

Complaints Submitted to the Board of Trustees - KIPP ACADEMY CHARTER SCHOOL

A parent, legal guardian or other party with a direct interest in the school, or group of same, may bring a complaint to the Board of Trustees of KIPP Academy Charter School. The decision to suspend a student or expel may be appealed by submitting, in writing, a complaint to the Chair of the KIPP Academy Charter School Trustees at 1501 Broadway, Suite 1000, NY, NY 10036. Such appeal should be filed within thirty days of a suspension or expulsion and be submitted to the Board of Trustees at least two weeks prior to the next Board meeting. Complaints submitted later will be addressed at the subsequent meeting of the Board of Trustees. Emergency issues will be dealt with on an as-needed basis, with the Board responding at or prior to its next regular public meeting. Every effort will be made to respectfully address each matter to the satisfaction of the individual or group that presented the complaint. The Board, as necessary, shall direct the Principal or other responsible party to act upon the complaint and report to the Board. The Board of Trustees shall as necessary render a determination in writing.

Pursuant to section 2855(4) of the New York State charter law, if an individual or group filing a complaint to the Board of Trustees, including an appeal of a suspension or expulsion decision, is not satisfied with the way that the Board has addressed the complaint, that individual or group may present the complaint to the charter authorizer, which shall investigate and respond. The authorizer may be reached as follows: Office of School Design & Charter Partnerships New York City Department of Education 100 Gold Street, Suite 3500 New York, NY 10038 (or via email: charterschools@schools.nyc.gov).

If the individual or group is not satisfied with the actions of the authorizer in reviewing the complaint, further appeal may be made to the Board of Regents of the State of New York, which shall investigate and respond. The authorizer and the Board of Regents shall have the power and the duty to issue appropriate remedial orders to the Board of Trustees to effectuate the provisions applicable under the New York State Charter School law.

At any point, members of the KIPP Academy Charter School community can bring concerns to the attention of:

Antoine Lewis, Head of Schools
alewis@kippnyc.org