

SY22-23 KIPP NYC Health and Safety Family Summary

OUR APPROACH

We will continue to follow any city, state or federal guidance, and our approach this year will be one of maintenance combined with vigilance – – While we expect updated guidance to come at some point closer to the start of DOE school, at this time, all policies remain nearly unchanged from when schools were last in session in June 2022.

The following principles will guide our policies:

- 1. Provide our students with an academically excellent, joyful, and equitable learning experience with a consistent focus on our North Star of college readiness regardless of whether we are inside or outside of our school buildings.
- 2. Protect the health and safety of our staff, students, and families while deploying the most appropriate mitigation measures (at the appropriate time) that best allow staff to teach and students to learn.

As we navigate through the ongoing challenges of the pandemic, KIPP NYC remains committed to ensuring the health and safety of our students, staff, and community. This document outlines the updated health and safety policies in effect, reflecting our proactive approach to managing the well-being of our school community while adhering to the latest public health guidelines. Please find below a look at key policies for the coming year and a detailed overview of the key policy updates.

Contact Tracing & Communication

KIPP NYC has updated its contact tracing policies to no longer require mandatory tracking of cases or communication for each case in schools. The approach now empowers individual schools within our network to manage and monitor COVID-19 cases, ensuring a localized and efficient response.

COVID Response & Data Monitoring

The centralized COVID-19 response team has been disbanded. Schools are now responsible for managing COVID-19 case tracking with designated contacts for staff and student issues, ensuring a streamlined and direct response mechanism.

Managing Positive Cases

Immediate steps include sending home the individual with a positive case and determining a return date based on health guidelines. Schools must track positive cases internally, with additional tracking through UKG for staff cases.

Quarantine/Isolation Period Adjustment

The isolation period for COVID-19 cases has been reduced to 5 days from 10 days. The determination of return dates is guided by testing dates or symptom onset, streamlining the process for staff and students.

Testing Requirements

Mandatory testing for staff and students is no longer required. While KIPP NYC does not provide COVID-19 tests, resources for obtaining tests are available.

Vaccination Policy

Vaccination is not a requirement for employment. KIPP NYC highly recommends vaccination as a key preventive measure against COVID-19 and will continue educating our community on its benefits.

Face Coverings & PPE

Requirements for mask-wearing post-isolation have been updated. Masks are required through day 10 after returning from isolation, with specific guidelines for mask use in certain scenarios.



Visitor Policy

Visitors can now enter KIPP NYC facilities without the need to show proof of vaccination against COVID-19, aligning with our updated safety protocols.

For more detailed information on any of these policies or additional guidelines, please refer to the full policy document below or contact the appropriate school representative.

DETAILED POLICY GUIDANCE

- Baseline prevention strategies
 - <u>Face coverings</u>
 - <u>Social Distancing</u>
 - <u>Healthy Hygiene</u>
 - Daily Health Screening
- School day procedures (e.g. student cohorts, recess, music class, etc)
 - <u>Student Cohorts</u>
 - Meals and Space
 - Music Class Guidance
 - <u>Recess and movement</u>

- <u>Cleaning & Disinfecting</u>
- <u>Room Ventilation</u>
- Isolation Room
- <u>Nurse Protocol</u>
- Field trips
- <u>Transportation</u>
- <u>Materials management</u>
- <u>Team Sports</u>
- Response protocol (e.g. school closure triggers, student testing, student quarantine, etc)
 - <u>COVID-19 Testing</u>
 - Use of Rapid Tests at School
 - <u>Test-to-Stay Strategy</u>
 - <u>Staff and Student Quarantine</u> <u>Requirements</u>
- Miscellaneous Health Protocols
 - Monkeypox Guidance

- <u>COVID Response Steps</u>
- <u>Mirimus Updates and</u> <u>Information</u>
- <u>Student Vaccination Status</u> <u>Collection</u>

- Visitor Policy
- Family Meetings and School Events
- New Staff Demo Lessons
- <u>After School</u>
- <u>Remote Learning Continuity &</u> <u>Remote School</u>
- <u>Student Attendance Policy</u>
- <u>Close Contact Definition</u>
- <u>Closure Triggers and Escalations</u>
- Situation Room Room Updates
- Individuals Recovered from COVID-19 in the Last 90 Day





BASELINE PREVENTION STRATEGIES

Policy	Description	Determined By
Face coverings	 Face Coverings are <i>optional</i> for all KIPP NYC students and staff, indoors and outdoors, on NYC public school grounds and on school buses, with a few exceptions outlined below. Anyone who chooses to wear a mask may continue to do so; face coverings will continue to be available through the school's Director of Operations. Instances where mask use is required: Face coverings are still required in these circumstances: After returning from a 5-day isolation period: Anyone returning on Day 6, after a positive COVID-19 diagnosis, or after having COVID-19 symptoms without testing, is still required to wear a well-fitting mask at all times on school property through Day 10. In medical rooms/nurses' offices: Wearing a face covering is still required in medical rooms/nurses' offices, as well as in School Based Health Centers. Nurses will have masks on hand for anyone entering who needs one. Face coverings are strongly recommended in these circumstances: Following an exposure: It is strongly recommended that face coverings be worn when an individual has been exposed or potentially exposed to COVID-19 (in the same room for 10 minutes or longer with a person who tested positive for COVID-19). This face covering should be well-fitting and should be worn for 10 days after the known exposure. To learn more about acceptable masks, please visit the <u>CDCs Mask Guidance Page</u>. DOOs can request additional masks using the <u>Facilities Request Form</u>. 	NYC DOHMH
Social Distancing	There are no requirements for social distance in public spaces, including classrooms, cafeterias, gym, and auditoriums, unless the person is returning from isolation. As per NYS guidance, those that are returning from isolation should distance themselves when they have to remove their mandated face covering for eating.	NYC DOHMH

Healthy Hygiene	Schools should continue to promote handwashing and other healthy hygiene practices, including hand washing, proper sneeze and cough etiquette and promoting the cleaning of surfaces as needed.	NY State DOH
Daily Health Screening	While we are no longer using the daily health screener. All Students, teachers, and staff should stay home when they have signs of any infectious illness and be referred to their healthcare provider for testing and care.	NY State DOH
Cleaning & Disinfecting	Teachers and students are encouraged to continue good habits about maintaining a clean environment throughout the school day. Additional cleaning of spaces will be added as needed.	NY State DOH
Room Ventilation	 Properly ventilated classrooms are key to school safety and while important, it is only one part of a comprehensive, multi-layered strategy to keep our students, educators, and staff members safe inside and outside our schools. For the 22-23 SY building, ventilation maintenance will be conducted by the KIPP NYC Facilities Team on a monthly basis. Schools should use a layered approach to room air ventilation (taking into account the room size, outside temperatures, etc.) that can include one or more techniques such as opening windows, adding HEPA filters (there is at least one in each classroom), opening doors, and turning on the Fan setting in in-class AC units. Please review the <u>COVID Ventilation</u> <u>Guidance Document</u> for more Information - a few key updates are outlined below. School Building HVAC Statuses: If your school is located in a DOE facility, you can check the status of the HVAC system by room by searching for your school on the <u>DOE's Find a School Site</u>, and then selecting and reviewing the Building Ventilation Information Tab. If you are in private space please speak with your CE. NOTE: All HVAC systems for KIPP facilities are operational. Opening Windows in Classrooms: Although having windows open allows for a great amount of natural airflow throughout the classroom, the exposure to cold enough air could cause other health risks for students and staff. Students/staff who have a history of asthma or other respiratory symptoms could be negatively impacted by the cold air coming in. Especially if they've done something physical, the cold air could compromise the airway and make it harder to breathe. Therefore, continue to think of opening windows as an option to increase ventilation based on the circumstances. When windows are closed, we should effectively be increasing the use of other air ventilation techniques. Using AC Fan Settings: Rooms that have ac units in the windows could benefit from outside air flow by having the fan setting on. This will intr	NY State DOH



	Fans that point towards the ceiling will induce the same effect and will push airflow up to disperse air towards the outsides of the room.	
Visitor Policy	UPDATE Visitors are welcomed to enter KIPP NYC facilities. Beginning February 10, 2023, visitors to Department of Education (DOE) school buildings will no longer be required to provide proof of at least one dose of the COVID-19 vaccine.	NY State DOH
Isolation Room	All schools should continue to identify a isolation room in the case of a positive case exposure or if a student/staff member becomes ill or shows symptoms of COVID-19. As was the policy in the 21-22 school year, this room does not need to be used solely as isolation space.	NYC DOHMH
Nurse Protocol	Each school nurse's office must only be used to provide routine, wellness care unrelated to possible COVID-19 infection, e.g. asthma attacks, daily medications, cuts, scrapes, etc.	NYC DOHMH
Family Meetings and School Events	 UPDATE In person family events and school meetings are allowed. As noted above, beginning February 10, 2023, visitors to Department of Education (DOE) school buildings will no longer be required to provide proof of at least one dose of the COVID-19 vaccine. Additionally, COVID event capacity restrictions have been lifted for events. Best Practice: Contact information for tracing - The school must maintain a record of all attendees (at least one attendee per household/party must sign in) to allow for contact tracing should it be needed. We recommend using an RSVP form for all events, and having families sign in at the door. 	NY State DOH

SCHOOL DAY PROCEDURES

Policy	Policy Description	Determined By
Student Cohorts	Student cohorting is not required and staff/teachers do not need to stay with a particular cohort (i.e departmentalized teachers can rotate among classes/grades), however, schools can choose to implement cohorting if feasible. That said, in order to contact trace students and staff effectively, schools should aim to keep accurate records of who	NY State DOH



	students and staff come in contact with and which classrooms/spaces they may have entered.	
Meals and Space	 KIPP NYC (and DOE) cafeterias have resumed normal meal service - without social distancing. All students will transition back to the cafeterias to participate in the meal service, as they did prior to the pandemic. Every effort will be made to continue to have students return to the cafeteria for meal services, so that they can participate in the full meal service on the serving line. Per the DOE, when students have options in the cafeteria, there tends to be higher engagement with the meal program, resulting in better consumption and less waste. Note that salad bars have been reopened as well, to allow students to enjoy additional portions of vegetables with their lunch. If you have questions about implementing this guidance, contact your school food service manager. Schools that receive lunch from the KIPP NYC Culinary Team should be sure to coordinate any changes with Mike loli and/or your culinary team rep. 	NY State DOH
Music Class Guidance	There is no distance requirement for music class, unless the person is returning from isolation. As per NYS guidance, those that are required to still wear face coverings due to returning from isolation should continue to wear a mask for days 6-10.	NY State DOH
Recess and movement	Recess and movement classes are allowed to resume back to their pre-pandemic policies and capacity. Additionally, playground equipment can be used and to the extent possible we should continue to promote healthy hygiene practices.	NY State DOH
Field trips	Field trips including day trips and overnight trips are allowed. Schools should follow the rules and procedures outlined in the <u>COVID Field Trip Guidance Document</u> .	NY State DOH DOE Guidance
	 Key components of this guidance include the following: 1. DAY TRIPS / TRI-STATE AREA: Day Trips in the Tri-state Area are permitted under the following conditions: a. Students and staff remain in stable groups; and, b. Make every effort to keep students from interacting with the general public at trip sites. 2. OVERNIGHT & OUT-OF-TRISTATE AREA TRIPS: Out-of-tristate area school trips and all overnight trips are permitted for students who are fully vaccinated. NOTE: Please connect with the SST Operations team as part of your planning. a. As of Oct 24 2022 all students 3. OVERNIGHT & OUT-OF-TRISTATE AREA TRIPS: International trips continue to be prohibited 	

Transportation	Buses can operate at full capacity. COVID Cases on School Buses - Schools should work with bus companies to arrange for assigned seating on buses to facilitate identifying close contacts. Close contacts from school bus exposures can utilize the Test-to-Stay strategy.	DOE Guidance
Materials Management	 Minimize sharing of high-touch materials Coat hook and locker use is permitted Books do not need to be "quarantined" in between uses. Elementary School Carpets are now allowed to be used in schools. Operations teams should ensure that all carpets can be adequately cleaned as part of their use. Additionally, all other health and safety guidance needs to be followed when students are using carpets. 	NY State DOH
Team Sports	High Risk Sports All sports including High Risk sports across KIPP NYC are allowed. There are no longer any vaccination or testing requirements for Students who wish to participate in high risk sports.	NY State DOH
After School	 All programming will be taking place in person At full capacity allotted to each school and maintaining a 15:1 student/teacher ratio Programs will follow day school health and safety guidelines and protocols 	DOHMH & DYCD



RESPONSE PROTOCOLS

Policy	Description	Determined By
COVID-19 Testing	We will continue to actively monitor the COVID rates for our schools, communities, and throughout NYC and continue to ensure that our testing program is aligned with what we are observing.	КІРР NYC
	 For 22-23 we will: Test 10% of students and staff weekly After long breaks: For Students: Weeks 1-2: test 25% of students Weeks 3 and on: Test 10% of students For Staff: Week 1: Test 100% of staff Weeks 2 and on: Test 10% of staff Additional testing may be required should there be a COVID surge (High Alert Level) or evidence of school/community spread. 	
	As of 2/6/2023 New York City announced an end to the COVID vaccine mandate for city workers and making it an optional mandate for employers. In addition, visitors to DOE schools are no longer required to show proof of vaccination. Both the Department of Education and New York State have retained COVID vaccine mandates for both staff and visitors. In addition, the Department of Education solely tests using Rapid Testing. Each student and staff receives 4 tests per month to take one test per week. An additional two tests can be provided in the event of COVID exposure. Reminder: The testing program is voluntary for students. As such, there is no process for requesting an exemption. Families that feel their child cannot participate in testing for medical- or disability-based reasons should note that their child will not participate. That said, failure to participate in some or all testing programs could require quarantine for some students.	

Use of Rapid Tests	At-Home Rapid Test Use at School Schools are NOT allowed to use rapid tests at school without written consent from a parent/guardian - this includes receiving verbal consent for students to take tests on their own. If you believe that there is an instance where using at-home rapid tests onsite at school would be helpful - DOOs should reach out to their RDSO to request a written permission slip and discuss the use of these tests onsite.	KIPP NYC
	UPDATE: At-Home Rapid Test sent home Starting the first day of school, schools will offer home test kits to those with a potential in-school exposure and those with symptoms. In addition, each staff and student will receive 4 tests per month to take home. These tests can be used by school families for testing due to symptoms, exposures, high-risk activity (such as travel and large gatherings) and can give staff and students immediate results.	
	 50% On Hand At All Times: In order to effectively deploy our test-to-stay strategy we would like every school to ensure that they maintain 50% of tests needed (50% of total student enrollment + staff) on hand. Requesting Additional Rapid Tests from Facilities: If you need additional rapid at-home tests, did not receive enough from your CE, or your DOE replenishment has not come in - please request additional tests through facilities using the <u>COVID Testing Kit Request Form</u>. Please send a note to your RDSO as a heads up and we can support in getting them to you. 	
Test-to-Stay Strategy	UPDATE: While the Test-to-Stay Strategy has been discontinued KIPP NYC will continue to offer Covid-19 testing for students and staff with symptoms of COVID-19 or those who were exposed to someone with COVID-19.	DOHMH / DOE

KIPP:NYC PUBLIC SCHOOLS

Staff and Student Quarantine Requirements	 JUPDATE: 1. The isolation period for ALL STAFF AND STUDENTS who test positive for COVID-19 is currently five days. a. If symptomatic - Day 0 is the first day they had symptoms b. If asymptomatic - Day 0 is the day the test was collected 2. Student & Staff - Close Contact Quarantine: Regardless of vaccination status, students and staff will no longer quarantine if they are a close contact of a positive case on-site- as long as they do not experience symptoms and participate in the test to stay strategy outlined above. 3. ALL STAFF & ALL STUDENTS - Isolation Period for Positive Test The isolation period has changed from 10 days to 5 days. Staff and Students who test positive can return on Day 6 following a positive COVID test. This is contingent upon the staff member or student meeting appropriate guidelines (listed below) and feeling well enough to return to the school. a. Per State guidance, the positive student or teacher/school-based staff member must be asymptomatic OR have mild symptoms only: i. They must not have a runny nose; and/or, iii. They must not have a runny nose; and/or, iii. They must have a minimal cough only, cannot be coughing up phlegm. iv. Symptoms must be improving or mild. v. Individuals must be able to wear a well-fitting mask (KN95 or KF94, or a surgical mask worn under a clott mask) while at school from Day 6 through Day 10. 4. External COVID Exposures outside of KIPP NYC: Quarantine is not required for asymptomatic staff or students who have been exposed to Covid-19 5. Quarantine Travel Requirements: Quarantine is not required following domestic or international travel. All travelers, domestic and international, should follow all CDC travel recommendations, which include a recommendation to be fully vaccinated prior to travel and, if not fully vaccinated, to quarantine following travel. 	NYC DOHMH
	travelers, domestic and international, should follow all CDC travel recommendations, which include a	
Mirimus Updates and Information	For general FAQs about the Mirimus web portal, pooled test results, and an assortment of other details, please check out KIPP's <u>Mirimus FAQ Document</u>	KIPP NYC
Student	For those students who may be vaccinated, KIPP NYC has developed a system where families can voluntarily upload	KIPP NYC

Vaccination	student vaccination records. Please see below based on grade band.	
Status Collection	ES Schools, MS Schools and CPHS Each middle school has access to a number of tools and resources to help collect and monitor student vaccination collection. Below are a list of resources which you should review and use as you continue to collect student vaccination information:	
	 <u>KIPP NYC Student Vaccination Tracking - Guide</u> <u>School Specific Trackers</u>: Once the initial regional email was sent, the school-specific trackers began collecting the data that was reported from families through the unique links. <i>You can access your school's specific documents here</i> with a resource explaining how the system works below. Only DOOs and Principals will have access to their school's tracker at this time. In your school-specific folder you will find 3 things: Folder (where the vaccine card pictures upload to, from the form) Vaccination Tracker Spreadsheet (roster of your students and where the data will pull in real time) Vaccination Survey that is connected to your spreadsheet 	
	Resources : You can find resources explaining how the tracker mechanisms work <u>here</u> .	
Close Contact Definition	 Update: A close contact is defined as someone who has been within 6 feet for 15 or more minutes over a 24-hour period of someone who has COVID-19 during their infectious period, regardless of face mask use or the presence of plexiglass or other barriers. <i>Exception:</i> Per NYS guidance, in the classroom setting, students sitting 3 to 6 feet from a student with COVID-19 will not be considered close contacts as long as the student with COVID-19 wore masks correctly and consistently. This exception applies only to students and not to staff. Principals/DOOs will consult with teachers about cases in their classrooms when they are unaware of seating arrangements or mask compliance. <i>Adult to Student Close Contacts:</i> Any student or adult who was within six feet of an adult with COVID-19 for more than ten minutes regardless of wearing a face covering is considered a close contact. <i>Large Spaces:</i> In a large space, people who are within six feet of the positive case are close contacts, regardless of masking, even when the case is a student. Only people who meet this definition should be placed on the close contact list. If it cannot be determined who was within six feet, include the smallest group of students which is likely to have been within six feet on the close contact list. <i>School Buses:</i> When there is a confirmed positive case on a school bus, the entire bus ridership, driver, and attendant will no longer automatically be considered close contacts. If it is possible to identify people who are 	NYC DOHMH



	 within six (6) feet of a positive case for at least 10 minutes. When it is not possible to determine close contacts on the bus, all unvaccinated students will be considered close contacts. Schools are required to report any positive students on a bus to the bus company. Note: Students or staff identified as close contacts do not have to quarantine provided regardless of vaccination status as long as they participate in the test to stay policy (detailed above). As noted above, after exposure it is recommended that exposed individuals use a mask but it is not required. 	
Closure Triggers and Escalations	 Closure Triggers Classroom Closure Triggers: For students in grades K–12, the threshold for an assessment of transmission/classroom closure is a 33% or 1/3 of a given classroom in a 7 day period - because it represents a higher-than-expected number of cases per classroom based on the positivity rates in school-aged children. School Closure Triggers: Schools will be closed only when it is determined that there is widespread transmission in the school. The Trigger for a school closure investigation will be a 10% positivity rate across the school within a 7-day period. School closures are not automatic and will only be made after an Assessment for Transmission (widespread COVID-19 transmission investigation) is completed by the KIPP NYC Health and Safety Team (and potentially by the NYC Department of Health and Mental Hygiene). 	NYC DOHMH
Situation Room Room Updates	Situation Room updates will still be sent to the Situation Room by the COVID Response Team via their <u>online intake form</u> [apps.nycenet.edu]. Note that all positive test results will be accepted as valid, including results from PCR, rapid, or at-home kit tests. For more information see the <u>Situation Room InfoHub page [infohub.nyced.org]</u>	DOE Guidance
Individuals Recovered from COVID-19 in the Last 90 Days	Students or staff who have recovered from a confirmed case of COVID-19 within the past 90 days do not have to quarantine or test following an exposure unless they show COVID symptoms. Students or staff who have recovered from a confirmed case of COVID within the past 90 days should not receive at-home test kits following exposure and should not participate in school-based PCR testing.	NYC DOHMH



MISCELLANEOUS PROTOCOLS

Policy	Description	Determined By
Monkeypox Guidance	What is Monkeypox?: Monkeypox is a contagious disease caused by the monkeypox virus.	KIPP NYC & NYC DOHMH
	What are the symptoms of Monkeypox?: It can cause sores that may look like pimples or blisters, be firm to the touch and have a dip in the center. Eventually, a scab will form on the sores, then fall off. Some people also have flu-like symptoms like fever, chills, sore throat, swollen lymph nodes, headaches and tiredness. Do not assume someone has monkeypox if they have a rash or sores. Most rashes and sores are not caused by the monkeypox virus.	
	To learn more about Monkeypox please review the <u>KIPP NYC Monkeypox At-A-Glance</u> document and the <u>Preventing and</u> <u>Responding to Monkeypox in Schools, Child Care Settings and After-School Programs</u> guidance provided by NYC DOHMH.	
	Below are some general steps that you should take if you believe that there is a case of Monkeypox in your school:	
	 Responding to Monkeypox Cases at KIPP NYC 1. Isolate the individual - the individual will need to immediately leave the school facility. 2. Email the <u>COVIDResponse</u> listserv for additional assistance. 3. Contact trace— When possible, identify people who might have been exposed to monkeypox and contact them to help prevent additional cases. (This might not be feasible in all settings.) Pro Tip: Partner with your local Department of Public Health. 4. Clean and disinfect key areas— Identify the areas where people with monkeypox spent time and avoid activities that could spread dried material from lesions (e.g., use of fans, dry dusting, sweeping, or vacuuming) in these areas. Provide appropriate personal protective equipment (PPE) when deemed necessary, and ensure anyone who has touched lesions or clothing, linens, or surfaces that may have had contact with lesions washes their hands immediately. 5. Responding to cases: Those suspected to have monkeypox should be medically evaluated by their primary care doctor and tested for monkeypox. Anyone who is identified to have monkeypox should isolate away from others until all scabs separate and a fresh layer of healthy skin has formed underneath. 	



 Decisions about the discontinuation of isolation should be m health department and their primary care provider. 	ade in consultation with the local or state
---	---