Member: DocuSigned by: Rafael Mayer 0E7B54E4F3924B8...

Date: 7/15/2022

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

SUNY Charter Schools Institute
The State University of New York

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP NYC Public Charter Schools
Name of trustee (print):	Rafael Mayer
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Chair, KIPP Academy Charter School
Email Address:	rafael.mayer@gmail.com

Home Address	
Please complete with ***changes*** only:	
Street:	39 Bender Way
City, State Zip:	Pound Ridge, NY 10576
Phone:	646 3616734

Business Address	
Please complete with ***changes*** only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions		
1)	Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check **yes**, answer 1*a*), 1*b*), and 1*c*)].	○ Yes ⊗ No
	1*a*) Description of the position:	
	1*b*) Salary:	
	1*c*) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

☒ None

DocuSign Envelope ID: 81F664C9-3D50-45BF-96C0-1740794B03BA

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature: DocuSigned by: Rafael Mayer 0E7B54E4F3924B8...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

Conflicts of Interest Policy

KIPP NYC Public Charter Schools & KIPP Academy Charter School

Purpose:

KIPP NYC Public Charter Schools and KIPP Academy Charter School (collectively, "KIPP NYC") has adopted a Code of Ethics setting forth for the guidance of trustees, officers and employees the standards of conduct expected of them, including standards with respect to disclosure of conflicts of interest regarding any matter brought or required to be brought before their respective Boards. The Conflict of Interest Policy is part of the Codes of Ethics adopted by each of the Corporations. It provides procedures for addressing, disclosing, and documenting conflicts of interest as such term in used in §§ 800 through 806 of the New York State General Municipal Law (hereafter "the Municipal Law") and in § 715-a of the Not-for-Profit Corporation Law. It also includes procedures for addressing Related Party Transactions, as such term is defined in § 102 (24) of the Not-for-Profit Corporation Law. The Policy supplements, and does not replace any applicable provisions of the General Municipal Law and other state and federal laws governing conflicts of interest. It applies to all Trustees, Officers and Key Employees of each of the Corporations. The Schools will be referred to herein, individually, as "the Corporation."

Definitions:

"Affiliate" means an entity controlled by, in control of, or under common control with the Corporation.

"Audit Committee" means the Audit Committee of the Corporation, as described in the By-laws of the Corporation. The Audit Committee is comprised of at least three Trustees who are Independent Directors as defined in § 102 (21) of the Not-for-Profit Corporation Law and in this Policy.

"Board" means the Board of Trustees.

"Compensation" means direct or indirect remuneration, as well as gifts or favors. A gift or favor that is valued at $75 or more is expressly prohibited by the Municipal Law when offered to a Trustee, Officer or Key Employee in connection with official duties, but gifts of lesser value may also be subject to this policy.

"Corporation" refers to each of the KIPP NYC Public Charter Schools which have adopted this policy and which are Education Corporations and, as such, subject to provisions of the Not-for-Profit Corporation Law made applicable to education corporations by § 216-a of the Education Law. Each Corporation, as a chartered entity, is also subject to the Conflict of Interest Provisions of §§ 800 through 806 of the General Municipal Law,

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

"Financial Interest": A person has a "Financial Interest" in a transaction if such person would receive an economic benefit, directly or indirectly, from such transaction or compensation agreement.

"Independent Director" means a Trustee who (i) is not, and has not been within the last three years, an employee of the Corporation or an Affiliate and does not have a Relative who is, or has been within the last three years, a Key Employee of the Corporation or of an Affiliate; (ii) has not received, and does not have a Relative who has received, in any of the last three fiscal years, more than $10,000 in direct compensation from the Corporation or from an Affiliate (other than reimbursement for expenses reasonably incurred as a Trustee, Officer or Key Employee); and (iii) is not a current employee of, or does not have a substantial financial interest in, and does not have a Relative who is a current officer of or who has a substantial financial interest in, any entity that has made payments to, or received payments from the Corporation or from an Affiliate for property or services in an amount which, in any of the last three fiscal years, exceeds the lesser of $25,000 or 2 % of such entity's consolidated gross revenues. For these purposes, "payment" does not include charitable contributions.

"Key Employee" includes but is not limited to any person who is in a position to exercise substantial influence over the Corporation, as defined from time to time by the Corporation, or who has or shares authority to control or determine a substantial portion of the operating budgets of the Corporation or the schools or compensation for employees.

"Related Party" means: (1) any Trustee, Officer, or Key Employee of the Corporation or an Affiliate; (2) A Relative of any Trustee, Officer, or Key Employee of the Corporation or an Affiliate or (3) any entity in which any individual described in clause (1) or (2) of this definition has a 35% or greater ownership or beneficial interest, except that in the case of a partnership or professional corporation, a Related Party will include an entity in which any individual described in clause (1) or (2) above has a direct or indirect ownership interest in excess of 5%.

"Related Party Transaction" means any transaction or agreement or other kind of arrangement between the Corporation and a Related Party or an entity in which the Related Party has an interest. Related Party Transactions are subject to special provisions for disclosure, evaluation and documentation. In addition, certain Related Party Transactions are subject to limitations described in the Municipal Law. These special provisions and limitations are summarized in this Policy.

"Relative" means an individual's spouse or domestic partner, as defined in Public Health Law §2994-a, ancestors, siblings (whether whole or half-blood), children (whether natural or adopted), grandchildren, great grandchildren and spouses or domestic partners of ancestors, siblings, children, grandchildren, and great-grandchildren. Children of siblings and their spouses and partners will also be considered Relatives under this Policy.

"School" any school managed by the Corporation.

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

"Trustees" and "Officers" are the elected individuals responsible for managing the affairs of the Corporation as described in the By-laws.

What is a Conflict of Interest?

For purposes of this Policy, a "Conflict of Interest" arises when the personal, professional or financial interests of a Trustee, Officer or Key Employee diverge or may potentially diverge from the interests of the Corporation. A conflict of interest will arise when a transaction involving the Corporation could financially harm or benefit a person covered by this Policy, but a conflict of interest does not always involve financial interests. A conflict may also involve the use of the services or facilities of the Corporation or may involve the use of staff assistance for purposes other than carrying out professional or fiduciary duties.

Conflicts may also arise if a Trustee, Officer or Key Employee is asked to communicate on behalf of a person or firm with the Corporation. Accordingly, a Trustee, Officer or Key Employee may not communicate with the Board or a School on behalf of a person or a firm, unless requested to do so by the Corporation, and shall avoid engaging in activities that would appear to be unduly influenced by other persons who have a special interest in matters under consideration by the Trustee of the Corporation or employees of one of the Schools. If a Trustee, Officer or Key Employee inadvertently engages in such activities, he/she shall promptly notify the Board in writing of such activities and shall disclose all known facts prior to participating in a Board discussion of these matters.

Disclosure of Conflicts of Interest:

Written disclosure of all potential Conflicts of Interest is required of Trustees, Officers and Key Employees prior to election or appointment and annually thereafter. However, Conflicts of Interest may arise between annual updates and, accordingly, an individual with a duality of interest shall disclose the potential Conflict (a) prior to voting on or otherwise discharging his or her duties with respect to any matter involving the potential Conflict; (b) prior to entering into any contract or transaction involving the Corporation; and (c) as soon as possible after he or she learns of an actual or potential Conflict of Interest. Disclosure of the material facts surrounding the Conflict of Interest shall be made to the Chairperson of the Board and the Chairperson of the Audit Committee. The interested Trustee or Officer shall thereafter refrain from participating in deliberations and decisions relating to the matter unless he or she is asked for information by the Chairperson of the Board or the Audit Committee.

The existence and resolution (as applicable) of any reported Conflict of Interest shall be documented in the appropriate records of the Corporation, including in the minutes of any meeting at which the Conflict of Interest was discussed and voted upon.

A Key Employee who wishes to use staff assistance, services or facilities for purposes other than carrying out professional responsibilities will disclose the Conflict to the Principal of the School who will exercise discretion in allowing or disallowing the proposed use in accordance with this Policy.

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

Annual Statements:

Without limiting the general and continuing disclosure obligation set forth in the preceding section, the Chairperson of the Audit Committee shall distribute annually to all Trustees, Officers and Key Employees, a form soliciting the disclosure of all potential Conflicts of Interests, including specific information concerning the terms of any contract or transaction with the Corporation and whether the applicable processes set forth in this Policy were used. Each Trustee, Officer and Key Employee shall also annually sign a statement included with the form distributed by the Corporation which affirms such person:

a. has received a copy of this Policy;

b. has read and understands this Policy, and

c. has agreed to comply with this Policy.

Written disclosures shall be submitted to and reviewed by the Chairperson of the Board and the Chairperson of the Audit Committee.

Related Party Transactions:

A Related Party Transaction is a transaction in which the Corporation is a party and a Related Party (as defined above) has a financial interest or another material interest. All rules and principles related to disclosure of Conflicts of Interest apply to Related Party Transactions, but in addition, the Trustees must initiate a formal Audit Committee review or a review by a quorum of the Board consisting of Independent Trustees.

Any Trustee, Officer or Key Employee with an interest in a Related Party Transaction shall make a good faith disclosure of all material facts related to such interest to the Audit Committee. The Audit Committee shall review all the material facts related to the proposed Related Party Transaction and request any additional information that it deems necessary to complete such review.

The Municipal Law prohibits transactions between Charter Schools and for-profit business entities in which a member of the Board of Trustees or a Key Employee has an interest if such Trustee or Key Employee has certain enumerated responsibilities. Accordingly, the Audit Committee will first determine whether or not the Trustee, Officer or Key Employee who has an interest in any proposed contract with a for-profit entity, has the power or duty, individually or as a member of the Board, to (1) negotiate, prepare, authorize or approve the contract or authorize payment thereunder; (2) audit bills or claims under the contract; or (3) appoint an officer or employee who has any of these powers or duties. If the interested Trustee, Officer or Key Employee does not have any of the enumerated responsibilities or if the proposed contract is with a not-for-profit entity, or is otherwise authorized by § 802 of the Municipal Law, the Committee may continue its review.

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

If a Related Party Transaction is otherwise authorized and the Related Party has a "substantial" financial interest or other material interest in such transaction, as assessed by the Audit Committee, the Audit Committee shall consider alternative transactions to the proposed transaction and the Chairperson of the Committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives. The Committee, after reviewing any such alternatives, shall determine whether the Corporation can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

The Audit Committee shall after considering alternative transactions and/or comparability data, determine whether the transaction or arrangement is fair, reasonable, and in the best interest of the Corporation at the time of its decision.

Following its review the Audit Committee may approve the transaction, or may refer the matter to the Board of Trustees for approval by the Board.

Upon receiving a recommendation from the Audit Committee, the Board may accept the recommendation or make an independent determination as to whether the proposed transaction is fair, reasonable and in the best interests of the Corporation. Upon the affirmative vote of not less than a majority of independent Trustees present, the Trustees may authorize the transaction.

At the time of any deliberation or decision by the Audit Committee or the Board concerning the authorization of a proposed Related Party Transaction, the interested Trustee, Officer or Key Employee shall not be present and shall not attempt to improperly influence any deliberations or voting, provided that the Board, or Audit Committee, may request such individual to provide information regarding the Related Party Transaction prior to the commencement of deliberations or voting.

The minutes of the meeting of the Board and the Audit Committee that conducted the initial review shall provide contemporaneous documentation of the basis for approval, including the Board's consideration of any alternative transactions. The minutes shall also contain the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, and a record of any votes taken in connection with the proceedings.

The Corporation shall not enter into a Related Party Transaction unless it is approved in accordance with this Policy. **Any Related Party Transaction that is approved without complying with the procedure set forth in this section shall be void.**

Periodic Reviews

To ensure that the KIPP NYC Public Charter Schools operate in a manner consistent with charitable purposes and do not engage in activities that could jeopardize tax-exempt status, periodic reviews shall be conducted by the Audit Committee of each Corporation. The Audit

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

Committee shall report to the Board of Trustees. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are fair and reasonable, based on competent survey information, and in the best interests of the Corporation.

b. Whether any related party transactions or arrangements with or on behalf of the Corporation are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Violations of the Conflicts of Interest Policy:

If the Board has reasonable cause to believe that a Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall inform the individual of the basis for such belief and afford that person an opportunity to explain the alleged failure to disclose. If, after hearing the response and after making further investigation as warranted by the circumstances, the Board determines that the Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall take appropriate disciplinary and corrective action.

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

KIPP NYC Conflict of Interest Policy 2021-22
Acknowledgement of Receipt

1. Name of Board Member: Gwendolyn Brunson
2. Board(s) on Which Member Serves: KIPP Academy Charter School; KIPP NYC Public Charter Schools
3. Office(s) Held by Board Member:
4. By my signature below, I certify that I have:
   a. Received a copy of KIPP NYC's Conflict of Interest Policy;
   b. Read and understood this Policy; and,
   c. Agreed to comply with this Policy.

Signature of Board Member: DocuSigned by: Gwendolyn Brunson 2F9B98F9DF6645A...

Date: 6/20/2022

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

SUNY Charter Schools Institute
The State University of New York

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP NYC Public Charter Schools
Name of trustee (print):	Gwendolyn Brunson
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	
Email Address:	gbrunson@probation.nyc.gov

Home Address	
Please complete with ***changes*** only:	
Street:	890 Trinity Ave Apt 8C
City, State Zip:	Bronx, NY 10456
Phone:	917-853-9040

Business Address	
Please complete with ***changes*** only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions		
1)	Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check **yes**, answer 1*a*), 1*b*), and 1*c*)].	○ Yes ⊗ No
	1*a*) Description of the position:	
	1*b*) Salary:	
	1*c*) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

☒ None

DocuSign Envelope ID: AED743DF-EA40-4DCA-BECD-482C6D2928D3

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature: DocuSigned by: Gwendolyn Brunson 2F9B98F9DF6645A...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

Conflicts of Interest Policy

KIPP NYC Public Charter Schools & KIPP Academy Charter School

Purpose:

KIPP NYC Public Charter Schools and KIPP Academy Charter School (collectively, "KIPP NYC") has adopted a Code of Ethics setting forth for the guidance of trustees, officers and employees the standards of conduct expected of them, including standards with respect to disclosure of conflicts of interest regarding any matter brought or required to be brought before their respective Boards. The Conflict of Interest Policy is part of the Codes of Ethics adopted by each of the Corporations. It provides procedures for addressing, disclosing, and documenting conflicts of interest as such term in used in §§ 800 through 806 of the New York State General Municipal Law (hereafter "the Municipal Law") and in § 715-a of the Not-for-Profit Corporation Law. It also includes procedures for addressing Related Party Transactions, as such term is defined in § 102 (24) of the Not-for-Profit Corporation Law. The Policy supplements, and does not replace any applicable provisions of the General Municipal Law and other state and federal laws governing conflicts of interest. It applies to all Trustees, Officers and Key Employees of each of the Corporations. The Schools will be referred to herein, individually, as "the Corporation."

Definitions:

"Affiliate" means an entity controlled by, in control of, or under common control with the Corporation.

"Audit Committee" means the Audit Committee of the Corporation, as described in the By-laws of the Corporation. The Audit Committee is comprised of at least three Trustees who are Independent Directors as defined in § 102 (21) of the Not-for-Profit Corporation Law and in this Policy.

"Board" means the Board of Trustees.

"Compensation" means direct or indirect remuneration, as well as gifts or favors. A gift or favor that is valued at $75 or more is expressly prohibited by the Municipal Law when offered to a Trustee, Officer or Key Employee in connection with official duties, but gifts of lesser value may also be subject to this policy.

"Corporation" refers to each of the KIPP NYC Public Charter Schools which have adopted this policy and which are Education Corporations and, as such, subject to provisions of the Not-for-Profit Corporation Law made applicable to education corporations by § 216-a of the Education Law. Each Corporation, as a chartered entity, is also subject to the Conflict of Interest Provisions of §§ 800 through 806 of the General Municipal Law,

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

"Financial Interest": A person has a "Financial Interest" in a transaction if such person would receive an economic benefit, directly or indirectly, from such transaction or compensation agreement.

"Independent Director" means a Trustee who (i) is not, and has not been within the last three years, an employee of the Corporation or an Affiliate and does not have a Relative who is, or has been within the last three years, a Key Employee of the Corporation or of an Affiliate; (ii) has not received, and does not have a Relative who has received, in any of the last three fiscal years, more than $10,000 in direct compensation from the Corporation or from an Affiliate (other than reimbursement for expenses reasonably incurred as a Trustee, Officer or Key Employee); and (iii) is not a current employee of, or does not have a substantial financial interest in, and does not have a Relative who is a current officer of or who has a substantial financial interest in, any entity that has made payments to, or received payments from the Corporation or from an Affiliate for property or services in an amount which, in any of the last three fiscal years, exceeds the lesser of $25,000 or 2 % of such entity's consolidated gross revenues. For these purposes, "payment" does not include charitable contributions.

"Key Employee" includes but is not limited to any person who is in a position to exercise substantial influence over the Corporation, as defined from time to time by the Corporation, or who has or shares authority to control or determine a substantial portion of the operating budgets of the Corporation or the schools or compensation for employees.

"Related Party" means: (1) any Trustee, Officer, or Key Employee of the Corporation or an Affiliate; (2) A Relative of any Trustee, Officer, or Key Employee of the Corporation or an Affiliate or (3) any entity in which any individual described in clause (1) or (2) of this definition has a 35% or greater ownership or beneficial interest, except that in the case of a partnership or professional corporation, a Related Party will include an entity in which any individual described in clause (1) or (2) above has a direct or indirect ownership interest in excess of 5%.

"Related Party Transaction" means any transaction or agreement or other kind of arrangement between the Corporation and a Related Party or an entity in which the Related Party has an interest. Related Party Transactions are subject to special provisions for disclosure, evaluation and documentation. In addition, certain Related Party Transactions are subject to limitations described in the Municipal Law. These special provisions and limitations are summarized in this Policy.

"Relative" means an individual's spouse or domestic partner, as defined in Public Health Law §2994-a, ancestors, siblings (whether whole or half-blood), children (whether natural or adopted), grandchildren, great grandchildren and spouses or domestic partners of ancestors, siblings, children, grandchildren, and great-grandchildren. Children of siblings and their spouses and partners will also be considered Relatives under this Policy.

"School" any school managed by the Corporation.

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

"Trustees" and "Officers" are the elected individuals responsible for managing the affairs of the Corporation as described in the By-laws.

What is a Conflict of Interest?

For purposes of this Policy, a "Conflict of Interest" arises when the personal, professional or financial interests of a Trustee, Officer or Key Employee diverge or may potentially diverge from the interests of the Corporation. A conflict of interest will arise when a transaction involving the Corporation could financially harm or benefit a person covered by this Policy, but a conflict of interest does not always involve financial interests. A conflict may also involve the use of the services or facilities of the Corporation or may involve the use of staff assistance for purposes other than carrying out professional or fiduciary duties.

Conflicts may also arise if a Trustee, Officer or Key Employee is asked to communicate on behalf of a person or firm with the Corporation. Accordingly, a Trustee, Officer or Key Employee may not communicate with the Board or a School on behalf of a person or a firm, unless requested to do so by the Corporation, and shall avoid engaging in activities that would appear to be unduly influenced by other persons who have a special interest in matters under consideration by the Trustee of the Corporation or employees of one of the Schools. If a Trustee, Officer or Key Employee inadvertently engages in such activities, he/she shall promptly notify the Board in writing of such activities and shall disclose all known facts prior to participating in a Board discussion of these matters.

Disclosure of Conflicts of Interest:

Written disclosure of all potential Conflicts of Interest is required of Trustees, Officers and Key Employees prior to election or appointment and annually thereafter. However, Conflicts of Interest may arise between annual updates and, accordingly, an individual with a duality of interest shall disclose the potential Conflict (a) prior to voting on or otherwise discharging his or her duties with respect to any matter involving the potential Conflict; (b) prior to entering into any contract or transaction involving the Corporation; and (c) as soon as possible after he or she learns of an actual or potential Conflict of Interest. Disclosure of the material facts surrounding the Conflict of Interest shall be made to the Chairperson of the Board and the Chairperson of the Audit Committee. The interested Trustee or Officer shall thereafter refrain from participating in deliberations and decisions relating to the matter unless he or she is asked for information by the Chairperson of the Board or the Audit Committee.

The existence and resolution (as applicable) of any reported Conflict of Interest shall be documented in the appropriate records of the Corporation, including in the minutes of any meeting at which the Conflict of Interest was discussed and voted upon.

A Key Employee who wishes to use staff assistance, services or facilities for purposes other than carrying out professional responsibilities will disclose the Conflict to the Principal of the School who will exercise discretion in allowing or disallowing the proposed use in accordance with this Policy.

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

Annual Statements:

Without limiting the general and continuing disclosure obligation set forth in the preceding section, the Chairperson of the Audit Committee shall distribute annually to all Trustees, Officers and Key Employees, a form soliciting the disclosure of all potential Conflicts of Interests, including specific information concerning the terms of any contract or transaction with the Corporation and whether the applicable processes set forth in this Policy were used. Each Trustee, Officer and Key Employee shall also annually sign a statement included with the form distributed by the Corporation which affirms such person:

a. has received a copy of this Policy;

b. has read and understands this Policy, and

c. has agreed to comply with this Policy.

Written disclosures shall be submitted to and reviewed by the Chairperson of the Board and the Chairperson of the Audit Committee.

Related Party Transactions:

A Related Party Transaction is a transaction in which the Corporation is a party and a Related Party (as defined above) has a financial interest or another material interest. All rules and principles related to disclosure of Conflicts of Interest apply to Related Party Transactions, but in addition, the Trustees must initiate a formal Audit Committee review or a review by a quorum of the Board consisting of Independent Trustees.

Any Trustee, Officer or Key Employee with an interest in a Related Party Transaction shall make a good faith disclosure of all material facts related to such interest to the Audit Committee. The Audit Committee shall review all the material facts related to the proposed Related Party Transaction and request any additional information that it deems necessary to complete such review.

The Municipal Law prohibits transactions between Charter Schools and for-profit business entities in which a member of the Board of Trustees or a Key Employee has an interest if such Trustee or Key Employee has certain enumerated responsibilities. Accordingly, the Audit Committee will first determine whether or not the Trustee, Officer or Key Employee who has an interest in any proposed contract with a for-profit entity, has the power or duty, individually or as a member of the Board, to (1) negotiate, prepare, authorize or approve the contract or authorize payment thereunder; (2) audit bills or claims under the contract; or (3) appoint an officer or employee who has any of these powers or duties. If the interested Trustee, Officer or Key Employee does not have any of the enumerated responsibilities or if the proposed contract is with a not-for-profit entity, or is otherwise authorized by § 802 of the Municipal Law, the Committee may continue its review.

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

If a Related Party Transaction is otherwise authorized and the Related Party has a "substantial" financial interest or other material interest in such transaction, as assessed by the Audit Committee, the Audit Committee shall consider alternative transactions to the proposed transaction and the Chairperson of the Committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives. The Committee, after reviewing any such alternatives, shall determine whether the Corporation can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

The Audit Committee shall after considering alternative transactions and/or comparability data, determine whether the transaction or arrangement is fair, reasonable, and in the best interest of the Corporation at the time of its decision.

Following its review the Audit Committee may approve the transaction, or may refer the matter to the Board of Trustees for approval by the Board.

Upon receiving a recommendation from the Audit Committee, the Board may accept the recommendation or make an independent determination as to whether the proposed transaction is fair, reasonable and in the best interests of the Corporation. Upon the affirmative vote of not less than a majority of independent Trustees present, the Trustees may authorize the transaction.

At the time of any deliberation or decision by the Audit Committee or the Board concerning the authorization of a proposed Related Party Transaction, the interested Trustee, Officer or Key Employee shall not be present and shall not attempt to improperly influence any deliberations or voting, provided that the Board, or Audit Committee, may request such individual to provide information regarding the Related Party Transaction prior to the commencement of deliberations or voting.

The minutes of the meeting of the Board and the Audit Committee that conducted the initial review shall provide contemporaneous documentation of the basis for approval, including the Board's consideration of any alternative transactions. The minutes shall also contain the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, and a record of any votes taken in connection with the proceedings.

The Corporation shall not enter into a Related Party Transaction unless it is approved in accordance with this Policy. **Any Related Party Transaction that is approved without complying with the procedure set forth in this section shall be void.**

Periodic Reviews

To ensure that the KIPP NYC Public Charter Schools operate in a manner consistent with charitable purposes and do not engage in activities that could jeopardize tax-exempt status, periodic reviews shall be conducted by the Audit Committee of each Corporation. The Audit

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

Committee shall report to the Board of Trustees. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are fair and reasonable, based on competent survey information, and in the best interests of the Corporation.

b. Whether any related party transactions or arrangements with or on behalf of the Corporation are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Violations of the Conflicts of Interest Policy:

If the Board has reasonable cause to believe that a Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall inform the individual of the basis for such belief and afford that person an opportunity to explain the alleged failure to disclose. If, after hearing the response and after making further investigation as warranted by the circumstances, the Board determines that the Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall take appropriate disciplinary and corrective action.

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

KIPP NYC Conflict of Interest Policy 2021-22
Acknowledgement of Receipt

1. Name of Board Member: Richard Taft
2. Board(s) on Which Member Serves: KIPP Academy Charter School; KIPP NYC Public Charter Schools
3. Office(s) Held by Board Member:
4. By my signature below, I certify that I have:
   a. Received a copy of KIPP NYC's Conflict of Interest Policy;
   b. Read and understood this Policy; and,
   c. Agreed to comply with this Policy.

Signature of Board Member: DocuSigned by: 56C01BEBF55848E... _____

Date: 7/20/2022 _____

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

SUNY Charter Schools Institute
The State University of New York

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP NYC Public Charter Schools
Name of trustee (print):	Richard Taft
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	
Email Address:	rmtaft1@gmail.com

Home Address	
Please complete with ***changes*** only:	
Street:	6 tara way
City, State Zip:	08534
Phone:	9179029546

Business Address	
Please complete with ***changes*** only:	
Business Name:	
Street:	
City, State Zip:	10030
Phone:	

Questions		
1)	Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check **yes**, answer 1*a*), 1*b*), and 1*c*)].	○ Yes ⊗ No
	1*a*) Description of the position:	
	1*b*) Salary:	
	1*c*) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

☒ None

DocuSign Envelope ID: 2514C776-F6B7-4620-8926-17EE730762D0

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

☒ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature: DocuSigned by: 56C01BEBF55848E...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

Conflicts of Interest Policy

KIPP NYC Public Charter Schools & KIPP Academy Charter School

Purpose:

KIPP NYC Public Charter Schools and KIPP Academy Charter School (collectively, "KIPP NYC") has adopted a Code of Ethics setting forth for the guidance of trustees, officers and employees the standards of conduct expected of them, including standards with respect to disclosure of conflicts of interest regarding any matter brought or required to be brought before their respective Boards. The Conflict of Interest Policy is part of the Codes of Ethics adopted by each of the Corporations. It provides procedures for addressing, disclosing, and documenting conflicts of interest as such term in used in §§ 800 through 806 of the New York State General Municipal Law (hereafter "the Municipal Law") and in § 715-a of the Not-for-Profit Corporation Law. It also includes procedures for addressing Related Party Transactions, as such term is defined in § 102 (24) of the Not-for-Profit Corporation Law. The Policy supplements, and does not replace any applicable provisions of the General Municipal Law and other state and federal laws governing conflicts of interest. It applies to all Trustees, Officers and Key Employees of each of the Corporations. The Schools will be referred to herein, individually, as "the Corporation."

Definitions:

"Affiliate" means an entity controlled by, in control of, or under common control with the Corporation.

"Audit Committee" means the Audit Committee of the Corporation, as described in the By-laws of the Corporation. The Audit Committee is comprised of at least three Trustees who are Independent Directors as defined in § 102 (21) of the Not-for-Profit Corporation Law and in this Policy.

"Board" means the Board of Trustees.

"Compensation" means direct or indirect remuneration, as well as gifts or favors. A gift or favor that is valued at $75 or more is expressly prohibited by the Municipal Law when offered to a Trustee, Officer or Key Employee in connection with official duties, but gifts of lesser value may also be subject to this policy.

"Corporation" refers to each of the KIPP NYC Public Charter Schools which have adopted this policy and which are Education Corporations and, as such, subject to provisions of the Not-for-Profit Corporation Law made applicable to education corporations by § 216-a of the Education Law. Each Corporation, as a chartered entity, is also subject to the Conflict of Interest Provisions of §§ 800 through 806 of the General Municipal Law,

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

"Financial Interest": A person has a "Financial Interest" in a transaction if such person would receive an economic benefit, directly or indirectly, from such transaction or compensation agreement.

"Independent Director" means a Trustee who (i) is not, and has not been within the last three years, an employee of the Corporation or an Affiliate and does not have a Relative who is, or has been within the last three years, a Key Employee of the Corporation or of an Affiliate; (ii) has not received, and does not have a Relative who has received, in any of the last three fiscal years, more than $10,000 in direct compensation from the Corporation or from an Affiliate (other than reimbursement for expenses reasonably incurred as a Trustee, Officer or Key Employee); and (iii) is not a current employee of, or does not have a substantial financial interest in, and does not have a Relative who is a current officer of or who has a substantial financial interest in, any entity that has made payments to, or received payments from the Corporation or from an Affiliate for property or services in an amount which, in any of the last three fiscal years, exceeds the lesser of $25,000 or 2 % of such entity's consolidated gross revenues. For these purposes, "payment" does not include charitable contributions.

"Key Employee" includes but is not limited to any person who is in a position to exercise substantial influence over the Corporation, as defined from time to time by the Corporation, or who has or shares authority to control or determine a substantial portion of the operating budgets of the Corporation or the schools or compensation for employees.

"Related Party" means: (1) any Trustee, Officer, or Key Employee of the Corporation or an Affiliate; (2) A Relative of any Trustee, Officer, or Key Employee of the Corporation or an Affiliate or (3) any entity in which any individual described in clause (1) or (2) of this definition has a 35% or greater ownership or beneficial interest, except that in the case of a partnership or professional corporation, a Related Party will include an entity in which any individual described in clause (1) or (2) above has a direct or indirect ownership interest in excess of 5%.

"Related Party Transaction" means any transaction or agreement or other kind of arrangement between the Corporation and a Related Party or an entity in which the Related Party has an interest. Related Party Transactions are subject to special provisions for disclosure, evaluation and documentation. In addition, certain Related Party Transactions are subject to limitations described in the Municipal Law. These special provisions and limitations are summarized in this Policy.

"Relative" means an individual's spouse or domestic partner, as defined in Public Health Law §2994-a, ancestors, siblings (whether whole or half-blood), children (whether natural or adopted), grandchildren, great grandchildren and spouses or domestic partners of ancestors, siblings, children, grandchildren, and great-grandchildren. Children of siblings and their spouses and partners will also be considered Relatives under this Policy.

"School" any school managed by the Corporation.

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

"Trustees" and "Officers" are the elected individuals responsible for managing the affairs of the Corporation as described in the By-laws.

What is a Conflict of Interest?

For purposes of this Policy, a "Conflict of Interest" arises when the personal, professional or financial interests of a Trustee, Officer or Key Employee diverge or may potentially diverge from the interests of the Corporation. A conflict of interest will arise when a transaction involving the Corporation could financially harm or benefit a person covered by this Policy, but a conflict of interest does not always involve financial interests. A conflict may also involve the use of the services or facilities of the Corporation or may involve the use of staff assistance for purposes other than carrying out professional or fiduciary duties.

Conflicts may also arise if a Trustee, Officer or Key Employee is asked to communicate on behalf of a person or firm with the Corporation. Accordingly, a Trustee, Officer or Key Employee may not communicate with the Board or a School on behalf of a person or a firm, unless requested to do so by the Corporation, and shall avoid engaging in activities that would appear to be unduly influenced by other persons who have a special interest in matters under consideration by the Trustee of the Corporation or employees of one of the Schools. If a Trustee, Officer or Key Employee inadvertently engages in such activities, he/she shall promptly notify the Board in writing of such activities and shall disclose all known facts prior to participating in a Board discussion of these matters.

Disclosure of Conflicts of Interest:

Written disclosure of all potential Conflicts of Interest is required of Trustees, Officers and Key Employees prior to election or appointment and annually thereafter. However, Conflicts of Interest may arise between annual updates and, accordingly, an individual with a duality of interest shall disclose the potential Conflict (a) prior to voting on or otherwise discharging his or her duties with respect to any matter involving the potential Conflict; (b) prior to entering into any contract or transaction involving the Corporation; and (c) as soon as possible after he or she learns of an actual or potential Conflict of Interest. Disclosure of the material facts surrounding the Conflict of Interest shall be made to the Chairperson of the Board and the Chairperson of the Audit Committee. The interested Trustee or Officer shall thereafter refrain from participating in deliberations and decisions relating to the matter unless he or she is asked for information by the Chairperson of the Board or the Audit Committee.

The existence and resolution (as applicable) of any reported Conflict of Interest shall be documented in the appropriate records of the Corporation, including in the minutes of any meeting at which the Conflict of Interest was discussed and voted upon.

A Key Employee who wishes to use staff assistance, services or facilities for purposes other than carrying out professional responsibilities will disclose the Conflict to the Principal of the School who will exercise discretion in allowing or disallowing the proposed use in accordance with this Policy.

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

Annual Statements:

Without limiting the general and continuing disclosure obligation set forth in the preceding section, the Chairperson of the Audit Committee shall distribute annually to all Trustees, Officers and Key Employees, a form soliciting the disclosure of all potential Conflicts of Interests, including specific information concerning the terms of any contract or transaction with the Corporation and whether the applicable processes set forth in this Policy were used. Each Trustee, Officer and Key Employee shall also annually sign a statement included with the form distributed by the Corporation which affirms such person:

a. has received a copy of this Policy;

b. has read and understands this Policy, and

c. has agreed to comply with this Policy.

Written disclosures shall be submitted to and reviewed by the Chairperson of the Board and the Chairperson of the Audit Committee.

Related Party Transactions:

A Related Party Transaction is a transaction in which the Corporation is a party and a Related Party (as defined above) has a financial interest or another material interest. All rules and principles related to disclosure of Conflicts of Interest apply to Related Party Transactions, but in addition, the Trustees must initiate a formal Audit Committee review or a review by a quorum of the Board consisting of Independent Trustees.

Any Trustee, Officer or Key Employee with an interest in a Related Party Transaction shall make a good faith disclosure of all material facts related to such interest to the Audit Committee. The Audit Committee shall review all the material facts related to the proposed Related Party Transaction and request any additional information that it deems necessary to complete such review.

The Municipal Law prohibits transactions between Charter Schools and for-profit business entities in which a member of the Board of Trustees or a Key Employee has an interest if such Trustee or Key Employee has certain enumerated responsibilities. Accordingly, the Audit Committee will first determine whether or not the Trustee, Officer or Key Employee who has an interest in any proposed contract with a for-profit entity, has the power or duty, individually or as a member of the Board, to (1) negotiate, prepare, authorize or approve the contract or authorize payment thereunder; (2) audit bills or claims under the contract; or (3) appoint an officer or employee who has any of these powers or duties. If the interested Trustee, Officer or Key Employee does not have any of the enumerated responsibilities or if the proposed contract is with a not-for-profit entity, or is otherwise authorized by § 802 of the Municipal Law, the Committee may continue its review.

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

If a Related Party Transaction is otherwise authorized and the Related Party has a "substantial" financial interest or other material interest in such transaction, as assessed by the Audit Committee, the Audit Committee shall consider alternative transactions to the proposed transaction and the Chairperson of the Committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives. The Committee, after reviewing any such alternatives, shall determine whether the Corporation can obtain, with reasonable efforts, a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.

The Audit Committee shall after considering alternative transactions and/or comparability data, determine whether the transaction or arrangement is fair, reasonable, and in the best interest of the Corporation at the time of its decision.

Following its review the Audit Committee may approve the transaction, or may refer the matter to the Board of Trustees for approval by the Board.

Upon receiving a recommendation from the Audit Committee, the Board may accept the recommendation or make an independent determination as to whether the proposed transaction is fair, reasonable and in the best interests of the Corporation. Upon the affirmative vote of not less than a majority of independent Trustees present, the Trustees may authorize the transaction.

At the time of any deliberation or decision by the Audit Committee or the Board concerning the authorization of a proposed Related Party Transaction, the interested Trustee, Officer or Key Employee shall not be present and shall not attempt to improperly influence any deliberations or voting, provided that the Board, or Audit Committee, may request such individual to provide information regarding the Related Party Transaction prior to the commencement of deliberations or voting.

The minutes of the meeting of the Board and the Audit Committee that conducted the initial review shall provide contemporaneous documentation of the basis for approval, including the Board's consideration of any alternative transactions. The minutes shall also contain the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, and a record of any votes taken in connection with the proceedings.

The Corporation shall not enter into a Related Party Transaction unless it is approved in accordance with this Policy. **Any Related Party Transaction that is approved without complying with the procedure set forth in this section shall be void.**

Periodic Reviews

To ensure that the KIPP NYC Public Charter Schools operate in a manner consistent with charitable purposes and do not engage in activities that could jeopardize tax-exempt status, periodic reviews shall be conducted by the Audit Committee of each Corporation. The Audit

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

Committee shall report to the Board of Trustees. The periodic reviews shall, at a minimum, include the following subjects:

a. Whether compensation arrangements and benefits are fair and reasonable, based on competent survey information, and in the best interests of the Corporation.

b. Whether any related party transactions or arrangements with or on behalf of the Corporation are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Violations of the Conflicts of Interest Policy:

If the Board has reasonable cause to believe that a Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall inform the individual of the basis for such belief and afford that person an opportunity to explain the alleged failure to disclose. If, after hearing the response and after making further investigation as warranted by the circumstances, the Board determines that the Trustee, Officer or Key Employee has failed to disclose an actual or possible Conflict of Interest, it shall take appropriate disciplinary and corrective action.

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

KIPP NYC Conflict of Interest Policy 2021-22
Acknowledgement of Receipt

1. Name of Board Member: William Fogg
2. Board(s) on Which Member Serves: KIPP Academy Charter School
3. Office(s) Held by Board Member:
4. By my signature below, I certify that I have:
   a. Received a copy of KIPP NYC's Conflict of Interest Policy;
   b. Read and understood this Policy; and,
   c. Agreed to comply with this Policy.

Signature of Board Member: DocuSigned by: William Fogg B829222FB8C24FB... _____

Date: 6/21/2022 _____

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

William Fogg

_____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

KIPP Academy Charter School

_____

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

N/a

2. Are you an employee of any school operated by the education corporation? ____**Yes** ____**No** (X)

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/a

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/a

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/a

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** ____**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
None *Please write "None" if applicable. Do not leave this space blank.*			

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please write "None" if applicable. Do not leave this space blank. None				

DocuSigned by:
William Fogg
B829222FB8C24FB...

6/21/2022

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: (212) 474-1131

DocuSign Envelope ID: 8B393621-3748-4ADF-9BD3-ED3F17C53A8E

Business Address: Cravath, Swaine & Moore, 825 8th Ave., NY, NY 10019

E-mail Address: williamfogg@mac.com

Home Telephone: 9176962654

Home Address: 25 North Moore Street, NY,NY 10013

last revised 06/8/2020

KIPP Academy Charter School
Meeting of the Board of Trustees
February 15, 2022

The KIPP Academy Charter School Board of Trustees (the "Board") met virtually on February 15, 2022 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC Schools. The meeting was recorded, and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Richard Taft and Gwendolyn Brunson.

Also in attendance were Directors of KIPP New York, Inc. (Larry Robbins, Dave Levin, Abigail Klem, Lisa Blau, Valerie Lancaster Beal, Fred Scott, Randy Simpson, Angela Diaz, Elias Alcantara) and Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, Adaobi Kanu and Kange Kaneene.) The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Aisha Christian, Brian Zied, Natalie Webb, Tessa Kratz, Monica Samuels, Diane Flynn, Kerry Mullins, Jane Martinez Dowling, Rebecca Sleath, and Shahum Ajmal. PCS Properties Foundation, Inc. member Jack Chorowsky was also in attendance.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Votes
- Upon a motion by Mr. Mayer, the Board voted:
    - to move into executive session following the public portion of the Board meeting.
    - to approve the minutes of the November 2021, December 2021, and January 2022. Board meetings
    - to amend the KIPP Academy Charter School Bylaws.

Board Business
- Ms. Samuels gave an update on KIPP College Prep High School and answered questions from Board members.
- Mr. Manly shared a K-8 Academic report and answered questions from Board members.

Executive Session
The Board entered executive session pursuant to Section 105(d) of the New York State Open Meeting Law.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
January 25, 2022

The KIPP Academy Charter School Board of Trustees (the "Board") met on January 25, 2022 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC schools. The meeting was recorded, and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Richard Taft, Whitney Tilson and Gwendolyn Brunson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, Kange Kaneene, and Adaobi Kanu.) The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Jane Martinez Dowling, Meeta Gandhi, Aisha Christian, Kerry Mullins, Rebecca Sleath, Samson Woo, Rebekah Bambling and Cara De La Cruz (Student).

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Board Business
Student Carla De La Cruz spoke about her journey at KIPP NYC and early decision offer to Columbia University. Mr. Manly and Ms. Bambling answered questions from Board members.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
Mr. Manly gave a KIPP NYC Status Update and answered questions from Board members.

Board Votes:
- Upon a motion by Mr. Mayer the Board voted:
    - To move into executive session following the public portion of the Board meeting

Executive Session
The Board entered executive session pursuant to Section 105(d) of the New York State Open Meetings Law.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
March 15, 2022

The KIPP Academy Charter School Board of Trustees (the "Board") met virtually on March 15, 2022 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC Schools. The meeting was recorded, and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Whitney Tilson and Gwendolyn Brunson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Gwendolyn Brunson, Adaobi Kanu and Kange Kaneene) and Director Valerie Lancaster Beal of KIPP New York, Inc. The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Kerry Mullins, Rebecca Sleath, and Shahum Ajmal.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Votes
There were no Board votes.

Board Business
- Mr. Manly shared a School Design Update and answered questions from Board members.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
October 19, 2021

The KIPP Academy Charter School Board of Trustees (the "Board") met virtually on October 19, 2021 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org, the meeting was recorded, and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Gwendolyn Brunson and Whitney Tilson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Gwendolyn Brunson, and Kange Kaneene) and Director Larry Robbins of KIPP New York, Inc. The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Jane Martinez Dowling, Aisha Christian, Leslie Kim, Kerry Mullins, Rebecca Sleath, and Shahum Ajmal.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
Mr. Manly and Ms. Kim presented a 21-22 KIPP NYC Reading Data Update and answered questions from Board members.

Board Votes
There were no Board votes.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
November 16, 2021

The KIPP Academy Charter School Board of Trustees (the "Board") met virtually on November 16, 2021 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC Schools. The meeting was recorded, and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Richard Taft, Whitney Tilson and Gwendolyn Brunson

Also in attendance were Directors of KIPP New York, Inc. (Larry Robbins, Dave Levin, Abigail Klem, Valerie Lancaster Beal, Fred Scott, Randy Simpson, Angela Diaz, Elias Alcantara) and Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, Adaobi Kanu and Kange Kaneene.) The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Aisha Christian, Brian Zied, Leslie Kim, Sarah English, Chela Wallace, Diane Flynn, Kerry Mullins, Jane Martinez Dowling, Candace Rogers, Rebecca Sleath, and Shahum Ajmal.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
- Ms. English gave an update on KIPP Freedom Elementary School and answered questions from Board members.
- Ms. Kim and Ms. Wallace presented on diversity, equity, and inclusion within their academic work and answered questions from Board members.

Board Votes
- Upon a motion by Mr. Mayer the Board voted:
    - To accept the 20-21 KIPP Academy audit
    - To approve the minutes of the June, July, August, September, and October 2021 Board meetings
    - To move into executive session following the public portion of the Board meeting

Executive Session
The Board entered executive session pursuant to Section 105(d) of the New York State Open Meeting Law.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
September 21, 2021

The KIPP Academy Charter School Board of Trustees (the "Board") met on September 21, 2021 at Glenview Capital Management. In accordance with the Open Meeting Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC schools. The following Trustees were in attendance: Rafael Mayer, Richard Taft, Whitney Tilson and Gwendolyn Brunson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, Adaobi Kanu, and Kange Kaneene.) The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Jane Martinez Dowling, Candace Rogers, Rebecca Sleath and Shahum Ajmal. There was also three members of the public in attendance: Benny Vasquez (KIPP Foundation), John Widmer (KIPP Foundation) and Jack Chorowsky (PCS Properties Foundation, Inc. Board Member).

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
Mr. Manly and Ms. Johnson presented 21-22 Start of School Year Reflections.

Board Votes:

- Upon a motion by Mr. Mayer the Board voted:
    - To approve school based staff bonuses for FY 20-21. This includes up to 4% for Principals and School Ops staff and $500-$1000 for instructional staff.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
July 27, 2021

The KIPP Academy Charter School Board of Trustees (the "Board") met on July 27, 2021 at the KIPP NYC College Prep High School. In accordance with the Open Meeting Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC schools. The following Trustees were in attendance: Rafael Mayer, Richard Taft and Gwendolyn Brunson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, Adaobi Kanu, and Kange Kaneene.) The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President) and Rebecca Sleath.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
There was no business before the Board.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
December 14, 2021

The KIPP Academy Charter School Board of Trustees (the "Board") met on December 14, 2021 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC schools. The meeting was recorded, and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Richard Taft and Gwendolyn Brunson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, and Adaobi Kanu) and Director Angela Diaz of KIPP New York, Inc. The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Jane Martinez Dowling, Brian Zied, Aisha Christian, Kerry Mullins, Rebecca Sleath and Shahum Ajmal.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
Mr. Manly and Ms. Johnson gave a KIPP NYC Status Update and answered questions from Board members.

Board Votes:
- Upon a motion by Mr. Mayer the Board voted:
  - To approve William (Will) Fogg as a KIPP Academy Board member
  - To move into executive session following the public portion of the Board meeting

Executive Session
The Board entered executive session pursuant to Section 105(d) of the New York State Open Meetings Law.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
August 24, 2021

The KIPP Academy Charter School Board of Trustees (the "Board") met on August 24, 2021 at KIPP NYC College Prep High School. In accordance with the Open Meeting Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC schools. The following Trustees were in attendance: Rafael Mayer, Richard Taft, Whitney Tilson and Gwendolyn Brunson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, Adaobi Kanu, and Kange Kaneene.) The following KIPP NYC staff members were also in attendance: Jim Manly (Superintendent), Alicia Johnson (President), Jane Martinez Dowling and Rebecca Sleath.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
Mr. Manly led the Board on a tour of KIPP Affirm.

Board Votes:

- Upon a motion by Mr. Mayer the Board voted:
    - To move into executive session following the public portion of the Board meeting

Executive Session
The Board entered executive session pursuant to Section 105(d) of the New York State Open Meetings Law.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
April 26, 2022

The KIPP Academy Charter School Board of Trustees (the "Board") met virtually on April 26, 2022 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC Schools. The meeting was recorded and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Richard Taft, Whitney Tilson, William Fogg and Gwendolyn Brunson.

Also in attendance were Directors of KIPP New York, Inc. (Larry Robbins, Dave Levin, Abigail Klem, Lisa Blau, Valerie Lancaster Beal, Fred Scott, Elias Alcantara) and Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson and Kange Kaneene.) The following KIPP NYC staff members were also in attendance: Alicia Johnson (President) Jim Manly (Superintendent), Malini Sridharan, Diane Flynn, Rebecca Sleath, and Shahum Ajmal.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Votes
- Upon a motion by Mr. Mayer, the Board voted:
    - to approve the resolution on the election of William Fogg whose candidacy for Trusteeship was approved by its authorizer (DOE).
    - to approve the appointment of Rebecca Sleath as Secretary and Compliance Officer.
    - to accept the written resignation of Joe Negron as Trustee, effective as of April 26, 2022.
    - to move into executive session following the public portion of the Board meeting.

Board Business
- Ms. Johnson and Mr. Manly highlighted recent KIPP NYC progress and answered questions from Board members.

Executive Session
The Board entered executive session pursuant to Section 105(d) of the New York State Open Meeting Law.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
June 14, 2022

The KIPP Academy Charter School Board of Trustees (the "Board") met virtually on June 14, 2022 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC Schools. The meeting was recorded and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Richard Taft, Gwendolyn Brunson, Whitney Tilson and William Fogg.

Also in attendance were Directors of KIPP New York, Inc. (Dave Levin, Valerie Lancaster Beal, Fred Scott, Angela Diaz, Randy Simpson, Elias Alcantara, and Amanda Baldwin) and Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Richard Taft, Gwendolyn Brunson, and Kange Kaneene.) The following KIPP NYC staff members were also in attendance: Alicia Johnson (President) Jim Manly (Superintendent), Malini Sridharan, Diane Flynn, Jane Martinez Dowling, Brian Zied, Leslie Kim, Natalie Webb, Tessa Kratz, Meeta Gandhi, Shawnae Montagueo, and Samson Woo.

Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Business
- Ms. Kratz highlighted recent KIPP NYC celebrations and answered questions from Board members.
- Ms. Johnson shared a FY23 Budget & Enrollment Update.

Board Votes
- Upon a motion by Mr. Mayer, the Board voted:
    - to re-elect for a term of two years the following individuals as members to the Board: Richard Taft and Gwendolyn Brunson.
    - to approve and reconfirm the appointment of each of Rafael Mayer and Richard Taft, as members of the Finance Committee.
    - to appoint Diane Flynn as Chief Financial Officer of KIPP Academy Charter School, with all rights, authorities and permissions customarily attached to such office; including but not limited to those authorized to prior holders of such office.
    - to ratify and reconfirm the designation of each of Elias Alcantara, Abigail Klem, and Randy Simpson as a recommended director of the Board of directors of KIPP New York, Inc.
    - to move into executive session following the public portion of the Board meeting.

Executive Session
The Board entered executive session pursuant to Section 105(d) of the New York State Open Meeting Law.

Adjournment
The meeting was adjourned.

KIPP Academy Charter School
Meeting of the Board of Trustees
May 24, 2022

The KIPP Academy Charter School Board of Trustees (the "Board") met virtually on May 24, 2022 using the Zoom videoconferencing platform. In accordance with the Open Meetings Law, advance notice of the meeting was posted on KIPPNYC.org and at KIPP NYC Schools. The meeting was recorded, and a verbatim written transcript of the meeting was produced. All attendees and guests of the meeting were present by videoconference or telephone. The following Trustees were in attendance: Rafael Mayer, Richard Taft, Whitney Tilson and Gwendolyn Brunson.

Also in attendance were Trustees of KIPP NYC Public Charter Schools (Rafael Mayer, Gwendolyn Brunson, Richard Taft, Adaobi Kanu and Kange Kaneene) and Director Abigail Klem of KIPP New York, Inc. The following KIPP NYC staff members were also in attendance: Alicia Johnson (President), Jim Manly (Superintendent), Jane Martinez Dowling, Brandi Vardiman, Matthew Greenberg, and Shahum Ajmal.

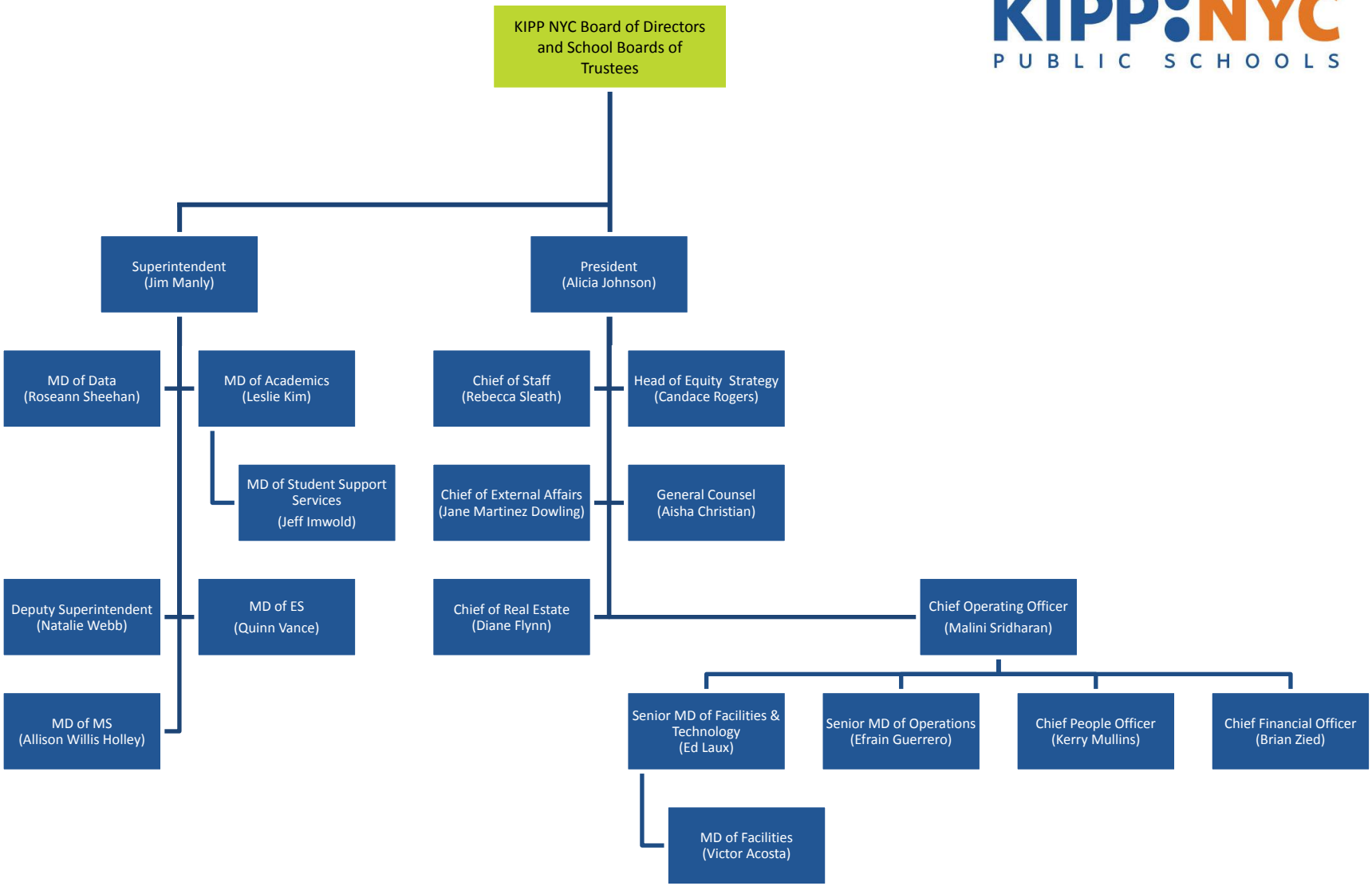
Opening of the Meeting
Mr. Mayer called the meeting to order and welcomed attendees.

Public Comments
Mr. Mayer asked for public comments. There were no public comments.

Board Votes
There were no Board votes.

Board Business
- Ms. Vardiman and Mr. Greenberg gave an update on KIPP STAR Harlem College Prep Elementary School and answered questions from Board members.

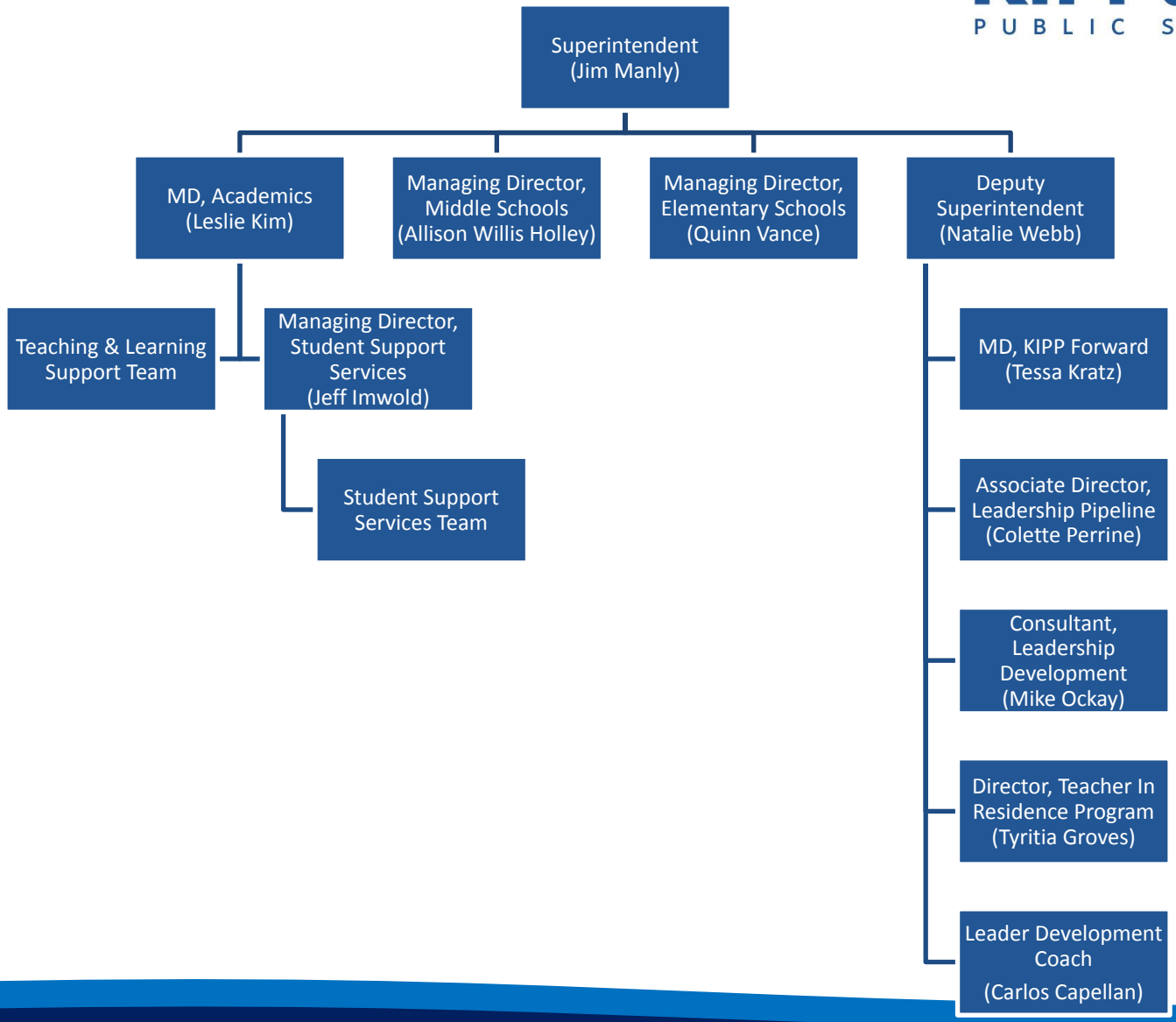
Adjournment
The meeting was adjourned.



Regional Leadership

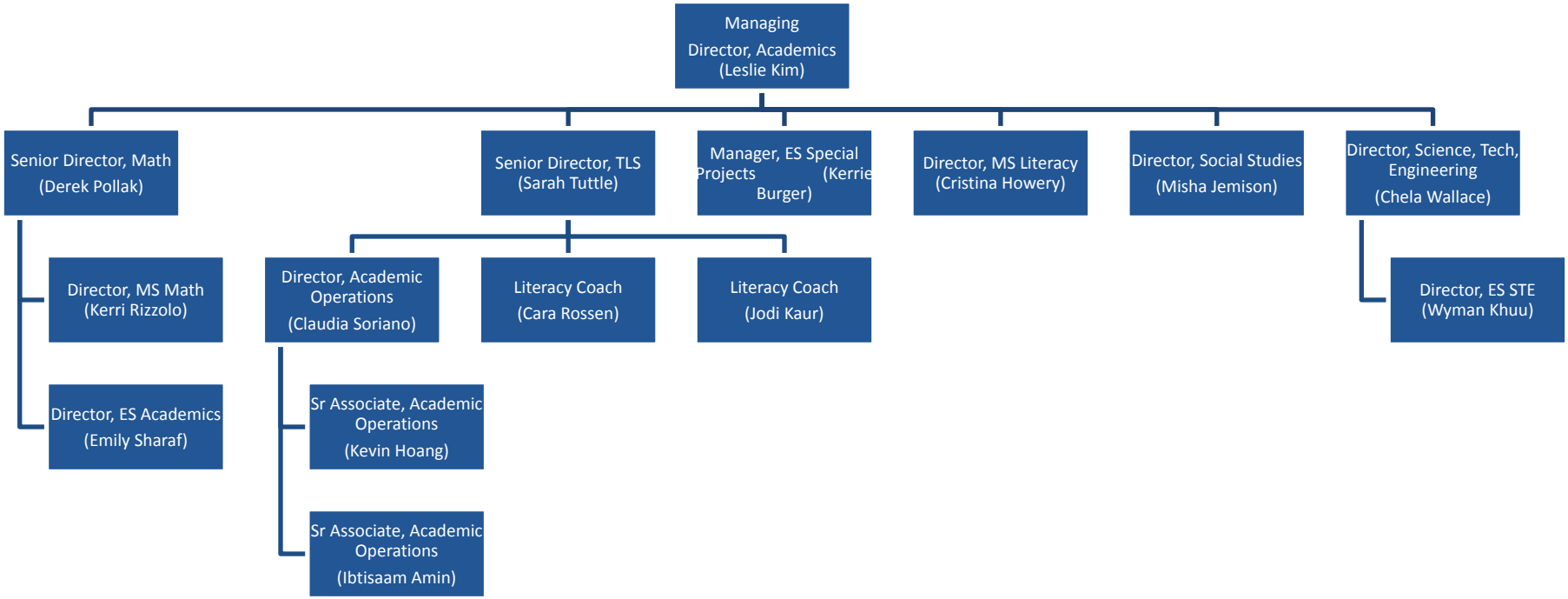
2021-22

UPDATED 4/2022



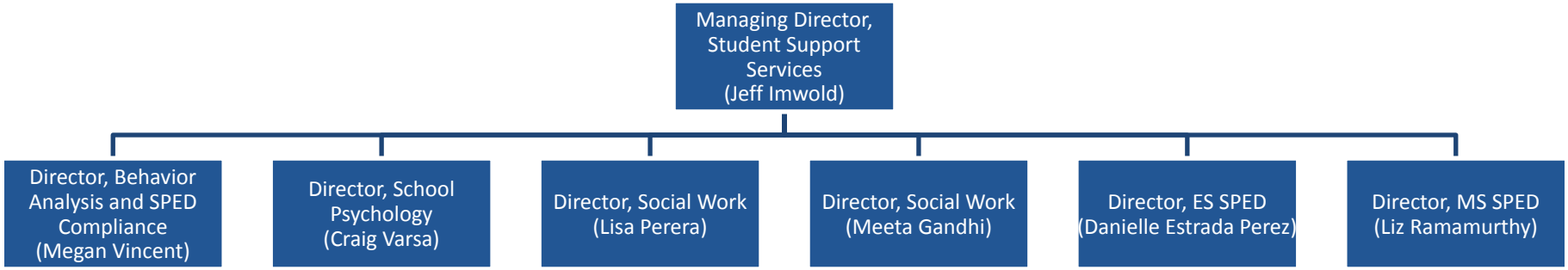
School-Facing Leadership and Teaching & Learning Support Team

2021-22



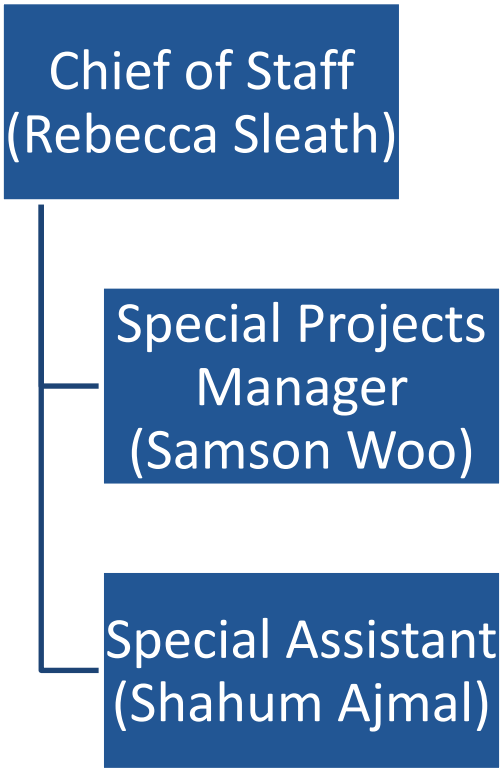
School-Facing Leadership and Teaching & Learning Support Team

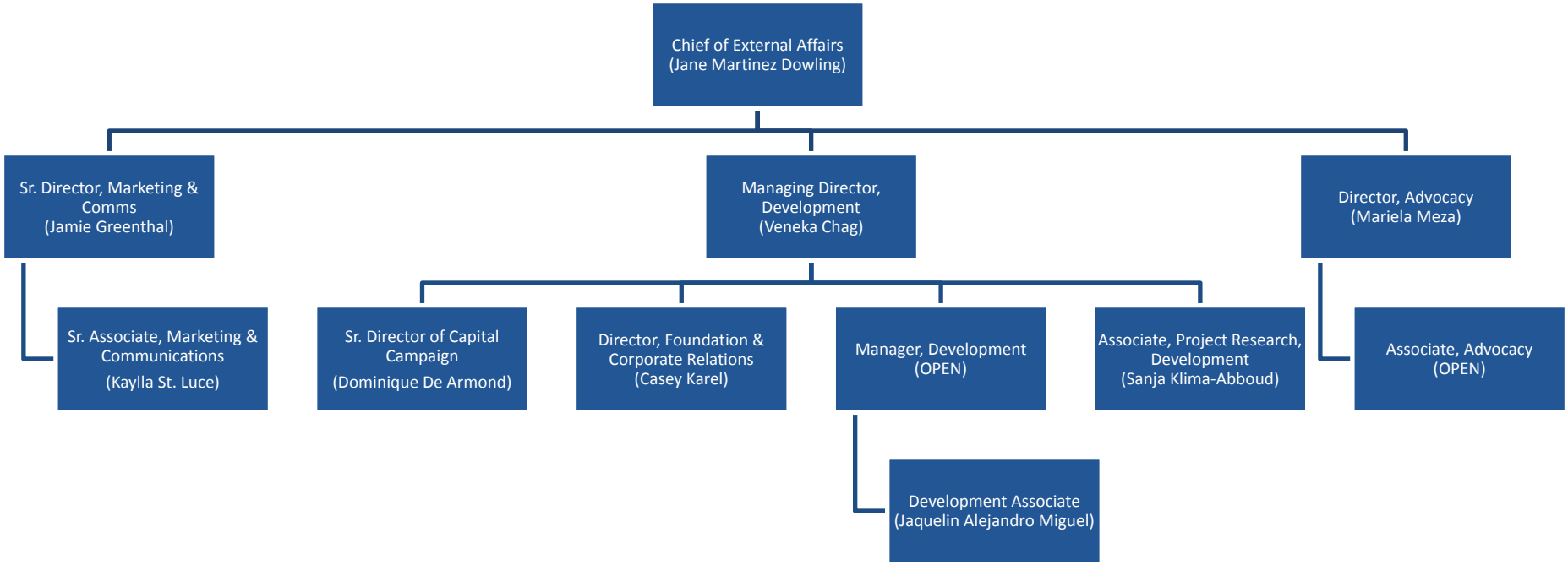
2021-22



School-Facing Leadership and Student Support Services Team

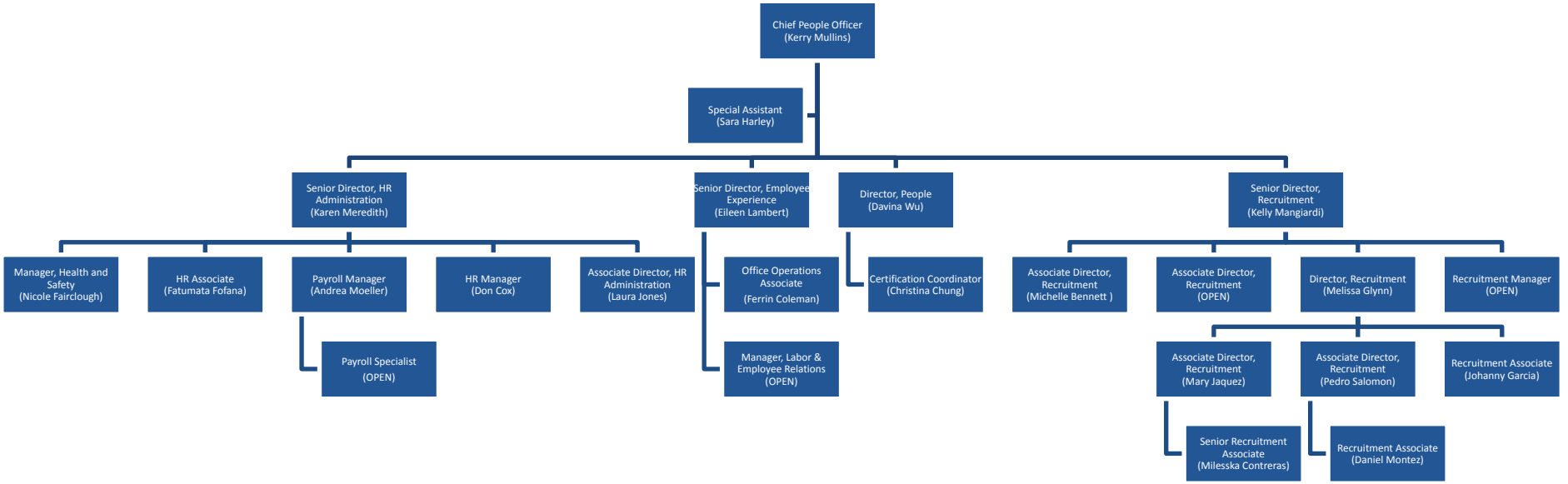
2021-22


Chief of Staff
(Rebecca Sleath)
Special Projects Manager
(Samson Woo)
Special Assistant
(Shahum Ajmal)



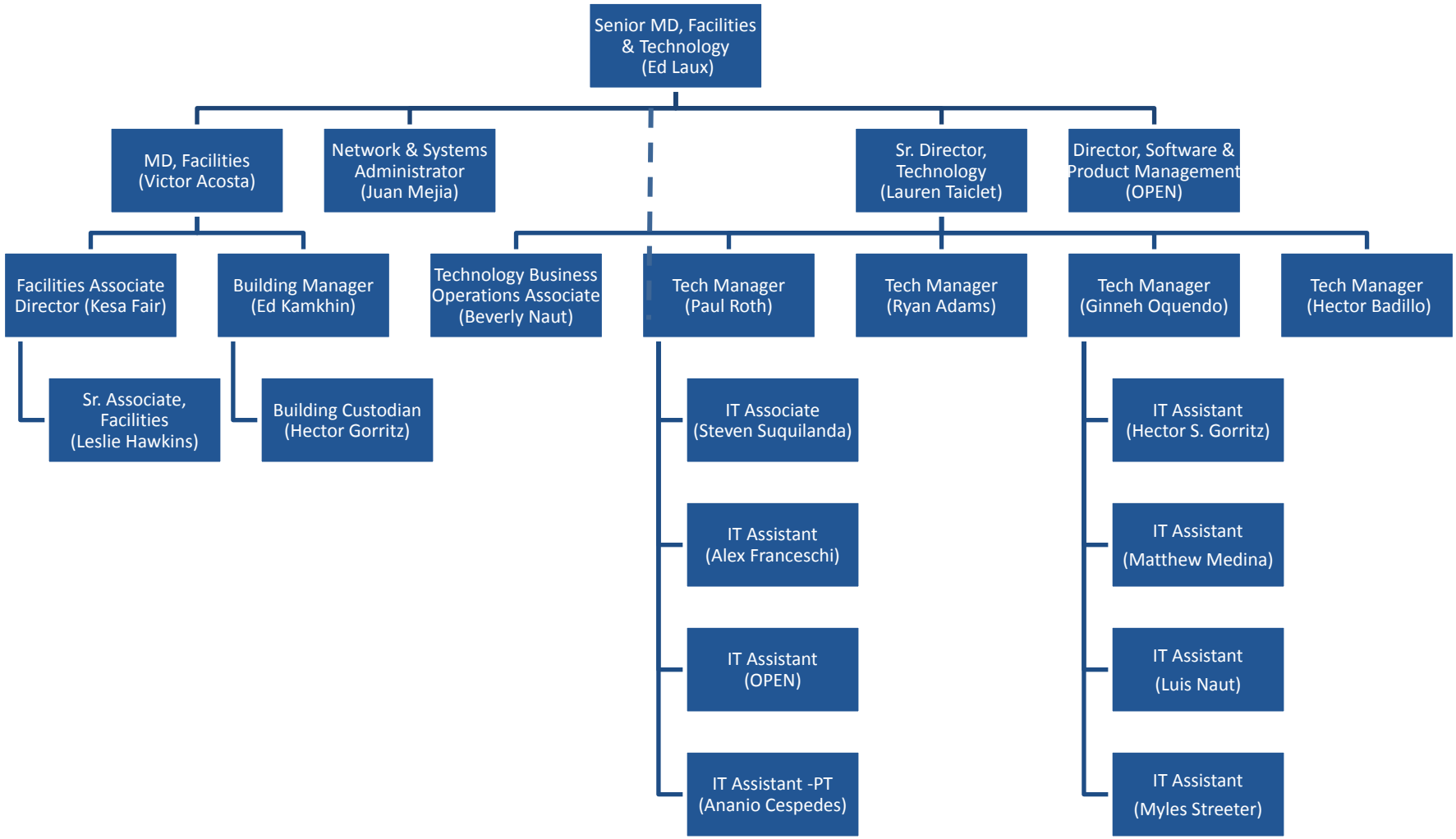
External Affairs Team

2021-22



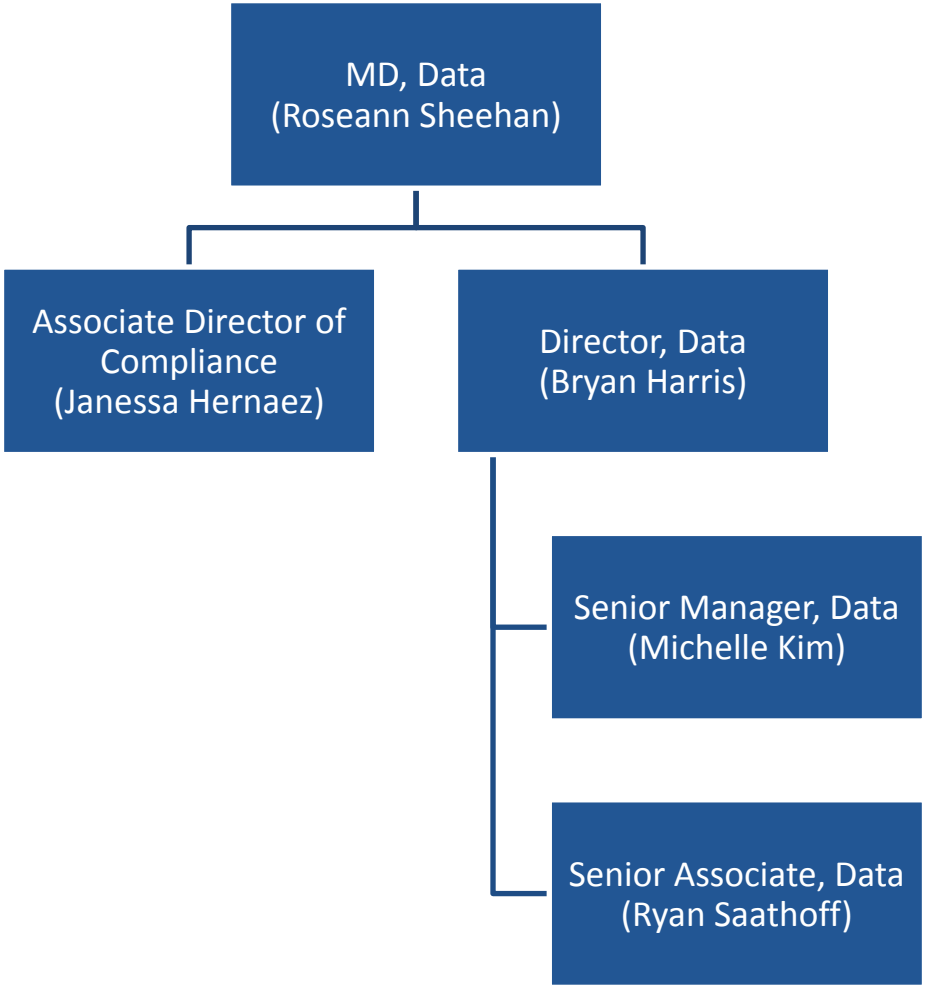
People Team

2021-22



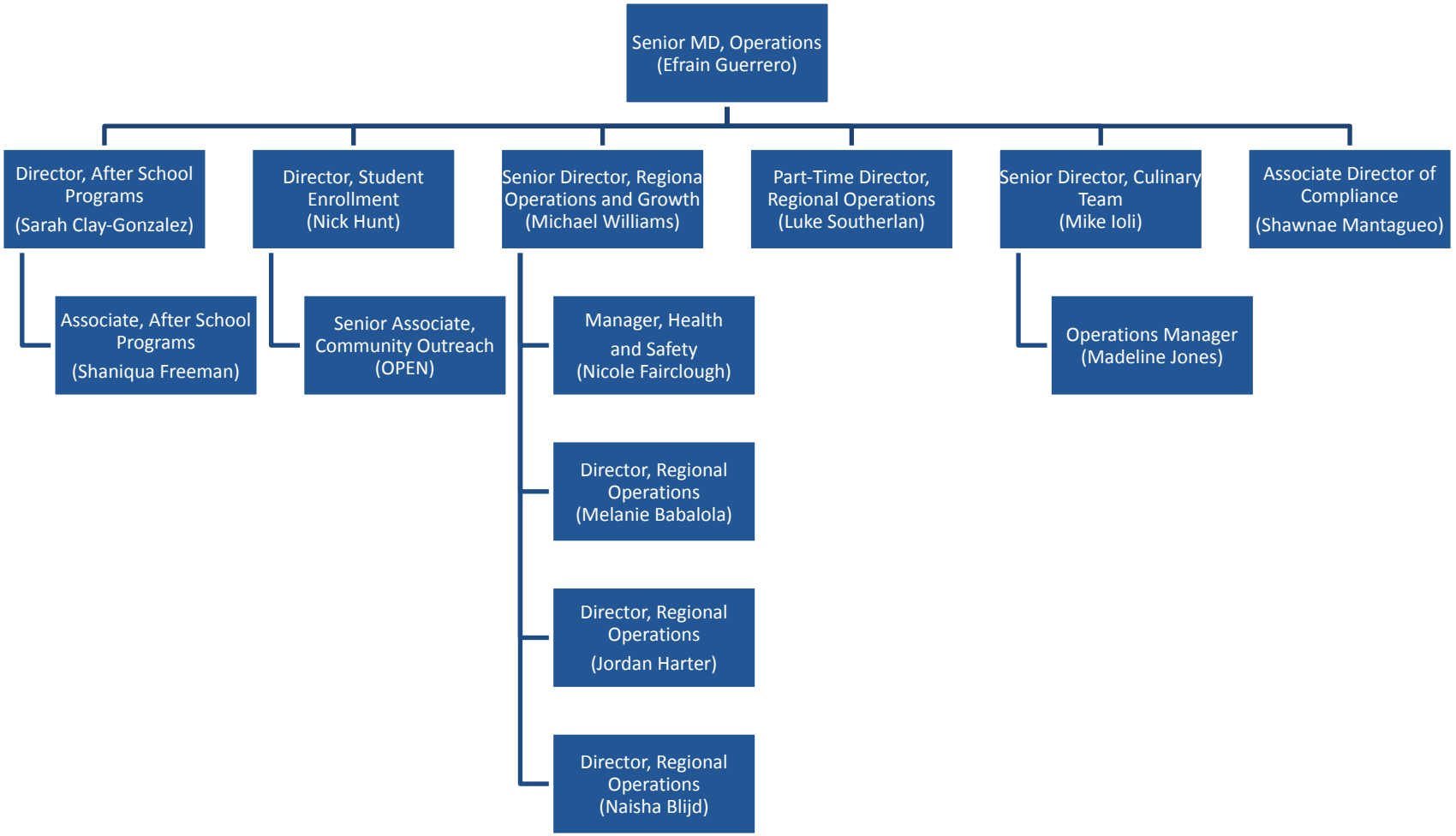
Facilities & Technology Team

2021-22



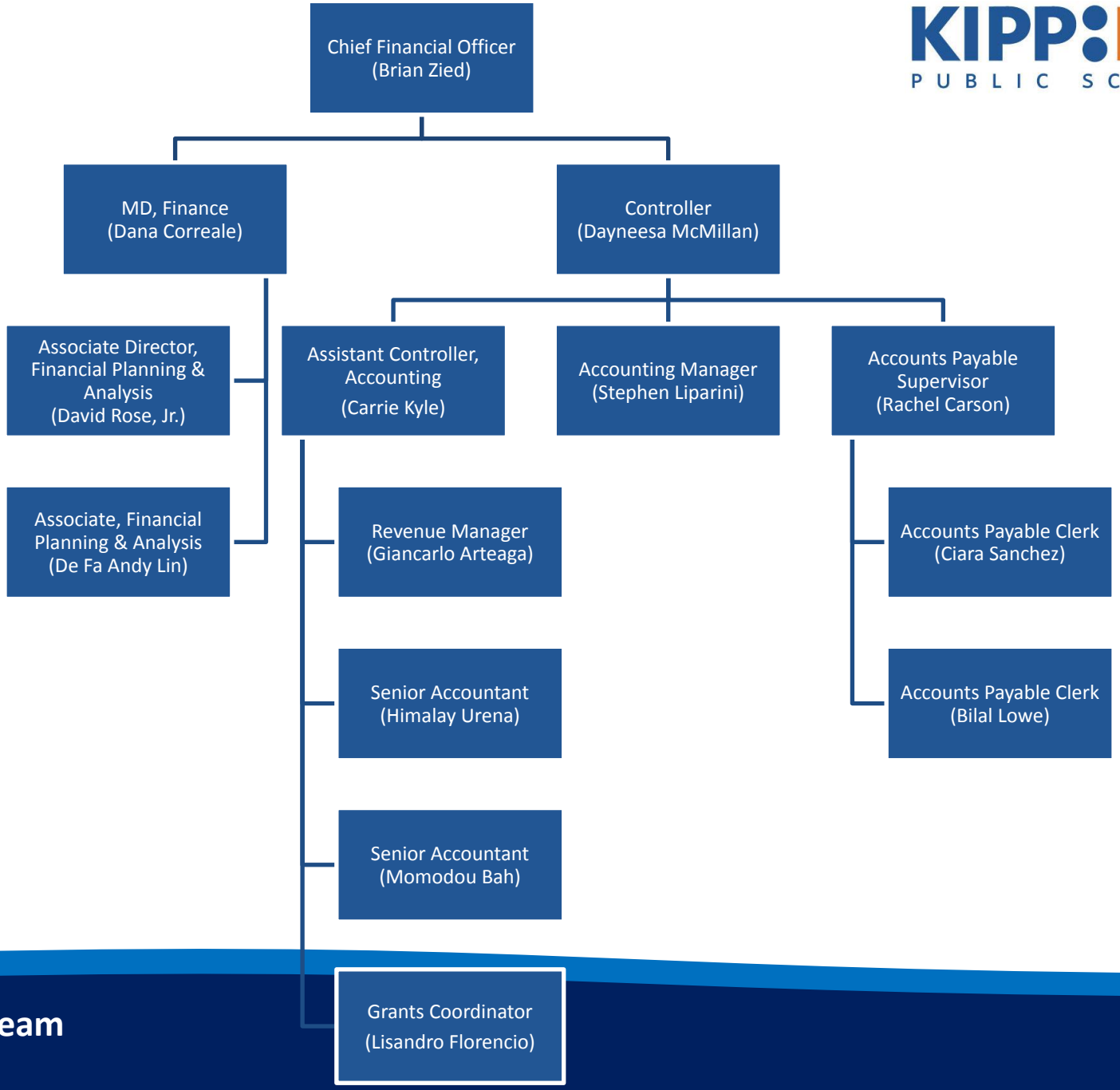
Data Team

2021-22



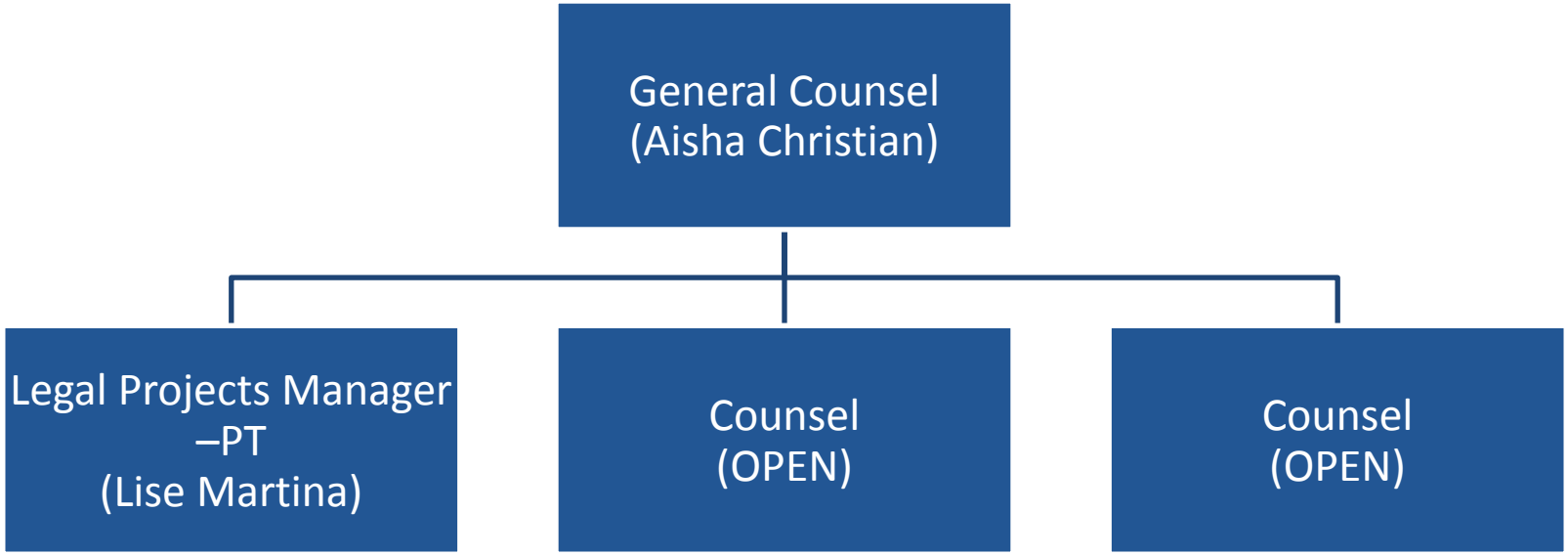
Regional Operations Team

2021-22



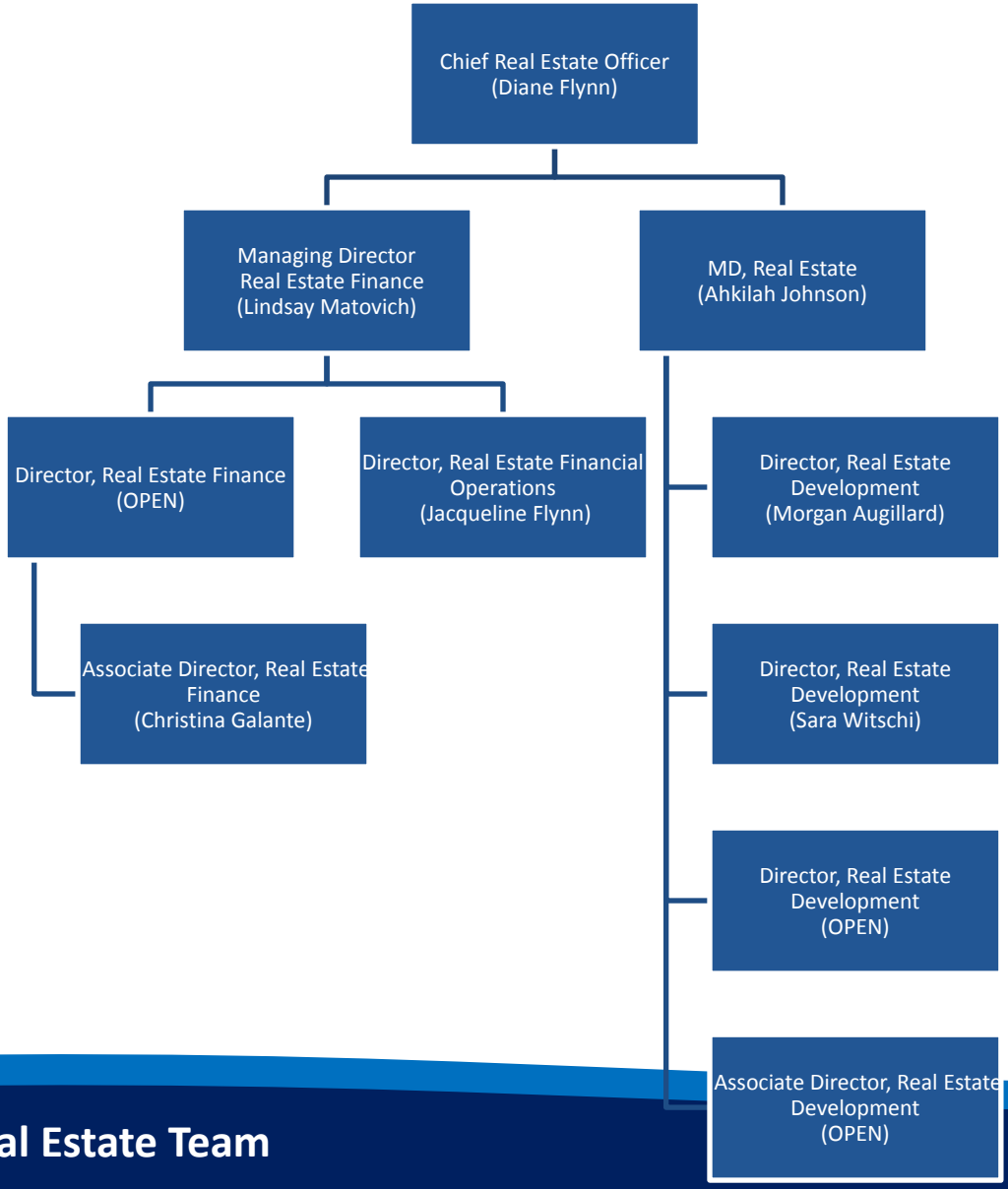
Finance Team

2021-22



Legal Team

2021-22



KIPP Properties- Real Estate Team

2021-22

2022-23 School Calendar for Staff/Families: Kindergarten – 8th Grade

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	***22***	23	24	25	26	27
28	29	30	31			

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	***6***	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER '22						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	*12*	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	*8*	9	10	*11*	12
13	14	15	16	17	***18***	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	***7***	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2022

Date determined by each school	*Family Preview Day*
August 22nd	**First day of school** *Please refer to your school-specific calendar for its detailed schedule for the first two weeks (8/22 – 9/2).*

September 2022

September 5th	***NO SCHOOL**–Labor Day*
September 6th	***ALL GRADES: First full day of school*** ***School Resumes*** *Full schedule: Mon, Tues, Wed, Thu, Fri*
September 26th	***NO SCHOOL**– Rosh Hashanah*
September 27th	***NO SCHOOL:*** Staff Development

October 2022

October 5th	***NO SCHOOL**- Yom Kippur*
October 10th	***NO SCHOOL**- Indigenous Peoples' Day*
October 12th	Trimester 1 Progress Reports
October 31st	***NO SCHOOL:*** Staff Development

November 2022

November 8th	*KIPP IN SESSION (No School for DOE students)*
November 11th	*KIPP IN SESSION (DOE schools closed)*
November 18th	*End of Trimester 1*
November 21st-25th	***NO SCHOOL***: Thanksgiving Break
November 28th	***NO SCHOOL:*** Staff Development
November 29th	*School Resumes--Trimester 2 Begins*

December 2022

December 7th	*Trimester 1 Report Card Conferences* ***Early Dismissal Day**: 1:30pm dismissal for students*
Dec 21st – 30th	***NO SCHOOL**: Winter Break*

January 2023

January 2nd-3rd	***NO SCHOOL**: Winter Break*
January 4th	***NO SCHOOL:*** *Staff Development*
January 5th	School Resumes
January 16th	***NO SCHOOL**: Martin Luther King Jr. Day*

February 2023

February 8th	*Trimester 2 Progress Reports*
February 20th-24th	***NO SCHOOL**: Mid-Winter Break*

March 2023

March 10th	*End of Trimester 2*
March 13th	***NO SCHOOL:*** Staff Development
March 14th	*School Resumes--Trimester 3 Begins*
March 29th	*Trimester 2 Report Card Conferences* ***Early Dismissal Day**: 1:30pm dismissal for students*

April 2023

Apr 3rd-7th	***NO SCHOOL**: Spring Break*
Apr 10th-14th	*KIPP IN SESSION (DOE schools closed)*
April 19th -20th	ELA State Test (Grades 3-8)
April 21st	***NO SCHOOL:*** *Eid al-Fitr*

May 2023

May 2nd- 4th	Math State Test (Grades 3-8)
May 5th	***NO SCHOOL:*** Staff Development
May 17th	Trimester 3 Progress Reports
May 29th	***NO SCHOOL**: Memorial Day*

June 2023

June 5th	NYS Science Written Test (8th Grade Only)
June 16th	*End of Trimester 3*
June 19th	***NO SCHOOL**- Juneteenth*
June 22th	*Last Day of School for Students*
June 23rd	*Last Day of School for Staff*

JANUARY '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	*8*	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	***10***	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	***29***	30	31	

APRIL '23						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	*10*	*11*	*12*	*13*	*14*	15
16	17	18	*19*	*20*	21	22
23	24	25	26	27	28	29
30						

MAY '23						
S	M	T	W	Th	F	S
	1	*2*	*3*	*4*	5	6
7	8	9	10	11	12	13
14	15	16	*17*	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE '23						
S	M	T	W	Th	F	S
				1	2	3
4	*5*	6	7	8	9	10
11	12	13	14	15	*16*	17
18	19	20	21	**22**	**23**	

Calendar Key: Shade = No school for staff Bold Italics= End of Trimester Underline Italics = State Testing Date

Certificate of Occupancy

CO Number: 220414157F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.

Borough: Bronx **Address:** 201 EAST 144TH STREET **Building Identification Number (BIN):** 2118418	**Block Number:** 02335 **Lot Number(s):** 6 **Building Type:** Altered	**Certificate Type:** Final **Effective Date:** 06/19/2015

This building is subject to this Building Code: 2008 Code

For zoning lot metes & bounds, please see BISWeb.

B.

Construction classification: 1-B (2008 Code)

Building Occupancy Group classification: E (2008 Code)

Multiple Dwelling Law Classification: None

No. of stories: 6 **Height in feet:** 70 **No. of dwelling units:** 0

C.

Fire Protection Equipment:
Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system

D.

Type and number of open spaces:
None associated with this filing.

E.

This Certificate is issued with the following legal limitations:
None

Borough Comments: None

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 220414157F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From	To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		3	OG	E F-2		3	SERVERY/KITCHEN
CEL		49	OG	E		3	ELECTRICAL ROOMS, GAS METER ROOM, WATER ROOMS, GREEN ROOM, DIMMING ROOM,MDFROOM, FIRE PUMP ROOM, ATS ROOM, TRASH ROOM, LOCKER ROOMS,ACCESSORY OFFICES
CEL			OG	S-2		3	STORAGE ROOMS
BAS		1240	100	A-3		3	CAFETORIUM AND STAGE (ALTERNATE LAYOUT A-3,740 PEOPLE)
001	001	120	60	A-3		3	MUSIC ROOM
001	001	90	40	E		3	CLASSROOMS (2)
001	001		100	S-2		3	STORAGE ROOMS
001	001	65	100	E		3	TELECOMMUNICATION ROOM, RECORDING ROOM, ACCESSORY ADMINISTRATIVE OFFICES, MAIN LOBBY
001	001	64	60	E		3	LIBRARY
002	002	217	40	E		3	CLASSROOMS (6)
002	002	868	100	A-4		3	GYMNASIUM
002	002	77	60	E		3	LOCKER ROOMS, TELECOMMUNICATION ROOM, ELECTRICAL ROOM, ACCESSORY ADMINISTRATIVE OFFICES, SGI ROOM, GYM OFFICE

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 220414157F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From	To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002	002		60	S-2		3	STORAGE ROOMS
003	003	86	60	E		3	TELECOMMUNICATION ROOM, ACCESSORY ADMINISTRATIVE OFFICES, SGI ROOM, ELECTRICAL ROOM, FITNESS ROOM
003	003	298	40	E		3	CLASSROOMS(7), ART STUDIO
003	003		60	S-2		3	STORAGE ROOMS
004	004		60	S-2		3	STORAGE ROOMS
004	004	657	40	E		3	CLASSROOMS (12), SCIENCE LABS(5)
004	004	63	60	E		3	TELECOMMUNICATION ROOMS, ELECTRICAL ROOM, SGI ROOM, ACCESSORY ADMINISTRATIVE OFFICES, FACULTY LOUNGE, TECH OFFICE
005	005	283	40	E		3	CLASSROOMS (8)
005	005	48	60	E		3	TELECOMMUNICATION ROOM, SGI ROOM, ELECTRICAL ROOM, ACCESSORY ADMINISTRATIVE OFFICES, AV/IT ROOM
005	005		60	S-2		3	STORAGE ROOMS
ROF			20	E		3	MECHANICAL ROOMS

ZONING EXHIBIT I CRFN# 2011000277775. ZONING EXHIBIT III CRFN: 201100027773 5

END OF SECTION

Borough Commissioner

Commissioner

END OF DOCUMENT

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Report of Inspection / Test General Questions

OWNER SECTION

Is the building occupied?	☑ Yes ☐ No ☐ NA	Are all fire protection systems in service?	☑ Yes ☐ No ☐ NA
Has the system remained in service without modification since the last inspection?	☑ Yes ☐ No ☐ NA		

SPRINKLER HEADS

Are there the proper number and type of spare sprinklers?	☑ Yes ☐ No ☐ NA	Are visible sprinklers in the proper position: upright, pendent, sidewall?	☑ Yes ☐ No ☐ NA
Are visible sprinklers free of corrosion and physical damage?	☑ Yes ☐ No ☐ NA	Is there proper clearance below the sprinklers?	☑ Yes ☐ No ☐ NA
Are visible sprinklers free of foreign materials including paint?	☑ Yes ☐ No ☐ NA		

PIPES

Does visible pipe have no mechanical damage or leaks?	☑ Yes ☐ No ☐ NA	Does visible pipe have no external loads?	☑ Yes ☐ No ☐ NA
Is the pipe through freezers free if any ice blockage?	☑ Yes ☐ No ☐ NA		

VALVE AREA

Are the gauges on system in good condition and showing normal water supply pressure?	☑ Yes ☐ No ☐ NA	Is the hydraulic name plate (calculated systems) attached securely to the riser and legible?	☑ Yes ☐ No ☐ NA
Do valve supervisory switches indicate movement?	☑ Yes ☐ No ☐ NA	The electrical waterflow alarm devices passed test by opening inspector's test connection/bypass connection with alarms actuating and flow observed?	☑ Yes ☐ No ☐ NA
Are valve enclosures maintaining a minimum of 40 degrees F?	☑ Yes ☐ No ☐ NA	Are gauges on non-supervised systems in good condition and showing normal water and air pressure?	☑ Yes ☐ No ☐ NA
Is the priming level correct and has the low air pressure signal passed it's test?	☑ Yes ☐ No ☐ NA	Has the quick opening device passed the test?	☑ Yes ☐ No ☐ NA
OS&Y valves lubricated?	☑ Yes ☐ No ☐ NA	OS&Y valves excercised?	☑ Yes ☐ No ☐ NA

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

DRY VALVE

Are enclosures around valves maintaining a minimum of 40 degrees F?	☑ Yes ☐ No ☐ NA	Are the gauges on systems without low pressure alarms in good condition and showing normal air and water pressure?	☑ Yes ☐ No ☐ NA
For freezer systems, gauge near compressor reading the same as gauge near the dry-pipe valve?	☑ Yes ☐ No ☐ NA	Are they free from physical damage?	☑ Yes ☐ No ☐ NA
Are trim valves in appropriate (open or closed) position?	☑ Yes ☐ No ☐ NA	Is there no leakage in the intermediate chamber?	☑ Yes ☐ No ☐ NA
Are the gauges on systems with low pressure alarms in good condition and showing normal air and water pressure?	☑ Yes ☐ No ☐ NA	Has the dry-pipe valve passed inspection?	☑ Yes ☐ No ☐ NA
Is the priming level correct and has the low air pressure signal passed it's test?	☑ Yes ☐ No ☐ NA	Has the quick opening device passed the test?	☑ Yes ☐ No ☐ NA

DELUGE/PREACTION VALVES

For freezer systems, gauge near compressor reading the same as gauge near the preaction valve?	☑ Yes ☐ No ☐ NA	Are preaction and deluge valves free from physical damage?	☑ Yes ☐ No ☐ NA
Are the electrical components in service?	☑ Yes ☐ No ☐ NA	Are trim valves in appropriate (open or closed) position?	☑ Yes ☐ No ☐ NA
Is there no leakage in the valve seat?	☑ Yes ☐ No ☐ NA	Are gauges on supervised systems indicate that normal pressure is being maintained?	☑ Yes ☐ No ☐ NA
Have preaction and deluge valves that need to be opened to be reset passed an internal inspection?	☑ Yes ☐ No ☐ NA		

DELUGE TRIP TEST

Was there free discharge from all nozzles?	☑ Yes ☐ No ☐ NA	Pressure reading at hydraulically most remote nozzle:	N/A
Residual pressure reading at deluge valve:	N/A	Were results comparable to design values?	☑ Yes ☐ No ☐ NA

ALARMS

Have low temperature alarms passed test?	☑ Yes ☐ No ☐ NA	Are alarms and supervisory devices not damaged?	☑ Yes ☐ No ☐ NA

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Do low temperature alarms look ok?	☑ Yes ☐ No ☐ NA	Is the alarm valve free from physical damage?	☑ Yes ☐ No ☐ NA
Is the trim in correct (open or closed) position?	☑ Yes ☐ No ☐ NA	Is there no leakage in the retarding chamber or drains?	☑ Yes ☐ No ☐ NA
Have low temperature alarms passed test?	☑ Yes ☐ No ☐ NA		

MAINTENANCE

Are dry-pipe systems kept in dry condition?	☑ Yes ☐ No ☐ NA	Have auxiliary drains been emptied?	☑ Yes ☐ No ☐ NA
Perform an obstruction investigation if any of the following were found: defective intake screen on pump supplied from open sources, obstructive material discharged during flow tests, foreign material in dry-type valves, foreign material in water during drain test or plugging of inspector's test connection, plugging of pipe or sprinklers found, failure to flush yard piping or surrounding mains following new installation or repairs, record of broken mains in the vicinity, abnormal frequent false-tripping of dry valves, system has just been returned to service after more than 1 year, there is a reason to think the system contains sodium silicate or its derivatives or highly corrosive fluxes in copper pipe, raw water was pumped into the fire department connection, pinhole leaks, a 50% increase in time from the original system acceptance test required for water to reach the inspector's test connection during a full flow test	☑ Yes ☐ No ☐ NA	Is interior of dry-pipe valves cleaned?	☑ Yes ☐ No ☐ NA
Have low points been drained before freezing weather?	☑ Yes ☐ No ☐ NA	Perform an obstruction investigation if any of the following were found: defective intake screen on pump supplied from open sources, obstructive material discharged during flow tests, foreign material in dry-type valves, foreign material in water during drain test or plugging of inspector's test connection, plugging of pipe or sprinklers found, failure to flush yard piping or surrounding mains following new installation or repairs, record of broken mains in the vicinity, abnormal frequent false-tripping of dry valves, system has just been returned to service after more than 1 year, there is a reason to think the system contains sodium silicate or its derivatives or highly corrosive fluxes in copper pipe, raw water was pumped into the fire department connection, pinhole leaks, a 50% increase in time from the original system acceptance test required for water to reach the inspector's test connection during a full flow test	☑ Yes ☐ No ☐ NA
Have auxiliary drains been opened?	☑ Yes ☐ No ☐ NA	Have compressors and air dryers been maintained according to manufacturer's instructions?	☑ Yes ☐ No ☐ NA

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Have low points been drained before freezing weather?	☑ Yes ☐ No ☐ NA

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Report of Inspection / Test for System - Stair D Basement Cafe South Side

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair D Floor 2

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair D Floor 4

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair D Floor 5

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Report of Inspection / Test for System - Break Room Basement

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair B Floor 1

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair B Floor 2

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair B Floor 3

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Report of Inspection / Test for System - Stair B Floor 4

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair B Floor 5

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair A Floor 6

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Report of Inspection / Test for System - Stair D Basement Behind Stage

INSPECTOR TEST CONNECTION

Is drain installed and in good working condition? (note material for install)	☑ Yes ☐ No ☐ NA	Return pressure before PRV	N/A
Static pressure before PRV	N/A	Residual pressure before PRV	N/A
Is the condition of the gauge satisfactory?	☑ Yes ☐ No ☐ NA		

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Report of Inspection / Test for System - Basement Loading Dock Dry System

DRY VALVE

Have automatic air maintenance devices passed test?	☑ Yes ☐ No ☐ NA	Water pressure before test?	N/A
Air pressure before test?	N/A	Controls sprinklers in?	N/A
Location of inspectors test valve?	N/A	Test pipe size?	N/A
At what PSI did the valve operate?	N/A	Time to trip?	N/A
Time to flow water from ITV?	N/A	Was operation satisfactory?	☑ Yes ☐ No ☐ NA
Valve reset dry?	Pass	Condition of body interior?	Pass
Condition of inspectors test valve?	Pass	Condition of moving parts?	Pass
Condition of seats?	Pass	Condition of rubber facing?	Pass
Alarm operation?	Pass	Operation was?	Pass

MAINTENANCE

Has the interior of the dry pipe valve been inspected and cleaned thoroughly?	☑ Yes ☐ No ☐ NA

DRY VALVE TRIP TEST

Dry Valve	Size:	Year of Mfr.:	Accelerator	Year of Mfr.:	
Make	Model	Serial no.	Make	Model	Serial no.

	Time to Trip thru test pipe	Water Pressure	Air Pressure	Trip point air pressure	Time water reached test outlet	Alarm Operated
Without Accelerator						
With Accelerator						

DRY VALVE TRIP TEST (cont)

Has it passed air leakage test?	☑ Yes ☐ No ☐ NA

Report of Inspection / Test for Asset - Standpipe Risers Stairs A, B, C, D, E, F, Behind Stage And Hallway

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

SIRINA FIRE PROTECTION CORP

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

INSPECTION

Are the control valves with locks or electrical supervision accessible?	☑ Yes ☐ No ☐ NA	Are the control valves in correct (open or closed) position?	☑ Yes ☐ No ☐ NA
Are the control valves properly identified?	☑ Yes ☐ No ☐ NA	Are the hose valves in place and free of damage or leaks?	☑ Yes ☐ No ☐ NA
Are the hose connections caps in place and free of damage?	☑ Yes ☐ No ☐ NA	Are the hose connections valves free of physical or visible obstructions?	☑ Yes ☐ No ☐ NA
Are the pressure restriction devices in the correct locations?	☑ Yes ☐ No ☐ NA	Is the standpipe piping on the system free of damage?	☑ Yes ☐ No ☐ NA
Are the control valves on the piping free of damage?	☑ Yes ☐ No ☐ NA	Are all of the pipe support devices (hangers, seismic bracing, etc.) in place and free of damage?	☑ Yes ☐ No ☐ NA
Are hose gaskets in place and free of damage?	☑ Yes ☐ No ☐ NA	Are hoses connected to the rack nipple or valve?	☑ Yes ☐ No ☐ NA
Are the hose tests up to date?	☑ Yes ☐ No ☐ NA	Are hose nozzles in place and free of damage?	☑ Yes ☐ No ☐ NA

STANDPIPE FLOW TEST

Record static pressure (psi)	N/A	Record residual pressure (psi)	N/A
Is flow observed?	☑ Yes ☐ No ☐ NA	Are results comparable to previous test?	☑ Yes ☐ No ☐ NA

TESTING

Has master PRV passed partial flow test?	☑ Yes ☐ No ☐ NA	Have hose valves for Class I and Class III systems passed opening and closing test?	☑ Yes ☐ No ☐ NA
Did hose valve for Class II systems pass opening and closing test?	☑ Yes ☐ No ☐ NA	Have the pressure reducing valves on hose connections and hose rack assemblies passed the partial flow test?	☑ Yes ☐ No ☐ NA

HOSE VALVES - Standpipe Risers Stairs A, B, C, D, E, F, Behind Stage And Hallway

Location	Has PRV	Good Condition	PSI	Exercised	Notes
Stair A Floor 6	No	Yes	90	Yes	
Stair A Floor 5	No	Yes	95	Yes	
Stair A Floor 4	No	Yes	100	Yes	

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

HOSE VALVES - Standpipe Risers Stairs A, B, C, D, E, F, Behind Stage And Hallway

Location	Has PRV	Good Condition	PSI	Exercised	Notes
Stair A Floor 3	No	Yes	105	Yes	
Stair A Floor 2	No	Yes	110	Yes	
Stair A Floor 1	No	Yes	115	Yes	
Stair B Floor 5	No	Yes	95	Yes	
Stair B Floor 4	No	Yes	100	Yes	
Stair B Floor 3	No	Yes	105	Yes	
Stair B Floor 2	No	Yes	110	Yes	
Stair B Floor 1	No	Yes	115	Yes	
Stair D Floor 5	No	Yes	95	Yes	
Stair D Floor 4	No	Yes	100	Yes	
Stair D Floor 2	No	Yes	100	Yes	
Stair D Basement	No	Yes	120	Yes	
Basement Outside Pump Room	No	Yes		Yes	
Basement Hallway	No	Yes	120	Yes	
Floor 1 Hallway	No	Yes	115	Yes	
Stair E Floor 2	No	Yes	110	Yes	
Stair C Basement	No	Yes	120	Yes	
Stair C Floor 2	No	No	110	Yes	Wrong hose valve thread. Needs adapter or to change hose valve
Stair F Basement	No	Yes	120	Yes	
Behind Stage Basement	No	Yes	120	Yes	
Behind Stage Basement	No	Yes	120	Yes	

FIRE HOSES - Standpipe Risers Stairs A, B, C, D, E, F, Behind Stage And Hallway

Location	Make	Size	Length	Date Manufactured	Hydro Test Date	Pass Fail	Notes
Lobby Floor 1	Croker	1 1/2”	3-125’	2019-07-02		Fail	Customer requested (2) - 2 1/2"x 1 1/2" hose valve adapter . For 1 1/2" hose

Report of Inspection / Test for Asset - Cellar 1000 GPM Automatic Fire Pump

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Fire Pump Information

Property Name	Kipp NYC College Preparation High School
Property Address	201 East 144th Street
Pump (Horizontal or Vertical):	Horizontal
Pump Manufacturer	Peerless Pump
Shop/Serial Number	9927044200-10-A
Model	5 AEF 8N
Rated GPM	1000
Rated Pressure	85
Rated 150 Pressure	64
Rated 0 Pressure	100
Rated RPM	3550
Suction	Street
Driver, (electric or diesel engine)	Electric
Engine Manufacturer	Marathon
Engine Shop/Serial Number	C0092751-90-27-02
Engine Model	KK236TSD 4022BCL
Rated Horsepower	60
Rated Speed	3555
Rated Voltage	400
Rated Amps	77.5
Phase Cycles	3
Service Factor	1.15
Jockey Pump Manufacturer	Grondfos

OWNER SECTION

Is there a Jockey Pump on system?	☑ Yes ☐ No ☐ NA	Jockey Settings? (on/off)	☑ Yes ☐ No ☐ NA
Is the fire pump in service?	☑ Yes ☐ No ☐ NA	Has the pump remained in service since the last inspection?	☑ Yes ☐ No ☐ NA

INSPECTION

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Pump house/room proper temperature?	☑ Yes ☐ No ☐ NA	Ventilating louvers free to operate?	☑ Yes ☐ No ☐ NA
Are suction, discharge and bypass valves open?	☑ Yes ☐ No ☐ NA	Is Piping free from leaks?	☑ Yes ☐ No ☐ NA
Suction and system pressure gauges normal?	☑ Yes ☐ No ☐ NA	Suction reservoir, if provided, full?	☑ Yes ☐ No ☐ NA
Wet pit suction screens are clean and in place?	☑ Yes ☐ No ☐ NA	Waterflow test valves in closed position?	☑ Yes ☐ No ☐ NA
Transfer switch indicating normal situation?	☑ Yes ☐ No ☐ NA	Isolation switch closed?	☑ Yes ☐ No ☐ NA
Pump in correct phase?	☑ Yes ☐ No ☐ NA	Oil level in motor sight glass in correct range?	☑ Yes ☐ No ☐ NA
Circulation relief valve flowing water?	☑ Yes ☐ No ☐ NA	Pressure relief valves operating with proper pressure downstream while pump is operational?	☑ Yes ☐ No ☐ NA

TESTING

Electric pump started automatically?	☑ Yes ☐ No ☐ NA	Electric motor driven pump ran for 10 min?	☑ Yes ☐ No ☐ NA
Packing gland showing slight discharge? (Adjust if necessary)	☑ Yes ☐ No ☐ NA	For automatic stop controllers, record time pump runs after starting:	N/A
Circulation and pressure relief valves operated properly during all flow tests?	☑ Yes ☐ No ☐ NA	All alarm conditions simulated?	☑ Yes ☐ No ☐ NA
What is the location of the test header?	N/A	Distance from test header to discharge location?	N/A

MAINTENANCE

Do Circuit breakers appear clean?	☑ Yes ☐ No ☐ NA	Pressure gauges and sensors accurate?	☑ Yes ☐ No ☐ NA
Control and power wiring tight?	☑ Yes ☐ No ☐ NA		

FLOW TEST

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

For electric motors operating at the rated voltage and frequency, is the ampere demand on each phase less than or equal to the product of the full load ampere rating times the allowable service factor as stamped on the motor nameplate?	☑ Yes ☐ No ☐ NA		Was the manufacturer's' certified pump test curve available for comparison to the acceptance test?	☑ Yes ☐ No ☐ NA	
Was the governor set to properly regulate the engine speed at rated pump speed?	☑ Yes ☐ No ☐ NA		Did the unadjusted performance discharge curve meet or exceed the fire protection system demands?	☑ Yes ☐ No ☐ NA	
For electric motors operating under varying voltage, did the voltage stay within the range of 95% to 110% of the rated voltage during the test?	☑ Yes ☐ No ☐ NA		Did engine-drive unit show no signs of overload or stress?	☑ Yes ☐ No ☐ NA	
Was the unit started and brought up to rated speed without interruption under discharge conditions equal to peak load?	☑ Yes ☐ No ☐ NA		Did the pump perform equal to the manufacturer's curve within the accuracy limits of the test equipment?	☑ Yes ☐ No ☐ NA	
For electric motors operating under varying voltage, was the product of the actual voltage and current demand on each phase less than or equal to the product of the rated full load current times the rated voltage times the allowable service factor?	☑ Yes ☐ No ☐ NA		Was equipment and gauges calibrated?	☑ Yes ☐ No ☐ NA	
Did the gear drive assembly operate without excessive objectionable noise, vibration, or heating?	☑ Yes ☐ No ☐ NA				

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

PERFORMANCE

Rated %	Driver speed: RPM	Total Flow	Net Pressure: PSI	Discharge Pressure: PSI	Suction Pressure: PSI
0%	N/A	N/A	0.0	0.0	0.0
50%	N/A	N/A	0.0	0.0	0.0
100%	N/A	N/A	0.0	0.0	0.0
150%	N/A	N/A	0.0	0.0	0.0

ELECTRIC MOTOR

	L1 Voltage	L1 Amperes	L2 Voltage	L2 Amperes	L3 Voltage	L3 Amperes
0%	N/A	N/A	N/A	N/A	N/A	N/A
50%	N/A	N/A	N/A	N/A	N/A	N/A
100%	N/A	N/A	N/A	N/A	N/A	N/A
150%	N/A	N/A	N/A	N/A	N/A	N/A

Pump Flow Detail Coefficient (same for all): N/A Nozzle/Orifice Size: N/A (inches)

	PITOT					
	1	2	3	4	5	6
0%	N/A	N/A	N/A	N/A	N/A	N/A
50%	N/A	N/A	N/A	N/A	N/A	N/A
100%	N/A	N/A	N/A	N/A	N/A	N/A
150%	N/A	N/A	N/A	N/A	N/A	N/A
	FLOW					
0%	N/A	N/A	N/A	N/A	N/A	N/A
50%	N/A	N/A	N/A	N/A	N/A	N/A
100%	N/A	N/A	N/A	N/A	N/A	N/A
150%	N/A	N/A	N/A	N/A	N/A	N/A

Fire department connection - East 144th street combination connection - 1

FDC

Is the FDC plainly visible/accessible?	☑ Yes ☐ No ☐ NA	Do the swivels operate and are the caps/gaskets in place?	☑ Yes ☐ No ☐ NA

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Are the FDC signs all in place?	☑ Yes ☐ No ☐ NA	Does the check valve have a ball drip installed?	☑ Yes ☐ No ☐ NA

Fire department connection - Park Ave combination connection - 2

FDC

Is the FDC plainly visible/accessible?	☑ Yes ☐ No ☐ NA	Do the swivels operate and are the caps/gaskets in place?	☑ Yes ☐ No ☐ NA
Are the FDC signs all in place?	☑ Yes ☐ No ☐ NA	Does the check valve have a ball drip installed?	☑ Yes ☐ No ☐ NA

Fire department connection - East 146th street combination connection - 3

FDC

Is the FDC plainly visible/accessible?	☑ Yes ☐ No ☐ NA	Do the swivels operate and are the caps/gaskets in place?	☑ Yes ☐ No ☐ NA
Are the FDC signs all in place?	☑ Yes ☐ No ☐ NA	Does the check valve have a ball drip installed?	☑ Yes ☐ No ☐ NA

Fire department connection - Canal place combination connection - 4

FDC

Is the FDC plainly visible/accessible?	☑ Yes ☐ No ☐ NA	Do the swivels operate and are the caps/gaskets in place?	☑ Yes ☐ No ☐ NA
Are the FDC signs all in place?	☑ Yes ☐ No ☐ NA	Does the check valve have a ball drip installed?	☑ Yes ☐ No ☐ NA

MAIN DRAIN FLOW TESTS

System	Initial Static	Residual	Static	Seconds to Return to Initial Static	Flow Observed?	Are results comparable to previous test?
Stair D Basement Cafe South Side	155	85	120	0	Yes	Yes
Stair D Floor 2	140	85	105	10	Yes	Yes
Stair D Floor 4	140	65	90	0	Yes	Yes
Stair D Floor 5	130	60	85	0	Yes	Yes
Break Room Basement	150	90	120	10	Yes	Yes

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

MAIN DRAIN FLOW TESTS

System	Initial Static	Residual	Static	Seconds to Return to Initial Static	Flow Observed?	Are results comparable to previous test?
Stair B Floor 1	145	85	110	0	Yes	Yes
Stair B Floor 2	145	80	105	0	Yes	Yes
Stair B Floor 3	140	75	100	0	Yes	Yes
Stair B Floor 4	130	70	95	10	Yes	Yes
Stair B Floor 5	130	65	95	10	Yes	Yes
Stair A Floor 6	135	65	85	0	Yes	Yes
Stair D Basement Behind Stage	150	85	120	0	Yes	Yes
Basement Loading Dock Dry System	150	95	125	N/A	Yes	Yes
Basement Stage Deluge System	155	100	150	10	Yes	Yes

INSPECTORS TEST CONNECTION

System	Location	Description	Time to Alarm (seconds)	Reported?	Smooth Orifice	Easily Accessible	Signs?	Pass?
Stair D Basement Cafe South Side	Stair D Basement	Stair D Basement	45 seconds	Yes	Yes	Yes	Yes	Yes
Stair A Floor 6	Stair A	Floor 6	:47 seconds	Yes	Yes	Yes	Yes	Yes
Stair D Basement Behind Stage	Stair D Basement	Stair D Basement	44 seconds	Yes	Yes	Yes	Yes	Yes
Basement Loading Dock Dry System	Basement Fire Pump Room	Loading Dock Dry System	instantly	Yes	Yes	Yes	Yes	Yes
Basement Stage Deluge System	Basement Fire Pump Room	Stage Deluge System	instantly	Yes	Yes	Yes	Yes	Yes
Stair D Floor 2	Stair D Floor 2	Stair D Floor 2	47 seconds	Yes	Yes	Yes	Yes	Yes
Stair D Floor 4	Stair D Floor 4	Stair D Floor 4	52 seconds	Yes	Yes	Yes	Yes	Yes
Stair D Floor 5	Stair D Floor 5	Stair D Floor 5	55 seconds	Yes	Yes	Yes	Yes	Yes
Break Room Basement	Stair B Basement	Stair B Basement	45 seconds	Yes	Yes	Yes	Yes	Yes

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

INSPECTORS TEST CONNECTION

System	Location	Description	Time to Alarm (seconds)	Reported?	Smooth Orifice	Easily Accessible	Signs?	Pass?
Stair B Floor 1	Stair B Floor 1	Stair B Floor 1	44 seconds	Yes	Yes	Yes	Yes	Yes
Stair B Floor 2	Stair B Floor 2	Stair B Floor 2	39 seconds	Yes	Yes	Yes	Yes	Yes
Stair B Floor 3	Stair B Floor 3	Stair B Floor 3	49 seconds	Yes	Yes	Yes	Yes	Yes
Stair B Floor 4	Stair B Floor 4	Stair B Floor 4	51 seconds	Yes	Yes	Yes	Yes	Yes
Stair B Floor 5	Stair B Floor 5	Stair B Floor 5	45 seconds	Yes	Yes	Yes	Yes	Yes

VALVES

System	Description	Location	Valve Type	Size	Secured	Open	Easily Accessible	Signs	Exercised	# of Turns	Flow Pass	Tamper Pass
Basement Stage Deluge System	Stage Deluge System	Basement Fire Pump Room	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair D Basement Cafe South Side	Stair D Basement Cafe South Side	Stair D Basement	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair A Floor 6	Floor 6	Stair A	Butterfly	2-1/2 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair D Basement Behind Stage	Stair D Basement	Stair D Basement	Butterfly	2-1/2 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Basement Loading Dock Dry System	Loading Dock Dry System	Basement Fire Pump Room	Butterball	2 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair D Floor 2	Stair D Floor 2	Stair D Floor 2	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair D Floor 4	Stair D Floor 4	Stair D Floor 4	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair D Floor 5	Stair D Floor 5	Stair D Floor 5	Butterfly	2-1/2 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Break Room Basement	Stair B Basement	Stair B Basement	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair B Floor 1	Stair B Floor 1	Stair B Floor 1	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair B Floor 2	Stair B Floor 2	Stair B Floor 2	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair B Floor 3	Stair B Floor 3	Stair B Floor 3	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair B Floor 4	Stair B Floor 4	Stair B Floor 4	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
Stair B Floor 5	Stair B Floor 5	Stair B Floor 5	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

VALVES

System	Description	Location	Valve Type	Size	Secured	Open	Easily Accessible	Signs	Exercised	# of Turns	Flow Pass	Tamper Pass
	Fire Pump Suction Valve	Fire Pump Room Basement	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Fire Pump Room City Main	Fire Pump Room Basement	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Fire Pump Discharge Valve	Fire Pump Room Basement	Butterfly	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Fire Pump Bypass	Fire Pump Room Basement	Butterfly	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Fire Pump Bypass	Fire Pump Room Basement	Butterfly	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Jockey Pump Suction	Fire Pump Room Basement	Butterball	2 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Jockey Pump Discharge Valve	Fire Pump Room Basement	Butterball	2 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Delete	Delete	Butterfly	3 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
	Riser Control Valve	Stair A Floor 1	Butterfly	4 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass
	City Main	East Water Meter Room	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Backflow Preventer	East Water Meter Room	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	City Main	East Water Meter Room	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	City Main	West Water Meter Room	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Backflow Preventer	West Water Meter Room	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Backflow Preventer	West Meter Room	OS&Y	8 "	Monitored	Yes	Yes	Yes	Yes		N/A	Pass
	Riser Control Valve	Stair D Floor 1	Butterfly	6 "	Monitored	Yes	Yes	Yes	Yes		Fail	Pass
Break Room Basement	Riser control valve	Break room	Butterfly	6 "	Monitored	Yes	Yes	Yes	Yes		Pass	Pass

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Questions with Photos and Notes

Are the FDC signs all in place? Yes

Notes:

Are the FDC signs all in place? Yes

Notes:

Faded combination FDC sign. Edward is replacing

Copyright 2022 Inspect Point

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Are the FDC signs all in place?	Yes

Notes:

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Are the FDC signs all in place?	Yes

Notes:

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Report of Inspection / Test
Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Deficiencies - Hose Valves - Standpipe Risers Stairs A, B, C, D, E, F, Behind Stage And Hallway

Location: Stair C Floor 2
Good Condition?: No

Notes:

Wrong hose valve thread. Needs adapter or to change hose valve

Deficiencies - Fire Hoses - Standpipe Risers Stairs A, B, C, D, E, F, Behind Stage And Hallway

Location: Lobby Floor 1
Make: Croker
Size: 1 1/2”
Length: 3-125’
Pass?: Fail

Notes:

Customer requested (2) - 2 1/2"x 1 1/2" hose valve adapter . For 1 1/2" hose

Deficiencies - Valves

Location: Stair D Floor 1
Description: Riser Control Valve

Notes:

Tamper is coming in to panel as a waterflow . Reprogram from waterflow alarm to tamper switch supervisory . Loop 1 module 147

Copyright 2022 Inspect Point

Report of Inspection / Test

Annual NFPA 25

2022-06-29
Property
Kipp High School
201 East 144th Street
Bronx NY 10451

Print Date: 2022-07-06

Conducted by: Jon Sostenuto

Sirina Fire Protection
422A
151 Herricks Road
Garden City Park NY 11040
516-942-0400
aborkacki@sirinafire.com

Inspector Signature

I state that the information on this form is correct at the time and place of my inspection, and all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.

Inspector Name	Signature	Date Completed
Jon Sostenuto		2022-06-29

Client Signature

I state that the information on this form is correct at the time and place of my inspection, and all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.

Client Name	Signature	Date Completed
Edward		2022-06-29

Copyright 2022 Inspect Point